



Institute of Transportation Engineers
Missouri Valley District

Outstanding Student Chapter Award

The purpose of this award is to encourage Student Chapters to participate in activities that are aligned with the purpose and objectives of ITE and the MOVITE District.

AWARD

The winning Student Chapter shall be presented a plaque along with a cash award of \$300. All other Student Chapters that submit a report meeting the submittal criteria will be awarded \$100. The Faculty Advisor shall be asked that the cash award be utilized to promote the technical activities of the Student Chapter.

The annual report of the winning Student Chapter will be submitted to ITE by April 1 to be considered for the ITE Student Chapter Award.

ELIGIBILITY

The Student Chapter must be within the MOVITE District geography and hold a current charter from ITE.

SUBMITTAL FORMAT AND JUDGING CRITERIA

Submittals shall follow the format of an Annual Report, summarizing Chapter activities in the previous year. The page limit for the report is five pages of text and one page of photographs (six pages maximum). Reports should address how the Chapter supported the overall goals and objectives of ITE, addressing key factors, including:

NOTE: Where the answer is “yes”, please provide a short description of the activity or activities.

Chapter Administration (15 points)

- Held Regular Meetings—Baseline should be a minimum of 4 meetings annually, file annual report and have elected officers.
- In this format, please list your regular member meetings.
- Meeting # | Dates of meetings | Location (City): | Topic and Speaker
- Describe one or two meetings that were particularly well received by your members, noting any highlights or distinguishing elements, such as a joint meeting with another group or a successful format.
- Did you file an Annual Report and include elected officers?

Networking Events (15 points)

Did your Chapter hold any networking events, particularly with practicing transportation professionals?

Leadership Development (15 points)

What is your Chapter doing to encourage leadership development within the chapter?

K-12 STEM Outreach (10 points)

Did your Chapter participate in any K-12 STEM Outreach events?



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Application of Technical Knowledge (15 points)

Did your Chapter address a local transportation issue or collaborate with industry on a project or program, for example? Did any of your members prepare for or present student papers for ITE Districts/Sections or other industry organizations. Were any technical papers published *ITE Journal* or other technical publications?

New Member Recruitment (10 points)

Did your Chapter have a member recruitment event or another method of attracting potential new members?

Diversity and Inclusion (5 points)

This can be described demographically as well as through activities that encourage the engagement of students from additional disciplines of study outside of the traditional transportation curriculum.

Training/Professional Development (5 points)

Did your Chapter put on any training events for your members or host an educational opportunity?

Field Trips/Technical Tours (5 points)

Did your Chapter go on any field trips or technical tours?

Service Projects (5 points)

Did your Chapter participate in any community service projects?

DEADLINE

All materials must be submitted in Adobe Acrobat format to the Vice President (Ashley Fillback | afillback@cbbtraffic.com) no later than **March 1**.

SELECTION

The award recipient will be determined no later than **April 1** and the Vice President shall forward the application of the winning Student Chapter to ITE by that date. In the event the winning Student Chapter won the ITE Outstanding Student Chapter Award in the prior year, the Vice-President shall forward the application of the Student Chapter placing second in the current year District competition.

No award will be made if in the judgment of the selection committee no student chapter warrants the selection. –

QUESTIONS

Contact the MOVITE Vice President (Ashley Fillback | afillback@cbbtraffic.com) for questions or clarifications.