



Institute of Transportation Engineers
Missouri Valley District

Outstanding Student Chapter Award

The purpose of this award is to encourage Student Chapters to participate in activities that are aligned with the purpose and objectives of ITE and the MOVITE District.

AWARD

The winning Student Chapter shall be presented a plaque along with a cash award of \$300. All other Student Chapters that submit a report meeting the submittal criteria will be awarded \$100. The Faculty Advisor shall be asked that the cash award be utilized to promote the technical activities of the Student Chapter.

The annual report of the winning Student Chapter will be submitted to ITE by April 1 to be considered for the ITE Student Chapter Award.

ELIGIBILITY

The Student Chapter must be within the MOVITE District geography and hold a current charter from ITE.

APPLICATION REQUIREMENTS AND JUDGING CRITERIA

The application will consist of a report which should cover all the evaluation criteria listed below. The page limit for the report is five pages of text and one page of photographs (six pages maximum). The award will be based on a year extending from March 1 to February 28.

Judging Criteria

NOTE: Where the answer is “yes”, please provide a short description of the activity or activities.

Chapter Administration (15 points)

Hold Regular Meetings—Baseline should be a minimum of 4 meetings annually, file annual report and have elected officers.

In this format, please list your regular member meetings.

Meeting # Dates of meetings:

Location (City):

Presentation/speaker:

Was this a joint meeting with another group(s)?

Describe one or two meetings that were particularly well received by your members.

Did you file an Annual Report and include elected officers?

Networking Events (15 points)

Did your Chapter hold any networking events, particularly with practicing transportation professionals?

Leadership Development (15 points)

What is your Chapter doing to encourage leadership development within the chapter?

K-12 STEM Outreach (10 points)

Did your Chapter participate in any K-12 STEM Outreach events?



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Application of Technical Knowledge (15 points)

Did your Chapter address a local transportation issue or collaborate with industry on a project or program, for example? Did any of your members prepare for or present student papers for ITE Districts/Sections or other industry organizations. Were any technical papers published *ITE Journal* or other technical publications?

New Member Recruitment (10 points)

Did your Chapter have a member recruitment event or another method of attracting potential new members?

Diversity and Inclusion (5 points)

This can be described demographically as well as through activities that encourage the engagement of students from additional disciplines of study outside of the traditional transportation curriculum.

Training/Professional Development (5 points)

Did your Chapter put on any training events for your members or host an educational opportunity?

Field Trips/Technical Tours (5 points)

Did your Chapter go on any field trips or technical tours?

Service Projects (5 points)

Did your Chapter participate in any community service projects?

DEADLINE

All materials must be submitted in Adobe Acrobat format to the Vice President no later than **March 1**.

SELECTION

The award recipient will be determined no later than **April 1** and the Vice President shall forward the application of the winning Student Chapter to ITE by that date.

No award will be made if in the judgment of the selection committee no student chapter warrants the selection.

QUESTIONS

Contact the MOVITE Vice President for questions or clarifications.