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movite

Founded 1951

*Missouri Valley Section - Institute of Transportation Engineers***Meeting Minutes – MOVITE Board Meeting – Des Moines, IA**

April 19, 2017

- I. Call to Order (~1:43 pm)**
 - a. Introductions.
 - i. See meeting sign-in sheet.
 - b. Vision/Mission reminder.
- II. Review and Approval of December Board Meeting Minutes (Andy S.)**
 - a. MTA - Nathan
 - b. 2nd – Dave
 - c. Approved - Unanimously
- III. Review and Approval of April Chapter Teleconference Meeting Minutes (Andy S.)**
 - a. MTA – Dane
 - b. 2nd – Dave
 - c. Approved - Unanimously
- IV. ITE International Update (Nathan B./Martin G.)**
 - a. Beat Shawn contest.
 - i. Dane provided summary of miniature hockey goal competition.
 - b. Insurance option starting 5/1.
 - i. Need to compare our current insurance to new insurance option from ITE. Assigned to board director (Claussen) with assist from Swenson.
 - c. Learning Hub Accreditation
 - i. See handout attached. Nathan summarized as a national acknowledgement of what MOVITE is doing. Not sure how much benefit there is to our members given the fee associated. We will bring this back up at the fall meeting.
 - d. 15,000 membership campaign. ~5-10 per chapter on average
 - i. \$2,500 award for best section/\$1,000 second/\$500 third
 1. Nathan provided an update of the ITE membership campaign. Encouraged members to reach out to others.
 - e. Logo guidelines
 - i. Desire for MOVITE update?
 1. Nathan provided handout from ITE regarding ITE LOGO specifications.
 2. See also email handout from Nathan
 3. Tyler Wiles will review logo and look to develop possible updates.
- V. 2017 Financial Report (Lonnie B.)**
 - a. Lonnie provided an update of the financial status of the organization. We have received 10 sponsors so far. Have received about \$1500 in scholarship donations thus far. Ollson Associates made a large donation.
- VI. Reports**
 - a. 2016 Annual Report (Michael H.)
 - i. Hofener provided an update on the annual report. ITE changed



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requirements for the award to only require a 2-page executive summary. Hofener still considers the report in draft form. Is still accepting comments. We should seek to obtain a copy of whoever wins the ITE best section award.

- b. MOVITE Journal (Chris R.)
 - i. Chris not present. No report.
- c. MOVITE Online (Michael H.)
 - i. Hofener provided an update of his activities keeping the website up-to-date. Need to update the sponsor logos for 2017. Michael will be working on that.
- d. Section Administrator (Tom S.)
 - i. See handout from Tom.
- e. Midwestern District (Martin G.)
 - i. Student Activities Committee representative
 - 1. Martin mentioned that we are representative to finish out the 2017 term. MOVITE is the only section not represented right now. Jennifer Pangborn can't do it anymore. This will be announced at the business meeting.
 - 2. Four student chapters submitted reports to the District. Each received a \$200 check for their efforts.
 - ii. Student Leadership Summit
 - 1. Financial Support?
 - a. Purdue will be hosting in September. Seeking financial support. District sponsored \$1000.
 - iii. District meeting in Madison. Martin encourages attendance.
 - iv. District will be soliciting nominations for the transportation professional of the year.
 - v.
- f. Chapter conference call (Andy S./Dave M.)
 - i. ARITE bylaws.
 - 1. MTA – Swisher
 - 2. 2nd – Dane
 - 3. Approved - Unanimously
- g. Officer's Handbook (Michael H.)
 - i. Michael is still working on the handbook. Michael is looking to reconcile all the reference documents before getting things posted online.

VII. State Director Reports

- a. Nebraska – Brian Guy provided report. See attached.
- b. Iowa – Wiles will provide an email summary report to Swisher to include. ICITE members have been involved in the planning of the 2017 Spring Meeting. Eastern Iowa is still interested in forming a chapter in the future. Joint ICITE meeting with ISU TSA student group.
- c. Kansas – See attached report.
- d. Missouri – Dane will be providing an email report to Swisher to include. Dane has been working with chapters across the State.
- e. Oklahoma – Richard not present.
- f. Arkansas – Andy B not present.

VIII. MOVITE Fall Elections

- a. Nominations Committee (Michael H.)
 - i. Board Director from Oklahoma
 - ii. Oklahoma State Director
 - iii. Kansas State Director
 - iv. Arkansas State Director
 - 1. Michael currently soliciting nominations. Please refer names to Michael.
- b. Elections (Andy S.)
 - i. Nominations to Andy S. by June 15
 - ii. Notice and call for additional nominations by July 1
 - iii. Response to call by July 20
 - iv. Election prior to fall meeting (starts October 4th)
 - v. Announce results at fall meeting
 - 1. Andy needs to set up an election buddy account.

IX. Student Awards Update (Dave M.)

- a. Outstanding Student Chapter
 - i. Plaque and \$300 for winner, \$100 all other submittals
- b. Thomas J. Seburn Student Paper
 - i. Plaque and \$1,500 at Fall Meeting and \$400 to attend Fall Meeting with invitation to present paper for first, \$500 for second, \$250 for third
- c. Jan Kibbe Student Scholarship
 - i. Up to \$2,000 for one or more students
- d. Technical Research Grant
 - i. Certificate and \$1,000 initially, up to \$1,000 more upon completion and \$400 to attend Meeting with opportunity to present findings
 - ii. Change recommendation.
 - 1. Dave provided an update on the overall award submittals received to date.

X. Membership Awards Update (Nathan B.)

- a. Young Transportation Professional of the Year
 - i. Plaque at Fall Meeting, Paper in Journal and on Website
- b. Melvin B. Meyer Transportation Professional of the Year
 - i. Plaque at Fall Meeting, Article in Journal and on Website
- c. Patrick T. McCoy Educator Professional of the Year
 - i. Plaque at Fall Meeting, Article in Journal and on Website
- d. Distinguished Member
 - i. Plaque at Fall Meeting, Article in Journal and on Website
- e. John B. Pinkley Industry Member
 - i. Plaque at Fall Meeting, Article in Journal and on Website
- f. Transportation Achievement
 - i. Plaque at Fall Meeting, Article in Journal and on Website
- g. Best MOVITE Chapter Award
 - i. Plaque at Fall Meeting
- h. Technical Committee Certification of Appreciation
- i. Chapter Website Award
 - i. Plaque at Fall Meeting
 - 1. Nathan has not received any Professional award submittals. Encourages everyone to solicit submittals.

2. Nathan questioned the need for the Chapter website award. Nathan will work with Tom to review the policy. ITE has moved to a Communication award.

XI. Awards Coordinated with MidwesternITE/ITE

- a. Thomas J. Seburn Student Paper
 - i. MOVITE due date: April 1
 - ii. MidwesternITE due date: April 15
- b. Outstanding Student Chapter
 - i. MOVITE due date: March 1
 - ii. MidwesternITE due date: April 15
- c. Transportation Achievement Award for Facilities/Operations
 - i. MOVITE due date: June 1
 - ii. MidwesternITE due date: April 15
 1. Nathan completed a review of awards at the section, district, and international level in an attempt to align the various types of awards. See attached spreadsheet and email correspondence with District. Dave will work with the District and with Tom to review if policy changes need to be made to clarify coordination of awards with district and international. Nathan will review the Transportation Achievement Award and seek to develop a recommended policy update.

XII. Section Life Member Candidates (Tom S.)

- a. Tom provided a list of candidates. See attached list.
- b. MTA – Swisher
- c. 2nd – Lonnie
- d. Approved - Unanimously

XIII. 2017 MOVITE Spring Meeting Report (Todd K.)

- a. Todd provided a copy of the digital meeting packet that was distributed electronically to registered attendees. Approximately 125 people registered for the meeting.

XIV. Future Meetings

- a. Chapter Report Teleconference – September 22, 9:30 am
- b. 2017 Fall MOVITE Meeting – Hot Springs, AR – October 4-6
 - iii. LAC Report and Budget (Nathan B./Andrew B.)
- c. 2018 Spring MOVITE Meeting – Omaha, Nebraska
 - iv. LAC Report (Lonnie B./Bryan G.)
 1. Lonnie raised the question of combining with ITS Heartland which will be in Lincoln that April. Lonnie will investigate possibility of joint meeting.
- d. 2018 Fall MOVITE Meeting – Kansas
- e. 2019 Spring MOVITE Meeting – hosting MidwesternITE (Missouri)
 - v. Switch with Fall meeting? (Andy S.)
 1. Decision has been made not to switch.
- f. 2019 Fall MOVITE Meeting – Iowa
- g. 2020 Spring MOVITE Meeting - Oklahoma
- h. 2020 Fall MOVITE Meeting - Nebraska
- i. 2021 Spring MOVITE Meeting - Arkansas
- j. 2021 Fall MOVITE Meeting – Missouri
- k. 2022 Spring MOVITE Meeting – Kansas
- l. 2022 Fall MOVITE Meeting – Oklahoma

XV. Future District and ITE International Meetings

- a. 2017 Midwestern ITE Meeting – Madison, WI – June 18-20
 1. LAC Report (Martin G.)
- b. 2017 ITE International – Toronto, Canada – July 30-August 2
- c. 2017 Student Leadership Summit – Purdue University – September 15-17
- d. 2018 Midwestern ITE Meeting – hosting ITE International – Minneapolis, MN – August 20-23
- e. 2018 Student Leadership Summit – Selected at 2017 (Great Lakes and Midwestern joint)
- f. 2019 Midwestern ITE Meeting – hosted by MOVITE (Missouri or Iowa)
- g. 2019 ITE International – hosted by Texas
- h. 2020 Midwestern ITE Meeting – hosted by ILITE (Illinois)
- i. 2020 ITE International – New Orleans, LA
- j. 2021 Midwestern ITE Meeting – hosted by WisconsinITE
- k. 2021 ITE International – hosted by Western District
- l. 2022 Midwestern ITE Meeting – hosted by NCITE
- m. 2022 ITE International – hosted by Northeast/Mid-Colonial District

XVI. Unagended New Business

XVII. Adjourn – (4:08 PM)

- a. **MTA Dave**
- b. **2nd Dane**
- c. **Approved Unanimously.**

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movite

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Missouri Valley Section - Institute of Transportation Engineers

MOVITE Board Meeting - SIGN-IN SHEET

Des Moines, IA - April 19, 2017

Position	Name	Email	Phone	Initial
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Treasurer	Lonnie Burkland	lburklund@lincoln.ne.gov	(402)441-7711	LJB
Board Director	Eric Claussen	eclaussen@springfieldmo.gov	(417)874-1212	EDL
Arkansas Director	Andrew Brewer	Andrew.brewer@ahd.ar.gov	(501)569-2000	
Iowa Director	Tyler Wiles	twiles@hrgreen.com	(515)657-5294	TCW
Kansas Director	Brian Geiger	Brian.geiger@opkansas.org	(913)895-6020	BG
Missouri Director	Dane Seiler	dseiler@gocjw.com	(417)889-3400	DS
Nebraska Director	Bryan Guy	Bryan.guy@cityofomaha.org	(402)444-5312	BS
Oklahoma Director	Richard McCubbin	Richard.Mccubbin@okc.gov	(405)297-2925	
Immediate Past President	Michael Hofener	mhofener@tecok.com	(405)720-7721	MH
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ICITE President	Todd Knox	tknox@snyder-associates.com	515-964-2020	
MWITE Secretary/Treas	Martin Gugel	mugel@springfieldmo.gov	417-864-1020	



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INSTITUTE OF TRANSPORTATION ENGINEERS ARKANSAS CHAPTER (ARITE) BYLAWS

As approved on _____, 2017

ARTICLE I – PURPOSE

The purpose of the ARITE Chapter is to further traffic and transportation knowledge among its members; encourage professional improvement of its members; foster close association between persons with mutual interest in the transportation field; and develop cooperation among its members for the betterment of the safe and efficient movement of people and goods within the State of Arkansas.

ARTICLE II – MEMBERSHIP

Section 2.1 – Any Institute member who resides within the State of Arkansas, and who is in good standing within the MOVITE Section, shall be a Member of the Chapter upon submission of a membership application and the payment of Chapter dues. Throughout these Bylaws, the term "Resides" refers to the individual's preferred Institute mailing address, either home or place of business.

Section 2.2 – Any Institute member may join the Chapter without residing within the State of Arkansas by obtaining approval of the Chapter Executive Board and upon payment of Chapter dues.

Section 2.3 – Persons residing within the State of Arkansas who fall into one or more of the following classifications may be affiliated with the Chapter as Chapter Affiliates:

1. Persons who are accumulating experience toward Institute membership;
2. Students in a post-secondary academic program;
3. Persons who are professionally engaged in related fields; or
4. Persons who are in a position to work with and assist transportation and traffic engineers by virtue of official positions or commercial employment.

Section 2.4 – Chapter Members who reside within the State of Arkansas shall be entitled to all of the privileges of the Chapter except that Student Members may not vote or hold elective office. Chapter Affiliates who reside within the State of Arkansas shall be entitled to all of the privileges of the Chapter except that they may not hold elective office. Chapter Members and Chapter Affiliates who do not reside within the State of Arkansas shall be entitled to all of the privileges of the Chapter, except that they may not hold elective office.

Section 2.5 – All applications for Chapter Affiliate except by students shall include a description of their relationship with transportation as indicated in Section 2.3. All applications for Chapter Affiliates by a student shall be certified by a faculty member at the school attended by the applicant.

Section 2.6 – The Chapter Executive Board, or the Board's delegate, shall process applications for Chapter Affiliate, including securing confidential reports from the applicant's references as required, and review the application for approval. Approval of Chapter Affiliates shall be by vote of the Chapter Executive Board. An affirmative vote by a majority of the Board in attendance shall be required for approval.

Section 2.7 – Chapter Honorary Membership can be granted at the discretion of the Chapter Executive Board to persons who are retired and such other criteria as determined by the Board. Chapter Honorary Members shall be entitled to all other privileges of the Chapter, except that they may not hold elective office.

ARTICLE III – RESIGNATION AND EXPULSION

Section 3.1 – A Chapter Affiliate or Member may resign from the Chapter by written communication to the Chapter Executive Board. If Chapter dues have been paid, the Board shall accept the resignation in good standing.

Section 3.2 – Any Chapter Member or Chapter Affiliate whose dues are more than one year in arrears shall be dropped from Chapter membership by the Chapter Executive Board, and the unpaid dues, but not more than the total

of two years dues, shall become an obligation to be paid before the delinquent can be restored to good standing in the Chapter.

Section 3.3 – Any Chapter Member whose Institute membership has been forfeited shall also forfeit membership in the Chapter, and will be reinstated to membership in the Chapter only if reinstated to membership in the Institute. Any Chapter member who is placed on inactive status by the Institute’s Board of Direction shall also be placed on inactive status by the Chapter Executive Board.

Section 3.4 - Any Chapter Affiliate who, by reason of any change in occupation or profession, except by retirement, shall cease to be in contact regularly and frequently with transportation or traffic engineers or the transportation and traffic engineering profession shall forfeit affiliation with the Chapter without prejudice.

Section 3.5 – The Chapter Executive Board shall periodically review the qualifications of Chapter Affiliates. Upon meeting minimum qualifications for Institute membership the Chapter Affiliate shall be encouraged to apply for such membership.

Section 3.6 – Any Chapter Member or Affiliate who advertises, uses, or attempts to use identification with the Chapter in any manner whatsoever with intent to derive personal gain therefrom shall forfeit affiliation with the Chapter.

Section 3.7 – The Chapter Executive Board shall consider the expulsion of any Chapter Affiliate upon:

- a) information coming to its notice, or
- b) the written request of five or more members that, for cause set forth, a person identified as a Chapter Affiliate be expelled. The Chapter Executive Board shall thereupon follow the procedure set forth in the Institute Constitution. In the event such a charge is brought against a Member or Affiliate of the Institute, the Chapter Executive Board shall immediately refer the matter to the Institute Board of Direction.

ARTICLE IV – DUES AND ASSESSMENTS

Section 4.1 – There shall be no initiation or entrance fee.

Section 4.2 – The fiscal year of the Chapter shall be from January 1 to December 31 of the same year. Annual dues, if any, shall be charged on a fiscal year basis and the amount of the annual dues shall be the same for both Chapter Members and for Chapter Affiliates. Dues for Student Members and Chapter Honorary Members may be at a reduced rate, or waived entirely, as determined by the Chapter Executive Board. The Chapter Executive Board shall determine the amount of the annual dues.

Section 4.3 – Membership dues will be due at the beginning of the fiscal year.

Section 4.4 – Dues of new Chapter Members and Chapter Affiliates shall be payable upon approval. A fifty percent reduction in dues shall be given to those joining during the last six months of the fiscal year.

Section 4.5 – A special assessment may be made on a majority vote of the Chapter Executive Board.

Section 4.6 – All conferences and meetings conducted by the Chapter shall be planned on a financially self-supporting basis. Higher registration fees may be charged those attendees who are neither Chapter Members nor Affiliates.

ARTICLE V – NOMINATION AND ELECTION OF OFFICERS

Section 5.1 – Officers of the Chapter shall include a President, Secretary/Treasurer, and Past President. The Chapter Executive Board shall consist of the Chapter Officers and the Chapter Administrator. The Chapter President shall serve as the acting Vice President until such time as the Chapter desires an additional board member. This shall not entitle the President to more than one vote on the Board. The Chapter Administrator serves as an ex-officio non-voting member of the Chapter Executive Board. All members of the Chapter Executive Board shall reside in the State of Arkansas. Officers shall be elected at the Annual Meeting to assume office on January 1 of the following year. The terms of officers shall be one year.

Section 5.2 – Officers are expected to conduct themselves in an appropriate manner that reflects favorably on the Chapter, and shall attend and be active in Chapter functions. Any officer who fails to attend four (4) or more business meetings during the year may be relieved of their position at the discretion of the remaining members of the Chapter Executive Board. Vacancies shall be filled as specified in Article V, Section 5.4 of the Bylaws.

Section 5.3 – The current President and Secretary/Treasurer shall automatically be nominated for Past President and President, respectively.

Section 5.4 – In the event of a vacancy occurring in the office of Past President, the unexpired term shall be filled by the President. In the event of a vacancy occurring in the office of the President, the unexpired term shall be filled by the Secretary/Treasurer. In the event of a vacancy occurring in the office of the Secretary/Treasurer, the Chapter Executive Board shall elect a member to fill the unexpired term.

Section 5.5 – The Nominating Committee, as defined in Article VIII, shall nominate one or more qualified candidates for the office of the Secretary/Treasurer. Written consent to hold office must be received from each person nominated. The Nominating Committee shall transmit its list of nominees to the current Secretary/Treasurer no later than October 1.

Section 5.6 – No later than October 15 of each year, the Secretary/Treasurer shall send to the members of the Chapter a list of candidates nominated by the Nominating Committee. Additional nominations for an officer may be made by petition, signed by not less than five members. Each petition shall be accompanied by the written consent of the nominee to run for the office, and must be received by the Secretary/Treasurer no later than October 31.

Section 5.7 – No later than November 15, the Secretary/Treasurer shall send to all voting members a ballot listing the candidates for the office. Ballots shall be returned to the Secretary and shall be canvassed at the Annual Meeting. The candidate receiving the highest number of votes for each office shall be declared elected. In case of a tie vote, the outgoing Chapter Executive Board shall select one of the candidates.

ARTICLE VI – DUTIES OF CHAPTER OFFICERS

Section 6.1 – The President shall preside at the meetings of the organization and insure that all rules and regulations are strictly observed, plan speakers and arrange other accommodations for business meetings, appoint and serve as an ex-officio of all committees, decide tie votes, and see that the officers faithfully perform their duties. The President shall also serve as liaison to area colleges and universities to encourage student involvement.

Section 6.2 – The Past President shall act as an adviser to and assist the President, be responsible for the preparation of all reports due to the Section and the Institute, and in the absence of the President assume his/her position and duties.

Section 6.3 – The Secretary/Treasurer shall record the proceedings of the organization proper, write and conduct correspondence, take in and pay all bills contracted by the Chapter, sign all checks, give reports to the assembly, and exercise authority in financial matters in accordance with such bylaws and resolutions as may be adopted by the Chapter from time to time. He/she shall keep an accurate record account of all receipts and expenditures of the Chapter and have his/her books open for the inspection of any member.

ARTICLE VII – MEETINGS

Section 7.1 – Regular meetings of the Chapter shall be held as determined by the Chapter Executive Board. The Chapter Executive Board or President may call a special meeting when conditions justify. No action affecting the Chapter shall be taken at any special meeting, however, unless at least fourteen (14) days written notice concerning the matter has been sent to all members.

Section 7.2 – The Annual Meeting of the Chapter shall be held between September and December. A report of the financial conditions of the Chapter shall be made by the Secretary/Treasurer at the Annual Meeting.

ARTICLE VIII – GOVERNMENT

Section 8.1 – The majority of the Chapter Executive Board shall constitute a quorum for Board Meetings. The Chapter Executive Board shall consist of the Chapter Officers and the Chapter Administrator as specified in Article V.

Section 8.2 – A minimum of ten (10) Chapter Members, or two thirds of the chapter membership, whichever is smaller, shall constitute a quorum for Business Meetings.

Section 8.3 – The President shall preside at meetings of the Chapter and of the Chapter Executive Board. However, when the President is unable to do so, the Past President shall preside at meetings and discharge the duties of the President.

Section 8.4 – The President shall be an ex-officio member of all committees, except the Nominating Committee.

Section 8.5 – The President shall appoint annually a Nominating Committee, composed of three Chapter Members.

Section 8.6 – The President shall appoint Standing Committees, and such special committees as may be desirable, with the approval of the Chapter Executive Board.

Section 8.7 – The Chapter Administrator shall serve as an ex-officio non-voting member of the Chapter Executive Board. He/she shall be in charge of storing Chapter records and maintaining continuity from year to year as new members assume positions on the Chapter Executive Board. The appointment and terms of service include:

- a) The Administrator shall be an appointed position as agreed to by majority vote of the Chapter Officers of the Executive Board and consent of the candidate.
- b) The Administrator must be a Chapter Member.
- c) The Administrator shall be appointed to an initial three year term beginning January 1, and may be extended on an annual basis by majority consent of the Chapter Officers.
- d) The Administrator shall strive to give one year notice prior to vacating the position.

ARTICLE IX – AMENDMENTS

Section 9.1 – Proposals to amend these Bylaws or to petition amendments to the Charter may be made by resolution of the Chapter Executive Board or by written petition signed by at least five Chapter Members entitled to vote.

Section 9.2 – Proposed amendments to these Bylaws shall be submitted in writing to the membership qualified to vote at least thirty (30) days in advance of the date on which action is proposed, and shall be on the order of business of the next meeting. Such amendments may be amended by a majority vote of those members attending the meeting in any manner pertinent to the original amendment.

Section 9.3 – An affirmative vote of two thirds of all ballots cast shall be necessary for the adoption of any amendments to the Bylaws, for petitions to amend the Chapter Charter, and for other matters which affect the relationship of the Chapter to the Section or the Institute.

Section 9.4 – Amendments to the Bylaws so adopted shall take effect upon being filed with the Section Board.

MOVITE
Life Member Candidates
2017

George M. Brown	Saint Clair, MO
Tom H. Fulton	Overland Park, KS
Michael N. Gorman	Omaha, NE
Sorin Juster	Omaha, NE
Thomas M. Minnick	Edmond, OK
Daniel J. Waddle	Palmyra, NE

Past President indicated in bold typeface

MOVITE Award	Submittal Deadline	Award Deadline	MWITE Award	Submittal Deadline	ITE Award	Submittal Deadline
Young Transportation Professional of the Year	6/1/2007	8/1/2017			Young Member of the Year	5/15/2017
Melvin B. Meyer Transportation Professional of the Year	6/1/2017	8/1/2017				
Patrick T. McCoy Education Professional of the Year	6/1/2017	8/1/2017			Wilbur S. Smith Distinguished Transportation Educator	4/15/2017
Distinguished Member	3/1/2017	Spr. Officer Mtg.			Burton W. Marsh Award for Distinguished Service to the Institute of Transportation Engineers	
John B. Pinkley Industry Member	3/1/2017	Spr. Officer Mtg.				
Transportation Achievement	6/1/2017	8/1/2017	Transportation Achievement	1 month before ITE	Transportation Achievement	4/15/2017
Best MOVITE Chapter	6/1/2017	8/1/2017				
Chapter Website Award	6/1/2017	8/1/2017				
Technical Committee Certificate of Appreciation	none	n/a				
			Rising Star		ITE Rising Stars Program	5/15/2017
			Section Activities		Section Activities	4/15/2017
			Section Website	4/15/2017		
			Section Newsletter		District/Section Newsletter	4/15/2017
					Past Presidents' Award for Merit in Transportation	4/15/2017
					Theodore M. Matson Memorial	
					Advocate of the Year	
Outstanding Student Chapter	3/1/2017	5/1/2017	Student Chapter		Student Chapter	4/1 or 4/15
Thomas J. Seburn Student Paper	4/1/2017	5/1/2017	Student Paper		Daniel B. Fambro Student Paper	4/1 or 4/15
Jan Kibbe Student Scholarship	4/1/2017	5/1/2017				
Technical Research Grant	none	n/a				
			Collegiate Traffic Bowl			
			Student Poster Competition			
			Student Design Competition			
					2016 HSIS Student Research Paper Competition	4/15/2017



To: MOVITE Board

From: Bryan Guy, PE, PTOE
Nebraska State Director

Date: April 3, 2017

Subject: Nebraska State Director Update

MOVITE Board,

Since the Board meeting in December 2016, I have conducted the following on behalf of MOVITE:

- In February, attended the LOCATE General Meeting held at the Peter Kiewit Institute on the University of Nebraska at Omaha Campus.
- In March, coordinated with MOVITE Treasurer and MOVITE member on details for Spring 2018 meeting to be held in Nebraska.
- In March, attended Drive Smart luncheon to support LOCATE's application for ITE Safety Award.
- In March, sponsored several public agencies at the Annual Meet & Greet hosted by LOCATE on the University of Nebraska-Lincoln campus.

Upcoming events include:

- Ongoing coordination with Student Chapter representatives
- Attendance at the 13th Annual NEASCE/LOCATE Transportation Conference to be held Friday, April 7 at Scott Conference Center in Omaha.
- Attendance at the MOVITE Spring 2017 Meeting to be held in Des Moines April 19-21.
- Continued coordination with LAC for Spring 2018 Meeting.
- Continued attendance at LOCATE general meetings.

To date, MOVITE State Director has pledged the following out of its \$400 budget.

- \$150 to LOCATE Meet and Greet
- \$125 to Drive Smart
- \$125 to Student Chapter

Spring 2017 State Director Update
Brian Geiger
Kansas Director

KCITE Officers
President – David Church
Vice President – Lindsay Harris
Secretary/Treasurer – Tom Evans

CKITE Officers for 2017
President – Mike Searle
Vice President – Mitchell Coffman
Secretary/Treasurer – Mark Borst

K-State ITE

I submitted a request for \$200 of funds from the Kansas Director budget and \$100 of funds from the Oklahoma Director budget for K-State's ITE chapter. K-State plans to provide pizza for attendees and guest speakers because the time K-State has their meeting is around 6:00pm and their guest speakers typically come from Wichita or Kansas City. It also helps encourage student attendance because in the previous years K-State's numbers have begun to shrink they said. Thank you to Richard for allowing the funding to be used in Kansas.

K-State ITE was also doing something a little different that I hadn't heard of before. "For the public outreach. The DMV and County Clerk always have different brochures for organizations and I thought creating a brochure that explains topics related to transportation engineering would be kind of a fun outreach program. Every month or every other month we would put out a brochure on a different topic. For example, speed limits, intersections, signage, etc. With the hopes that people waiting in line might pick up a brochure and learn something about systems we create. We would publish previous brochures on our web page for people to read. The ultimate goal would be to help familiarize the average person about different systems we create to try and make our systems safer. Right now we are in the process of getting the idea accepted with the city engineer and city council." They attached their initial draft which I don't think they expected me to review, but I thought I should anyway as I saw some things that were not standard practice listed. I'm hoping they ask their professors or practitioners to review prior to submitting to the DMV.

KU ITE

I submitted a request for \$200 of funds from the Kansas Director budget and \$100 of funds from the Oklahoma Director budget for KU's ITE chapter. KU plans to use the funding to send multiple students to the ITE 2017 Midwestern District Annual Conference in Madison, WI. Thank you to Richard for allowing the funding to be used in Kansas.

2017 MOVITE FINANCIAL STATEMENT

Through: April 19, 2017

2017 To Date	2017 Adopted	Percent of Budget
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INCOME

1 Membership Dues	\$4,331.75	\$6,400.00	68%
2 Spring and Fall Meetings	\$6,386.54	\$6,000.00	106%
3 Checking and Savings Account Interest	\$0.84	\$5.00	17%
4 Sponsorships	\$3,000.00	\$6,000.00	50%
5 Midwestern District Annual Disbursement	\$0.00	\$0.00	-
6 Income from Reserves	\$0.00	\$9,245.00	0%
7 Scholarship Donations	\$1,425.00	\$500.00	285%
8 Miscellaneous	\$0.00	\$0.00	-
TOTAL INCOME	\$15,144.13	\$28,150.00	54%

EXPENSES

1A Mailing and Shipping	\$0.00	\$100.00	0%
1B Tax Return Preparation	\$0.00	\$100.00	0%
1C Liability Insurance	\$0.00	\$1,000.00	0%
1D Online Balloting	\$0.00	\$225.00	0%
1E Winter Board Retreat	\$0.00	\$1,000.00	0%
1F President's Plaque and Pin	\$0.00	\$150.00	0%
1G ITE President's Gift	\$0.00	\$250.00	0%
2A Local Arrangement Committee Seed Money	\$2,000.00	\$4,000.00	50%
2B Student Subsidy	\$0.00	\$250.00	0%
2C Invited Guest Subsidy	\$0.00	\$600.00	0%
3A Journal Editor Expenses	\$0.00	\$100.00	0%
3B Web Administrator Expenses	\$0.00	\$500.00	0%
3C Web Page Hosting, Domain Name and Elec. Storage	\$0.00	\$150.00	0%
4A Member Award Plaques	\$0.00	\$700.00	0%
4B1 Student Award - Student Chapter Award	\$0.00	\$1,000.00	0%
4B2 Student Award - Seburn Student Paper	\$0.00	\$2,650.00	0%
4B3 Student Award - Kibbe Scholarship	\$0.00	\$2,000.00	0%
4B4 Student Award - Technical Research Grant	\$0.00	\$0.00	-
5A Scholarship Fund Transfer	\$0.00	\$500.00	0%
5B Scholarship Fund Contribution	\$0.00	\$0.00	-
6A Contribution to New Student Chapter	\$0.00	\$250.00	-
6B Student Chapter Support	\$0.00	\$1,500.00	0%
6C Midwestern Dist Stud Activities Comm Rep Support	\$0.00	\$300.00	0%
7A President's District Meeting Expenses	\$0.00	\$750.00	0%
7B President's ITE Annual Meeting Expenses	\$0.00	\$1,500.00	0%
7C Officer Travel to Winter Board Retreat	\$0.00	\$300.00	0%
7D Officer Travel to Other Meetings	\$0.00	\$1,000.00	0%
7E Section Administrator Meeting Expenses	\$0.00	\$1,500.00	0%
7F Vice President Travel to District Board Retreat	\$0.00	\$375.00	0%
8A1 Local Activities Support - Arkansas	\$0.00	\$400.00	0%
8A2 Local Activities Support - Iowa	\$168.91	\$400.00	42%
8A3 Local Activities Support - Kansas	\$400.00	\$400.00	100%
8A4 Local Activities Support - Missouri	\$0.00	\$400.00	0%
8A5 Local Activities Support - Nebraska	\$0.00	\$400.00	0%
8A6 Local Activities Support - Oklahoma	\$200.00	\$400.00	50%
9A Contribution to New Chapter	\$0.00	\$0.00	-
9B Chapter Officer Travel to MOVITE Board Meetings	\$0.00	\$500.00	0%
10A Contribution to LeadershipITE Program	\$0.00	\$1,000.00	0%
10B Support to LeadershipITE Member Participants	\$0.00	\$1,000.00	0%
11A Miscellaneous	\$0.00	\$500.00	0%
TOTAL EXPENSES	\$2,768.91	\$28,150.00	10%

SUMMARY OF ACCOUNTS

Beginning of Year Checking Balance	\$12,951.46
Beginning of Year Savings Balance	\$6,749.88
Subtotal	\$19,701.34
Total Income	\$15,144.13
Total Expenses	\$2,768.91
Net Over Period	\$12,375.22
Checking and Savings Balance	\$32,076.56

SCHOLARSHIP FUND

Initial Balance (January 1, 2016)	\$74,444.61
MOVITE Donations	\$0.00
Change in Account Value	\$0.00
MOVITE Scholarship Funds Paid	\$0.00
Estimated Value January 1, 2017	\$74,444.61