

MOVITE 2016 ANNUAL REPORT



January 1, 2016 to December 31, 2016

A detailed summary of the activities of the Missouri Valley Section of ITE in 2016.

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EXECUTIVE SUMMARY

The MOVITE Section is one of the strongest within ITE. We have a large number of members volunteering their time at the ITE International level. We have a significant number of professionals who have graduated from Leadership ITE. We have had several members that have served as ITE International Presidents (including the current ITE President, Shawn Leight). We have nearly 700 members and that number continues to rise. We have a large operating budget and our dues are some of the lowest of all the other sections in the organization. Nearly 35 % of our budget was spent on student support throughout 2016 and 10% was spent directly to support local chapters. MOVITE members take pride in such a strong Section and our commitment to ITE from the international level all the way down to the local level is evident by the number of our members taking leadership roles with ITE and our support of students as well as local chapters.

MOVITE members also understand that as members of ITE we, transportation industry professionals, are positioned well to not only embrace the coming changes but to help lead it. ITE is made up of the most intelligent transportation professionals in the world. The information flow that occurs within our organization puts us in a position to set standards, develop new processes, conduct meaningful research, and to educate elected officials and decision makers. This leaves us in a position of power and comes with an incredible responsibility.

Our stated goals at the beginning of the year were to 1.) Encourage Membership; 2.) Support ITE at all Levels; 3.) Embrace Change/Broaden our Comport Zone; 4.) Garner Excitement for the Future; and 5.) Have Some Fun – Share Our Passion. Our goals were created with the 2016 International ITE Annual Meeting theme of “Expanding Our Horizons – Change. Challenge. Opportunity” in mind. This was a very poignant theme. Without change there is no challenge and without challenge there is no opportunity. This year MOVITE encouraged its members to embrace change with excitement and challenge ourselves to recognize opportunities to change the transportation industry with passion towards a future that we can only dream about. It is our hope that this report accurately documents our activities throughout the year and the level of commitment MOVITE has to the organization and the industry. Below are some highlights from our section. More detail can be found in our annual report.

2016 MOVITE MEMBERSHIP

MOVITE ended the year with 673 members. Our annual dues rate for 2016 was \$12. The membership consists of 23 ITE Fellows, 435 ITE Members, 62 ITE Student Members, 2 Section Affiliates, and 151 Section Life Members.

2016 MOVITE FINANCIAL SUMMARY

MOVITE started the year with \$12,999.08 in our checking account and \$6,746.51 in our savings account for a total of \$19,745.59. Our total income for the year was \$16,136.80 and we had a total of \$16,181.05 in expenditures for a loss of \$44.25 for the year. We ended the year with a total balance of \$19,701.34

2016 MOVITE SPRING MEETING

The Spring MOVITE meeting was held in Wichita, Kansas at the Hotel at Old Town April 20 – 22, 2016. There were 64 registered for the meeting. The Local Arrangements Committee led by Scott Canfield and Paul Gunzelman put together a meeting full of activities for the registrants. Activities included a golf tournament, an ice breaker social, professional presentations, a tour of Wichita’s Traffic Management Center, and a Thursday evening social. All that were in attendance had a wonderful time networking and learning.

2016 ANNUAL MOVITE MEETING

The Annual MOVITE meeting was held in Oklahoma City, Oklahoma at the Renaissance Hotel in downtown Oklahoma City on October 5 – 7, 2016. The meeting was held jointly with the local chapter, the Oklahoma Traffic Engineering Association (OTEA). There were 212 participants registered for the meeting. The Local Arrangements Committee was led by Michael Hofener and BJ Hawkins. The meeting included many opportunities for the registrants to socialize, network and learn. Activities included a golf tournament, an ice breaker social, professional presentations, MOVITE Awards presentation, a tour of the Oklahoma City Bombing Memorial, and a Thursday evening social.

MOVITE CHAPTERS

MOVITE currently has nine chapters. We are seeing the continued strengthening of the membership through our Chapters because it helps ITE become more personal and relevant at the local level. MOVITE is very excited about the Chapters and all the activities they have conducted over the year. These Chapters submitted annual reports that can be seen in the Appendix. Below are the Chapters and some highlights from 2016 for various chapters.

- ☐ **TEAM - Transportation Engineering Association of Metropolitan St. Louis** - Ended year with 302 members, Held 8 lunch meetings in 2016, Held TEAM St. Louis Fair which had 301 registered attendees in September.
- ☐ **OCITE - Ozarks Chapter of ITE** - Ended year with 98 members, Held 5 well attended lunch meetings and multiple social events in 2016, Held OCITE Technical Seminar which had 63 registered attendees in July.
- ☐ **KCITE - Kansas City Chapter of ITE** - Ended year with 119 members, Held 6 lunch meetings with an average attendance of 78 registrants, Held 5 technical training activities.
- ☐ **OTEA - Oklahoma Traffic Engineering Association** – Ended year with 160 members, 2016 marked OTEA's 50th Anniversary, Held 2 meetings with average attendance of 183 registrants.
- ☐ **LOCATE - Lincoln-Omaha-Council Bluffs Association of Transportation Engineers** – Ended year with 102 members, Held 6 meetings with average attendance of 30 registrants, Drive Smart Program presented to 2,518 students
- ☐ **CMITE - Central Missouri Chapter of ITE** - Ended year with 22 members, Held 6 lunch meetings, Participated in the annual Traffic and Safety Conference held in Columbia, MO.
- ☐ **ICITE - Iowa Central Chapter of ITE** - Ended year with 20 members, Held 7 meetings throughout the year, Hosted first 3 webinars of an 8-part webinar series about the new HCM, 6th Edition.
- ☐ **CKITE - Central Kansas Chapter of ITE** – Ended year with 16 members, Hosted 2016 MOVITE Spring Meeting, Held a November social gathering with 8 members.
- ☐ **ARITE – Arkansas Chapter of ITE** - Charter was granted in Fall of 2016.

MOVITE STUDENT CHAPTERS

There are eleven student chapters within the MOVITE section area. Student participation at MOVITE activities continues to provide positive connections between MOVITE members and the student chapters within the MOVITE area. MOVITE awards several annual student scholarships and maintains a scholarship fund (held at ITE) with an approximate value of \$74,444. In 2016 MOVITE supported our students with over \$5,600 in the form of student scholarships, competition awards, and student chapter support. Additional student support has been provided to students who attended our Spring or Annual Meetings. It is MOVITE's policy to keep student registration to a maximum of \$25.

MOVITE AWARDS

Every year MOVITE honors its members through a variety of awards. This section is a summary of those awards and the winners of each.

Outstanding Student Chapter - 1st - \$300: Iowa State University

Jan Kibbe Student Scholarship - \$2,000 – Raha Hamzeie, ISU

Technical Research Grant - This year the grant was not awarded.

Thomas J. Seburn Student Paper Award - 1st - \$1500: Boris Claros, UMC

Melvin B. Meyer Transportation Professional of the Year - Recipient: Shawn Leight - Form of the Award: Plaque

Young Transportation Professional of the Year- Recipient: Tao Liao; Form of the Award: Plaque

Transportation Achievement Award - Recipient: Kansas City Downtown Streetcar – City of Kansas City

Best MOVITE Chapter Award - Recipient: OCITE; Form of the Award: Plaque

Best MOVITE Chapter Website - Recipient: KCITE; Form of Award: Plaque

2016 MOVITE Life Members - Mark Borst, Norman Bowers, Josephine Emerick, Tom Evans, David Northup, Jim Tobaben, Mark Wright.

MOVITE 2016 ANNUAL REPORT

JANUARY 1, 2016 TO DECEMBER 31, 2016

OFFICERS

PRESIDENT	MICHAEL HOFENER, TRAFFIC ENGINEERING CONSULTANTS INC.
VICE PRESIDENT	NATHAN BECKNELL, CITY OF ROGERS, AR
SECRETARY	DAVE MENNENGA, GEORGE BUTLER AND ASSOCIATES
TREASURER	ANDREW SWISHER, HR GREEN
BOARD DIRECTOR	LONNIE BURKLUND, CITY OF LINCOLN, NE
ARKANSAS STATE DIRECTOR	ANDREW BREWER, ARKANSAS HIGHWAY AND TRANSPORTATION DEPT.
IOWA STATE DIRECTOR	TODD KNOX, SNYDER AND ASSOCIATES, INC.
KANSAS STATE DIRECTOR	BRIAN GEIGER, CITY OF OVERLAND PARK, KS
MISSOURI STATE DIRECTOR	MARTIN GUGEL, CITY OF SPRINGFIELD, MO
NEBRASKA STATE DIRECTOR	MARK MEISENGER, FELSBERG HOLT & ULLEVIG
OKLAHOMA STATE DIRECTOR	RICHARD MCCUBBIN, CITY OF OKLAHOMA CITY, OK
IMMEDIATE PAST PRESIDENT	JASON HAYNES, LEE ENGINEERING & ASSOCIATES, LLC
SECTION ADMINISTRATOR	THOMAS SWENSON, TRANSYSTEMS CORPORATION
JOURNAL EDITOR	CHRIS ROLLING, OLSSON ASSOCIATES
WEB PAGE ADMINISTRATOR	GUY ALON, CITY OF OVERLAND PARK, KS

INTRODUCTION

MOVITE's stated mission is to "bring individuals together to advance the knowledge and skills of transportation professionals." This year has been another great year for continuing to advance that mission. Our stated goals at the beginning of the year were to 1.) Encourage Membership; 2.) Support ITE at all Levels; 3.) Embrace Change/Broaden our Comport Zone; 4.) Garner Excitement for the Future; and 5.) Have Some Fun – Share Our Passion. Great progress towards meeting these goals was made throughout the year and some of that progress is documented in this report.

The MOVITE Section is one of the strongest within ITE. We have a large number of members volunteering their time at the ITE International level. We have a significant number of professionals who have graduated from Leadership ITE. We have had several members that have served as ITE International Presidents (including the current ITE President, Shawn Leight). We have nearly 700 members and that number continues to rise. We have a large operating budget and our dues are some of the lowest of all the other sections in the organization. Nearly 35 % of our budget was spent on student support throughout 2016 and 10% was spent directly to support local chapters. MOVITE members take pride in such a strong Section and our commitment to ITE from the international level all the way down to the local level is evident by the number of our members taking leadership roles with ITE and our support of students as well as local chapters.

MOVITE members also understand that as members of ITE we, transportation industry professionals, are positioned well to not only embrace the coming changes but to help lead it. ITE is made up of the most intelligent transportation professionals in the world. The information flow that occurs within our organization puts us in a position to set standards, develop new processes, conduct meaningful research, and to educate elected officials and decision makers. This leaves us in a position of power and comes with an incredible responsibility.

Our previously stated goals were created with the 2016 International ITE Annual Meeting theme of "Expanding Our Horizons – Change. Challenge. Opportunity" in mind. This was a very poignant theme. Without change there is no challenge and without challenge there is no opportunity. This year MOVITE encouraged its members to embrace change with excitement and challenge ourselves to recognize opportunities to change the transportation industry with passion towards a future that we can only dream about. It is our hope that this report documents our activities throughout the year and the level of commitment MOVITE has to the organization and the industry.

MEMBERSHIP

The MOVITE Section covers a large geographic area that includes Nebraska, Iowa, Kansas, Missouri, Oklahoma, and Arkansas, which makes meeting and working together a challenge. The Board is very appreciated of the support we receive from our membership and we are thankful for their strong support for ITE at all levels.

Annually the Board discusses the amount of the annual dues to determine if there is a need to increase. It was determined that a dues increase was not necessary for 2016 to provide the planned services for the 673 members and affiliates.

2016 MEMBERSHIP LEVELS

Membership		Section Annual
Number	Grade	Dues Rate
23	ITE Fellow	\$12.00
435	ITE Member	\$12.00
62	ITE Student Member	\$0.00
2	Section Affiliate	\$12.00
151	Section Life Member (1) (2)	\$0.00
673	Total	

(1) Includes current and former ITE Fellows and Members (some of which are ITE life members), as well as current and former Section Affiliates. Each Section member is counted in only one category. If a member is a Section Life Member - whether or not he/she is currently a member of ITE - he/she is counted as a Section Life Member.

(2) Current Section Life Members include 47 current ITE members at Fellow grade, 39 at Member grade and 5 Section Affiliates.

Over the course of the Spring Board Meeting, there was careful thought and discussion about our income, expenditures and current dues levels. The Board decided to explore the idea of possibly increasing the dues to insure the financial health of MOVITE into the future. Through the research that was conducted by the Board, it was determined that our expenditures have increased in recent years as a result of the dues structure change at the international level and MOVITE's increased student spending. It was also found that MOVITE's dues were some of the lowest section dues in the organization.

Ultimately the Board determined that it was appropriate to raise the dues to \$20 from \$12. The Board only had the authority to increase the dues by the amount of \$5 in any given year. As a result, the request to increase the dues an additional \$3 had to be approved by the general membership. An election was held and the membership approved the dues increase with an approval of over 80%. The dues increase will take effect in 2017.

SUMMARY OF FINANCES

MOVITE's Federal Employer Identification Number is 43-1306703 and is a 501(c)(3) organization. The following tables report the balances of finances for the 2015 period, which include total income, total expenditures, and a summary for each.

2016 Income

Income Source	Total
Membership Dues	\$3,230.50
Spring and Fall Meetings	\$4,872.93
Checking and Savings Account Interest	\$3.37
Journal/Web Advertising	\$6,900.00
Midwestern District Annual Disbursement	\$0.00
Income from Reserves	\$0.00
Scholarship Donations	\$1,130.00
Miscellaneous	\$0.00
Total Income:	\$16,136.80

2016 Expenditures

Expenditure Source	Total
General Operations	\$2,673.94
Spring and Fall Meetings	\$0.00
Student and Member Awards	\$5,738.69
Scholarship Fund	\$1,130.00
Student Chapter Support	\$500.00
Officer Support	\$2,031.48
State Director Support	\$1,551.94
ITE Support	\$2,000.00
Miscellaneous	\$555.00
Total Income:	\$16,181.05

2016 Financial Summary

Description	Amount
January 1, 2016 Checking Balance	\$12,999.08
January 1, 2016 Savings Balance	\$6,746.51
Subtotal	\$19,745.59
Total Income:	\$16,136.80
Total Expenses	\$16,181.05
Net Over Period	\$(44.25)
Checking and Savings Balance:	\$19,701.34

MOVITE invests contributions in a scholarship fund through ITE. Until that scholarship fund is self-sustaining, MOVITE makes payments from its general fund for student awards. MOVITE's scholarship fund is recognized as a 501(c)(6) charitable fund. The following table reports the scholarship fund finances for 2016.

2016 Scholarship Fund Summary

Description	Amount
Initial Balance (January 1, 2016)	\$67,982.09
MOVITE Donations	\$0.00
Change in Account Value	\$6,462.52
MOVITE Scholarship Funds Paid	\$0.00
Value December 31, 2016	\$74,444.61

TECHNICAL ACTIVITIES

MOVITE Journal

MOVITE produced 1 journal editions during 2016 (Spring). All recent MOVITE Journals can be found at the MOVITE web page www.movite.org. Each journal presents technical information to the MOVITE membership. The Spring 2016 Journal focused on the State of Arkansas and all transportation happenings around the state.



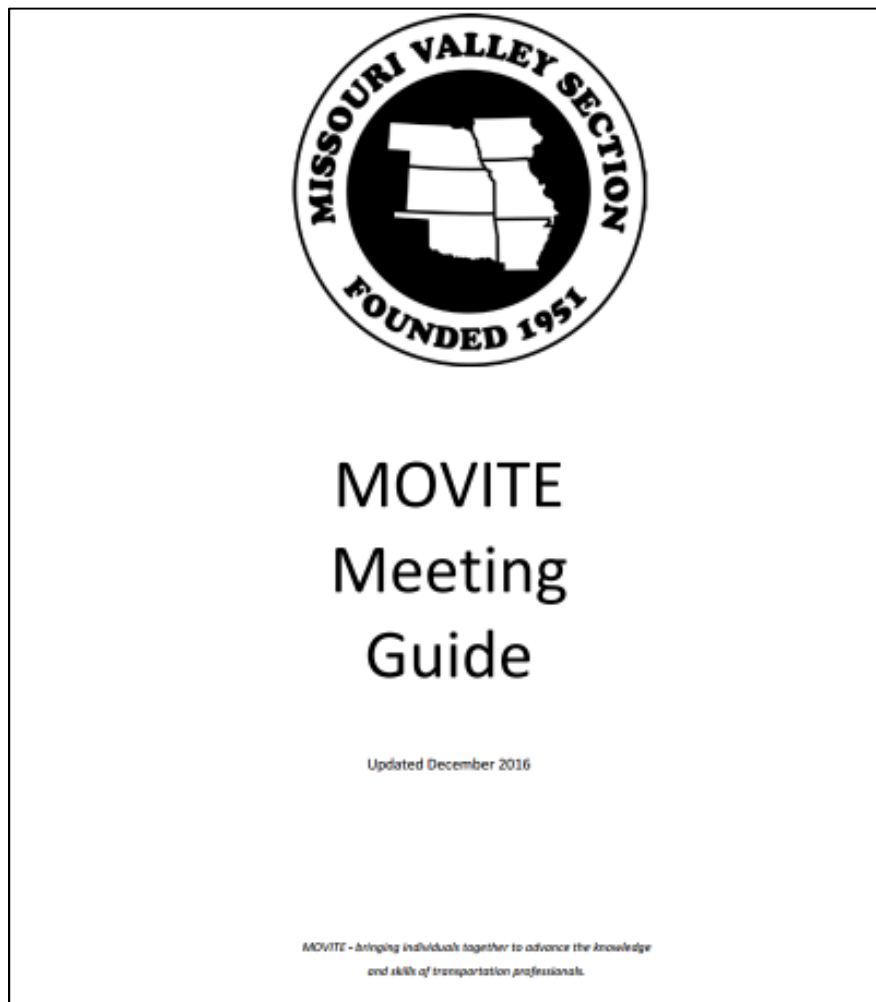
MOVITE Online

MOVITE hosts a wealth of technical materials on its website (www.movite.org). With evolving technology our website is slowly becoming the hub for our organization. Members use the website to gather executive information, register for meetings, read the MOVITE Journal, Annual Reports, meeting minutes etc. The website also maintains a current calendar of all MOVITE related and ITE International meetings.

Document Updates

Following the update of our By-Laws and Policies in previous years, the Board wanted to maintain the momentum to continue updating other dated documents for the organization. Next on this list was the MOVITE Meeting Guide. Throughout the year our Section Administrator, Mr. Thomas Swenson, dedicated hours of his time updating the document. Once completed, he sent it out to the Board for review and comment. The document was used as directive for the planning of the Fall 2016 Annual Meeting that was held in Oklahoma City, Oklahoma. Following its use in planning a meeting, minor updates were made and the updated document was approved for adoption at the Officer's Winter Board Retreat in December 2016.

An additional document currently going through the update process is the Officer's Handbook. The document is extensive and includes many references to other documents. It will take some time to complete the update of the document and reconcile all documents referenced in the Handbook but this document will be crucial in assisting to guide all future MOVITE officers. Work on this document will proceed throughout 2017.



SECTION MEETINGS

MOVITE holds two professional meetings each year. The Board meets for an Executive Board Meeting at each of those meetings as well as for an Officer's Retreat in December. Below is documentation of the meetings held within the section during 2016.

- ☐ MOVITE Executive Board Retreat –Kansas City, Kansas
December 7, 2015 - 16 Participants

- ☐ MOVITE Executive Board Meeting – Wichita, Kansas
April 20, 2016 - 19 Participants

- ☐ 2016 MOVITE Spring Meeting – Wichita, Kansas
April 20 – 22, 2016 - 64 Registrants

- ☐ MOVITE Executive Board Meeting – Oklahoma City, Oklahoma
October 5, 2016 - 15 Participants

- ☐ 2016 Annual MOVITE Meeting – Oklahoma City, Oklahoma
October 5 – 7, 2016 - 212 Registrants

- ☐ MOVITE Executive Board Retreat - Lenexa, Kansas
December 12, 2016 - 14 Participants

Executive Board Retreat

Annually the MOVITE Board meets in December to plan and set goals for the upcoming year and review board member duties. The Board met in Kansas City on December 7, 2015 where incoming officers met existing officers and a transfer of duties occurred. Those incoming officers were Lonnie Burklund (Board Director), Brian Geiger (Kansas State Director), Richard McCubbin (Oklahoma State Director), and Andrew Brewer (Arkansas State Director). We thank outgoing Board members for their dedication and services to MOVITE. Outgoing officer were: Danielle Vachal (Past President), Wayne Russell (Oklahoma State Director), David Church (Kansas State Director), and Mark Nichols (Arkansas State Director).

2016 MOVITE Spring Meeting

The Spring MOVITE meeting was held in Wichita, Kansas at the Hotel at Old Town April 20 – 22, 2016. There were 64 registered for the meeting. The Local Arrangements Committee led by Scott Canfield and Paul Gunzelman put together a meeting full of activities for the registrants. Activities included a golf tournament, an ice breaker social, professional presentations, a tour of Wichita's Traffic Management Center, and a Thursday evening social. All that were in attendance had a wonderful time networking and learning.

The professional presentations ran on a single track and provided registrants the opportunity to earn 10.5 professional development hours. The meeting opened Thursday morning with an opening address which was given by the Mayor of the City of Wichita – Jeff Longwell. Following Mayor Longwell's opening remarks the second presentation began and was titled "The Politics of Transportation." This was a roundtable discussion which included Mayor Longwell in addition to Jerry Younger – Deputy Secretary and State Transportation Engineer for KDOT, Tim Norton – Commissioner for Sedgwick County, and Pete Meitzner – City Council for the City of Wichita. This roundtable really set the tone for the entire meeting.

Following is a list of the sessions that were presented at the meeting:

- **The Politics of Transportation**

- Jeff Longwell, Jerry Younger, Tim Norton, Pet Meitzner,

- **Roadside Safety Litigation: The ET-Plus Guardrail Under Scrutiny**

- Brian Coon

- **Kellogg (US-54) Roundtable**

- Dave Hubbard, Tom Swenson, Jeff Lackey, Ron Nuessen, Jim Weber

- **North Junction**

- Michelle Winkleman, Mitch Coffman

- **Newton Bicycle Master Plan Promoting Healthy Living in Harvey County, Kansas**

- David Church, Lestor Limon, Lorrie Kessler

- Smart Work Zones in Kansas
 - Gary Olson, Slade Engstrom
- Adaptive Signal Control Technology
 - Steve Garbe
- Haysville Street Maintenance Program
 - Randy Dorner
- Dwight D. Eisenhower Airport Project
 - Stan Breitenbach

This year was the first time that Wichita has hosted a MOVITE meeting since 1985. The meeting was a great success and the organization is looking forward to making it back to Wichita in the near future.

2016 Annual MOVITE Meeting

The Annual MOVITE meeting was held in Oklahoma City, Oklahoma at the Renaissance Hotel in downtown Oklahoma City on October 5 – 7, 2016. The meeting was held jointly with the local chapter, the Oklahoma Traffic Engineering Association (OTEA). There were 212 participants registered for the meeting. The Local Arrangements Committee was led by Michael Hofener and BJ Hawkins. The meeting included many opportunities for the registrants to socialize, network and learn. Activities included a golf tournament, an ice breaker social, professional presentations, MOVITE Awards presentation, a tour of the Oklahoma Bombing Memorial, and a Thursday evening social.

The professional presentations ran on a single track and provided registrants the opportunity to earn 8 professional development hours. The meeting opened Thursday morning with an opening address which was given jointly by the Mayor of Oklahoma City – Mick Cornett and the Oklahoma Secretary of Transportation – Gary Ridley. The professional presentations ranged on topics from protected cycle tracks to the safety effects for left-turn flashing yellow arrows.

Following is a list of the sessions that were presented at the meeting:

- Federal ADA Requirements & DOT's Transition Plan
 - Brian Shamburger
- N Street Protected Cycle Track, Lincoln, Nebraska
 - Justin Peterson, Mark Lutjeharms
- New Trends in Lines and Signs
 - Randy Barth, Doug Williams
- Ethics
 - Bruce Pitts

■ Kansas City Streetcar

- Christopher Kinzel

■ Unsignalized Intersection Improvement Guide

- Yung Koprowski

■ Wheeler District

- Blair Humphreys

■ Safety Effects for Left-Turn Flashing Yellow Arrows

- Ed Dihrberg

■ Access Management in the Vicinity of Interchanges

- Jim Gattis, Karen K. Dixon

■ Using VISSIM Microsimulation Modeling to Develop TMP

- Joseph Blasi

■ Moving Towards Zero Deaths

- Andrew Brewer

■ MUTCD and APS

- David Ayers

■ Assessing the Safety Performance of High Speed Two-Lane Highways with Differential Speed Limits for Trucks and Buses

- Raha Hamzeie

This was a highly attended meeting and there was a lot of positive feedback received from the membership. Additionally, OTEA was celebrating its 50th Anniversary in 2016. As a result, the Past President's Breakfast featured a roundtable with two of OTEA's founding fathers as interviewees. The two founding fathers present were Harold R. Hofener, P.E. and Tom Hicks, P.E. It was a great experience to hear all the stories the two gentlemen shared about how the group was formed and how different the transportation industry was back then as well. It was a wonderful way to celebrate OTEA's 50 years of existence!



Left to Right: Tom Hicks, Harold Hofener, Steve Hofener
Presenting at Past President's Breakfast

CHAPTER ACTIVITIES

For most Sections, it is more typical for meetings to take place on a monthly or bi-monthly basis. Given MOVITE's large geographic area, we historically have held two meetings per year. However, the meetings are only a small part of the activities that take place in our Section. Through our nine Chapters, more than 50 chapter meetings, webinars, technical sessions, and social gatherings took place in 2016. MOVITE is very proud of our Chapters and their activities and the opportunities this has provided to the Section.

MOVITE currently has nine chapters. Below are the Chapters and some highlights from 2016 for each. Detailed information can be found in the Chapter reports which can be found in the Appendix.

- ☐ TEAM - Transportation Engineering Association of Metropolitan St. Louis
 - ☐ Ended year with 302 members
 - ☐ Held 8 lunch meetings in 2016
 - ☐ Held TEAM St. Louis Fair which had 301 registered attendees in September
- ☐ OCITE - Ozarks Chapter of ITE
 - ☐ Ended year with 98 members
 - ☐ Held 5 well attended lunch meetings and multiple social events in 2016
 - ☐ Held OCITE Technical Seminar which had 63 registered attendees in July
- ☐ KCITE - Kansas City Chapter of ITE
 - ☐ Ended year with 119 members
 - ☐ Held 6 lunch meeting with average attendance of 78 registrants
 - ☐ Held 5 technical training meetings
- ☐ OTEA - Oklahoma Traffic Engineering Association
 - ☐ Ended year with 160 members
 - ☐ 2016 Marked OTEA's 50th Anniversary
 - ☐ Held 2 meetings with average attendance of 183 registrants
- ☐ LOCATE - Lincoln-Omaha-Council Bluffs Association of Transportation Engineers
 - ☐ Ended year with 102 members
 - ☐ Held 6 meetings with average attendance of 25 – 35 registrants
 - ☐ Drive Smart Program presented to 2,518 students

☐ CMITE - Central Missouri Chapter of ITE

- ☐ Ended year with 22 members
- ☐ Held 6 lunch meetings
- ☐ Participated in the Annual Traffic and Safety Conference held in Columbia, MO

☐ ICITE - Iowa Central Chapter of ITE

- ☐ Ended year with 20 members
- ☐ Held 7 meetings throughout the year
- ☐ Hosted first 3 webinars of an 8-part webinar series about the new HCM, 6th Editions

☐ CKITE - Central Kansas Chapter of ITE

- ☐ Ended year with 16 members
- ☐ Hosted 2016 MOVITE Spring Meeting
- ☐ Held a November social gathering with 8 members

☐ ARITE – Arkansas Chapter of ITE

- ☐ Charter was granted in Fall 2016

The Arkansas Chapter of ITE is our newest chapter. Several individuals from the Arkansas area have taken it upon themselves to gain interest for membership in an Arkansas Chapter of ITE. Spearheading the charge are Andrew Brewer and Nathan Becknell. With their diligence and persistence, they petitioned for a Charter in the fall of 2016. Arkansas Chapter of ITE was officially recognized as a Chapter of MOVITE in December of 2016. Congratulations and many thanks to Andrew, Nathan, and all others involved in establishing this chapter.

We are seeing the continued strengthening of the membership through our Chapters because it helps ITE become more personal and relevant at the local level. MOVITE is very excited about the Chapters and all the activities they have conducted over the year. These Chapters submitted annual reports that can be seen in the Appendix.

STUDENT CHAPTER ACTIVITIES

In 2016 MOVITE supported our students with over \$5,600 in the form of student scholarships, competition awards, and student chapter support. Additional student support has been provided to students who attended our Spring or Annual Meetings. It is MOVITE's policy to keep student registration to a maximum of \$25.

Student participation at MOVITE activities continues to provide positive connections between MOVITE members and the student chapters within the MOVITE area. MOVITE awards several annual student scholarships and maintains a scholarship fund (held at ITE) with an approximate value of \$74,444.

There are eleven student chapters within the MOVITE section area:

- ☐ Iowa State University
- ☐ University of Nebraska - Lincoln
- ☐ University of Missouri-St. Louis/Washington University
- ☐ University of Arkansas
- ☐ University of Kansas
- ☐ Kansas State University
- ☐ University of Science and Technology Rolla
- ☐ University of Missouri-Columbia
- ☐ University of Oklahoma
- ☐ Oklahoma State University
- ☐ University of Iowa
- ☐ Southern Illinois University – Edwardsville

AWARDS

Every year MOVITE honors its members through a variety of awards. This section is a summary of those awards and to the winners of each.

Student Awards

Outstanding Student Chapter

Awarded to a student chapter based upon their



annual report to ITE.

1st - \$300: Iowa State University

Jan Kibbe Student Scholarship

The scholarship is intended to encourage engineering students to pursue a career in traffic or transportation engineering.



\$2,000 – Raha Hamzeie, ISU

Technical Research Grant

This research grant is offered to engineering students proposing technical research projects that provide significant contributions to traffic/transportation engineering and benefit the MOVITE professionals. Research topics should be related to existing standards of practice that need further development or clarification and/or new standards of practice in need of research. This award can be used to exclusively fund or subsidize existing research projects.

This year the grant was not awarded.

Thomas J. Seburn Student Paper Award

Awarded to a student for achievement in Transportation/Traffic Engineering on the basis of submitting a technical paper.

1st - \$1500: Boris Claros, UMC, "Site Specific Safety Analysis of Diverging Diamond Interchange Ramp Terminals"

2nd - \$500: Md Atiquzzaman, SIUE, “Developing Algorithms to Detect Driver Distracted Using a Driving Simulator Study”

3rd - \$250: Raha Hamzeie, ISU, “Assessing the Safety Performance of High-Speed Two-Lane Highways with Differential Speed Limits for Trucks and Buses”

Professional Awards

Melvin B. Meyer Transportation Professional of the Year

Awarded to an individual to recognize contributions to Transportation/Traffic Engineering through service to MOVITE/ITE.



Recipient: Shawn Leigh

Form of the Award: Plaque

Young Transportation Professional of the Year

Awarded to an individual to recognize achievement in Transportation/Traffic Engineering by younger members of MOVITE (35 years old or younger).



Recipient: Tao Liao

Form of the Award: Plaque

Transportation Achievement Award

Awarded to an organization(s) for outstanding transportation achievement in facilities or operations.



Recipient: Kansas City Downtown Streetcar – City of Kansas City, Downtown Streetcar Authority, HDR

Form of the Award: Plaque

Best MOVITE Chapter Award

Awarded to a chapter based upon involvement of Section members, regular meetings and meeting attendance as a percentage of membership, promotion of membership activities, involvement with local Student Chapters, and other activities that promote the mission of ITE and MOVITE.



Recipient: OCITE

Form of the Award: Plaque

Best MOVITE Chapter Website

Awarded to the chapter whose website is selected to be most outstanding based upon appearance, ease of navigation, layout, functionality, and content.



Recipient: KCITE

Form of Award: Plaque

MOVITE Life Members

Any member in good standing who has reached the age of 60 years, may, by Executive Board action have all future annual dues paid and be recognized at the annual meeting as a Section Life Member if they have paid ITE dues for at least 15 years and have been a MOVITE member for at least 5 years. Following members have received this status in 2016:

- ☐ Mark Borst
- ☐ Norman Bowers
- ☐ Josephine Emerick
- ☐ Tom Evans
- ☐ David Northup
- ☐ Jim Tobaben
- ☐ Mark Wright

APPENDIX A

MOVITE 2016 SPRING MEETING INFORMATION



2016 MOVITE Annual
Spring Meeting

*Hosted by the Central
Kansas ITE Chapter*



2016 MOVITE Annual Spring Meeting

Hosted by the Central Kansas ITE Chapter

Business and Pleasure Getting Down in Old Town

Speakers and Workshops
Roundtable Discussions
Business & Politics
TMC Tour
Music and Mixers
Golf Outing
Old Town Entertainment
Earn PDHs

April 20-22, 2016

Wednesday thru Friday

Wichita, Kansas

at the historic Hotel at Old Town





2016 MOVITE Annual
Spring Meeting

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Kansas ITE Chapter*



Conference Committee / Contact Information



CENTRAL KANSAS
INSTITUTE
of TRANSPORTATION ENGINEERS

Conference Committee Members

Scott Canfield, Chairman

Tim Aziere

Mark Borst

Mitch Coffman

Slade Engstrom

Paul Gunzelman

Mike Searle

General Questions

Professional Engineering Consultants

Attn: Scott Canfield

303 S. Topeka

Wichita, KS 67202

316-206-1341

scott.canfield@pec1.com

Golf Registration / Questions

Baughman Company

Attn: Tim Aziere

315 S. Ellis

Wichita, KS 67211

316-262-7271

taziere@baughmanco.com

Sponsorship, Vendor, or Registration Questions

Professional Engineering Consultants

Attn: Mitch Coffman

303 S. Topeka

Wichita, KS 67202

316-206-1333

mitchell.coffman@pec1.com



2016 MOVITE Annual
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Hotel Registration

HOTEL at OLD TOWN

830 East First Wichita, KS 67202

www.hotelatoldtown.com

<u>Room Type</u>	<u>Std. Rate</u>	<u>MOVITE Group</u>
Run of the House		\$159
Queen Studios	\$199	\$135
King Studios	\$209	\$135
Queen/Queen Studios	\$219	\$149
One Bedroom Suites	\$399	\$179

To make reservations, call 877-265-3869. Please identify that you are attending the MOVITE Conference, in order to receive the Group-contracted rate.

Unlike any hotel in Wichita, Hotel at Old Town is a gem in the heart of Wichita's entertainment district with over 50 shops, restaurants, theatres and nightspots. This old warehouse district will charm you beautiful brick buildings, great history, and first class service.

Victorian Elegance with Modern day Comfort A truly unique hotel experience awaits guests of the Hotel at Old Town Wichita. Elegant and charming, our one-of-a-kind property in the heart of Old Town provides an urban oasis for travelers to Wichita who seek the best in luxury, service, and amenities.

Our landmark 1906 building — recognized by its iconic cupola — has been transformed into a Victorian-era showcase. Elegant, turn-of-the-century style furnishings are complemented by today's modern amenities, providing the best of old and new at our Old Town, Wichita boutique hotel.

Our spacious luxury accommodations have been designed with the discerning traveler in mind and include a fully-equipped kitchen, grand two-poster bed with plush mattress and Egyptian cotton linens, down blankets, exquisite bath amenities, and complimentary high-speed wired and wireless Internet access. A hot buffet breakfast is also available each morning of your stay.

A variety of hotel amenities will fulfill your every need including a fitness facility, business center, complimentary parking, laundry facilities, same-day dry cleaning service, and the Keen Kutter Piano Bar, which invites relaxation and quiet conversation.



Rooms

Make yourself at home in one of the 115 air-conditioned rooms featuring kitchens with full-sized refrigerators/freezers and stovetops. Your pillow top bed comes with Egyptian cotton sheets. Wired and wireless Internet access is complimentary, while 37-inch flat-screen televisions with cable programming provide entertainment. Conveniences include desks and microwaves, as well as phones with free local calls.

Rec, Spa, Premium Amenities

Take advantage of recreation opportunities such as a fitness center, or other amenities including complimentary wireless Internet access and concierge services. Additional features include gift shops/newsstands, wedding services, and a television in the lobby.

Business, Other Amenities

Featured amenities include complimentary high-speed (wired) Internet access, a 24-hour business center, and a computer station. Planning an event in Wichita? This hotel has 10,000 square feet of space consisting of a conference center, conference space, and meeting rooms. A roundtrip airport shuttle is provided for a surcharge at scheduled times, and free self-parking is available onsite.



2016 MOVITE Annual Spring Meeting

Hosted by the Central
Kansas ITE Chapter



Program

Tentative schedule and subject to change.

Wednesday, April 20th

8:00am - 11:00am MOVITE Officers Meeting
12:00pm - ? Golf tournament
12:00pm - 5:30pm: Registration at Hotel
4:00pm - 5:30pm: TMC Tour
6:00pm 8:30pm: Ice Breaker @ Pumphouse

Thursday, April 21st

7:00am - 8:30am: Breakfast & Registration
8:30am - 9:00am: Opening Address
9:00am - 10:30am: The Politics of Transportation
10:30am - 11:00am: Break
11:00am - 12:00pm: Roadside Safety Litigation: The ET-Plus Guardrail under Scrutiny
12:00pm - 1:30pm: Lunch and MOVITE Business Meeting
1:30pm - 3:00pm: Kellogg (US-54) Roundtable
3:00pm - 3:30pm: Break
3:30pm - 4:30pm: North Junction (I-135, I-235, K-254, K-96)
4:30pm - 5:30pm: Newton Bicycle Master Plan Promoting Healthy Living in Harvey County, KS
5:30pm - 6:00pm: Free Time
6:00pm - ? Social

Friday, April 22nd

7:00am - 8:30am: Breakfast & MOVITE Officers Meeting
8:30am - 9:00am: Smart Work Zones in Kansas
9:00am - 9:30am: Adaptive Signal Control Technology
9:30am - 10:30am: City of Wichita Street Maintenance Program
10:30am - 11:00am: Break
11:00am - 12:00pm: Wichita Dwight D. Eisenhower National Airport



Registration and Fees

Item	Registration Fee
Member Registration	\$250
Non-Member Registration	\$275
Student Registration	\$25
Thursday Only	\$175
Guest Ticket - Thursday Lunch	\$30
Guest Ticket - Wednesday Social	\$25
Golf Registration (by April 13)	\$75

Registration must be completed by April 5, 2016.
To register, click "Conference Registration" on the left side of the page. For golf registration, contact Tim Aziere.



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Family Activities / Wichita Attractions

360Wichita

<http://www.360wichita.com/>

Visit Wichita

<http://www.visitwichita.com/>

Old Town

<http://www.oldtownwichita.com/>

Intrust Bank Arena

<http://www.intrustbankarena.com/>

Sedgwick County Zoo

<https://www.scz.org/>

Botanica

<http://www.botanica.org/>

Others

Century II

City Arts

Delano Shopping

Great Plains Transportation Museum

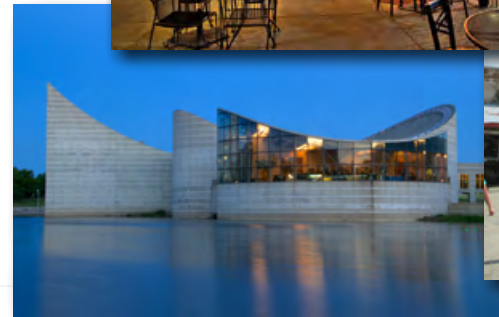
Kansas Aviation Museum

Keeper of the Plains

Museums on the River

Museum of World Treasures

...and many more





2016 MOVITE Annual
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Kansas ITE Chapter



Social Activities

Golf Outing

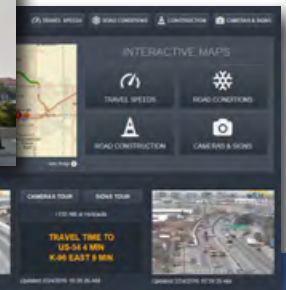
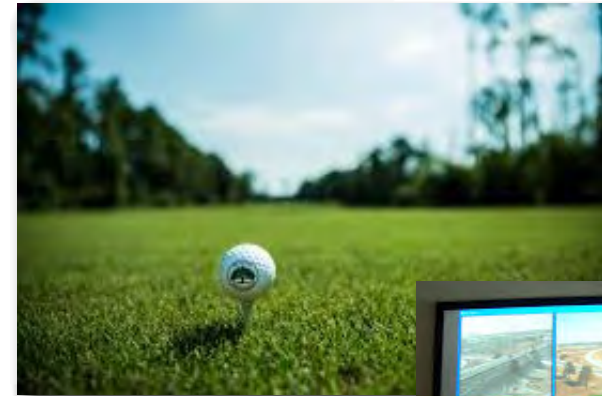
Wednesday at @ Sand Creek Station Golf Course in Newton, Kansas. All are welcome. Lunch will be served at 11:00am and we will tee off at noon. Carts, range balls, hole prizes, and team prizes will be provided. Registration is \$75 per person. Contact Tim Aziere to register, get details, or if you would like to sponsor. Check out the course at <http://www.sandcreekgolfclub.com/>

TMC Tour

A tour of Wichita's Traffic Management Center is planned for Wednesday at 4:00pm (for those non-golfers). Meet at 714 N. Main Street. The tour is FREE!

Welcoming Reception

Wednesday 6:00pm @ the Pumphouse (825 E 2nd St N, Wichita, KS 67202 – just one block north from the Hotel at Old Town). A piece of Wichita history, the Pumphouse is a former gas station that now offers great food, 16 beers on tap, 30 TVs, a huge patio, and live music every night of the week. Meet at the Pumphouse and find Scott Canfield for your complimentary drink tickets.





2016 MOVITE Annual Spring Meeting

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Sponsorship / Vendor Booths

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Sponsorship Packages (check desired level of sponsorship)

_____ \$500 - Gold Sponsorship: Includes one reservation, advertising*; sponsorship of a hole at the golf tournament**; recognition*** at a technical session & all meal events.

_____ \$400 - Silver Sponsorship: Includes one reservation, sponsorship of a hole at the golf tournament**; recognition*** at a technical session, both breakfast events, and at the Thursday luncheon.

** Advertising will consist of your company's logo on the meeting web-site and in the official meeting program.*

*** MOVITE Golf Tournament @ Sand Creek Station Golf Course (items such as tees, balls, towels, ball markers, etc. are requested to be included in goody bags; hole sponsorship will include a placard at a tee box)*

**** Recognition will consist of a list of sponsors on a large sign at the entrance to each room for plenary and technical sessions; and your logo on the presentation screens before and after presentations.*

BOOTH EXHIBIT RENTAL ****

_____ \$350 - Vendor: Includes one registration, a 8'x10' space with one 8' skirted table, and one black and white ID sign.

***** There is a maximum of 15 booth exhibits available for consultants, contractors, or vendors at this meeting. Space reservation and exhibit location will be on a first-come first-serve basis. The exhibits will be located in the ballroom where all meals and breaks will be held. This room will be locked after normal conference hours. When the exhibition area is open, you will be responsible for security of your booth. Set-up is available from 12:00pm to 5:00 pm on Wednesday, April 20th. Exhibits must be removed following the last presentation on Friday, April 22nd.*

Special Golf Tournament Sponsorship Opportunity

The local arrangements committee recognizes the need and opportunity for consultants and suppliers to provide drinks and golf goody bag items to golf tournament participants. We request that consultants and suppliers that have interest in providing golf goody bag items or drinks on the course to contact Tim Aziere to have your participation included.

TOTAL COST OF SPONSORSHIPS AND EXHIBITION

Enclosed is a check for \$_____ for the identified sponsorships and/or booth rental opportunities. If additional payment alternatives are needed, please contact Mitch Coffman. Checks should be made payable to Central Kansas ITE.

Your company's logo will be included in the official meeting program for each company contributing as a gold sponsor and/or renting a booth unless omission is requested or the company fails to email their logo.

An email of the company's logo as a *.tif file shall be emailed to Mitch Coffman by April 5, 2016.

Note: Early sponsorship submittals will allow for your logo to receive the maximum exposure on the website and official meeting program. We encourage you to complete this form and provide your logo and check as early as possible.

If you do not see a sponsorship package that fits your needs, please contact Mitch Coffman to customize your own special sponsorship/advertising package.

Individual meeting registrations must be completed by vendor(s) wishing to be a full registrant and participate in meeting activities. Please go to <http://ckite.org/> and complete the registration process.

The deadline to return this confirmation form is April 5, 2016 to Mitch Coffman.



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Directions to the Hotel at Old Town

From the North on I-135

Take I-135 to Exit 6C to 2nd St. Head west on 2nd St to Mosley St. Head south on Mosley St. Hotel will be on the west side of the street.

From the Northeast on I-35

Take I-35 to Exit 50 to US-54 / Kellogg Ave. After toll plaza head west on US-54. Take Washington Ave Exit. Head north on Washington Ave. Turn west on 2nd St. Turn south on Mosley St. Hotel will be on the west side of the street.

From the South on I-35

Take I-35 to Exit 42 to I-135. After toll plaza take I-135 North. Take Exit 5B to US-54 / Kellogg Ave West. Take Washington Ave Exit. Head north on Washington Ave. Turn west on 2nd St. Turn south on Mosley St. Hotel will be on the west side of the street.

From the East on US-54

Take US-54 to Washington Ave Exit. Head north on Washington Ave. Turn west on 2nd St. Turn south on Mosley St. Hotel will be on the west side of the street.

From the West on US-54

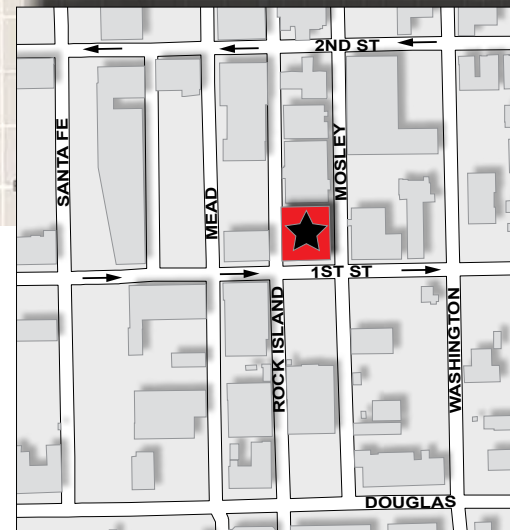
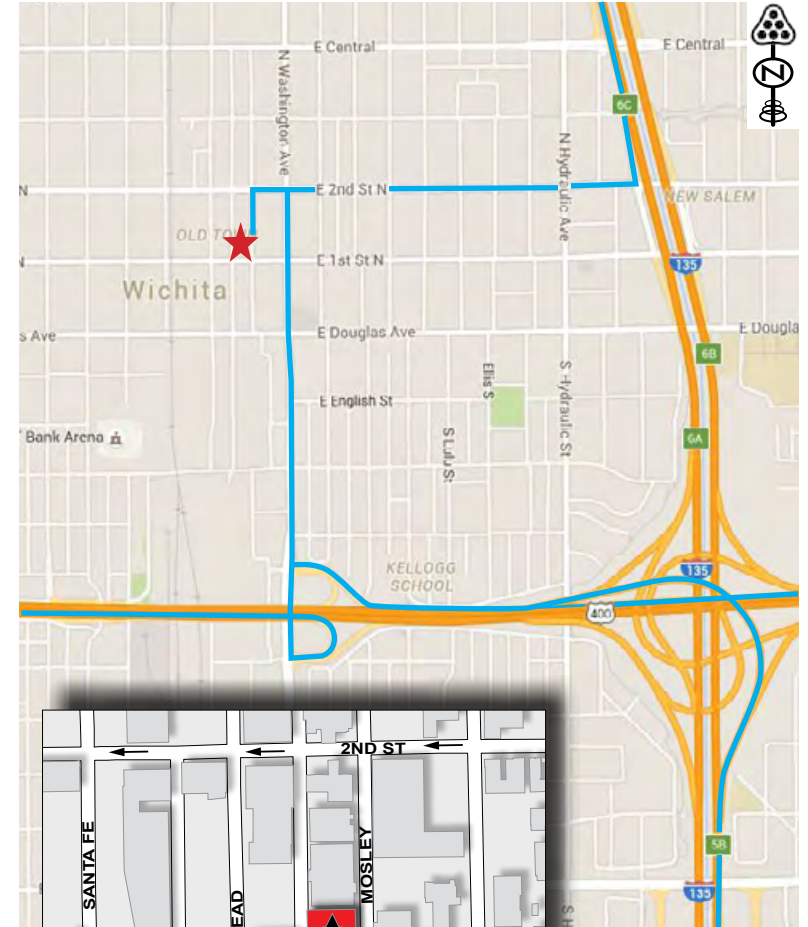
Take US-54 to Washington Ave Exit. Head north on Washington Ave. Turn west on 2nd St. Turn south on Mosley St. Hotel will be on the west side of the street.

From the Airport

Take Eisenhower Airport Parkway north from the Airport. Head east on US-54 / Kellogg Ave. Take Washington Ave Exit. Head north on Washington Ave. Turn west on 2nd St. Turn south on Mosley St. Hotel will be on the west side of the street.

830 East First Wichita, KS 67202

www.hotelatoldtown.com



Company Name	Contact Name	Contact Title	Billing Address	City	State or Province	Postal Code	Country/ Region	Phone Number	E-Mail Address
Affinis Corp	Lee Baer	Project Engineer	8900 Indian Creek Parkway suite	Overland Park	Kansas	66210	United States	913-239-1137	lbaer@affinis.us
Affinis Corp	Mike McKenna	Senior Project Manager	8900 Indian Creek Parkway suite	Overland Park	Kansas	66210	United States	913-239-2281	mmckenna@affinis.us
AHTD	Andrew Brewer	Asst. Div. Engineer	2900 Mossy Creek Dr.	Little Rock	Arkansas	72211	United States	501-786-3017	andrew.brewer@ahdt.ar.gov
Baughman Co	Tim Aziere	Traffic Engineer	315 Ellis	Wichita	Kansas	67211	United States	316-262-7271	taziere@baughmanco.com
Baughman Co	Tyler Voth	PE	315 Ellis	Wichita	Kansas	67235	United States	316-262-7271	tvoth@gaughmanco.com
Canadian County	Jack Stewart	Commissioner	201 No. Choctaw	El Reno	Oklahoma	73099	United States	405-833-5373	stewartj@canadiancounty.org
City of Jonesboro	Mark Nichols	Traffic Engineer	300 S. Church Suite 300	Jonesboro	Arkansas	72401	United States	870-932-2438	dhester@jonesboro.org
City of Lincoln	Lonnie Burkund	Manager Traffic Engineer	10250 N 152nd Street	Waverly	Nebraska	68462	United States	402-416-1357	tburkund@lincoln.ne.gov
City of Little Rock	Nat Banihatti	Traffic Systems Manager	621 S. Broadway	Little Rock	Arkansas	72201	United States	501-379-1818	nbanihatti@littlerock.org
City of Little Rock	Travis Herbner	Traffic Engineer II	621 S. Broadway	Little Rock	Arkansas	72201	United States	501-804-0233	therbner@littlerock.org
City of Olathe	Cheryl Lambrecht	Senior Traffic Engineer	PO Box 768	Olathe	Kansas	66051	United States	913-971-9030	calambrecht@olatheks.org
City of Overland Park	Brian Geiger	Civil Engineer II	8500 Santa Fe Drive	Overland Park	Kansas	66212	United States	913-895-6020	brian.geiger@opkansas.org
City of Rogers	Nathan Becknell	Project Engineer	301 West Chestnet Street	Rogers	Arkansas	72756	United States	479-621-1186	nbecknell@yahoo.com
City of Springfield	Jason Saliba	Engineer in training	840 N Boonville Ave	Springfield	MO	65802	United States	417-864-1165	jsaliba@springfieldmo.gov
City of Stillwater	Sharla Lovern	Interim Transportation Dir	723 S. Lewis	Stillwater	Oklahoma	74074	United States	405-843-1???	slovern@stillwater.org
City of West Des Moines	Eric Petersen	Traffic Engineer	4200 Mills Civic Pkwy	West Des Moines	Iowa	50263	United States	515-222-3620	eric.petersen@wdm.iowa.gov
City of West Des Moines	Jim Dickinson	Traffic Engineer	560 South 16th Street	West Des Moines	Iowa	50265	United States	515-222-3480	jim.dickinson@wdm.iowa.gov
Felsburg Holt & Ullevig	Mark Meisinger	Traffic Engineer	11422 Miracle Hills Dr	Omaha	Nebraska	68154	United States	402-445-4405	mark.meisinger@thueng.com
Gades Sales Company	Graham Montgomery	President	5801 W. Harry St.	Wichita	Kansas	67209	United States	316-943-1219	gmontgomery@gadesttraffic.com
Gades Sales Company	Mike Searle	General Manager	5801 W. Harry St.	Wichita	Kansas	67209	United States	316-213-9612	msearle@gadesttraffic.com
Gades Sales Company	Sharon Quaney	Project Manager	5801 W. Harry St.	Wichita	Kansas	67209	United States	316-943-1219	squaney@gadesttraffic.com
GBA	Dave Mennenga	PE	9801 Renner Boulevard	Lenexa	Kansas	66219	United States	913-577-8214	dmennenga@gbateam.com
GBA	Janelle Clayton	Sr. Traffic Engineer	9801 Renner Boulevard	Lenexa	Kansas	66219	United States	913-577-8437	jclayton@gbateam.com
GBA Systems Integrators	Sara Peters	Systems Inegrator	9801 Renner Blvd	Lenexa	Kansas	66219	United States	913-5778351	speters@gbasi.com
HDR	Dustin Elliott	Sr. Traffic Engineer	4435 Main Street, Suite 1000	Kansas City	MO	64111	United States	816-305-8546	dustin.elliott@hdrinc.com
HR Green, Inc.	Andy Swisher	Project Manager	5525 Merle Hay Road	Johnston	Iowa	50131	United States	515-278-2913	aswisher@hrgreen.com
Intelight-ITS	Scott Carlson	Regional Sales Manager	2722 Defender Dr	Foristell	MO	63348	United States	510-517-2522	scott.carlson@intelight-its.com
Iteris	Dan Nall	Regional Sales Manager	4960 S. Gilbert Rd. Suite 1-429	Chandler	Arizona	85249	United States	602-828-3349	dnall@iteris.com
Iteris	Mike Malone	Vice President	8101 O Street Suite 201	Lincoln	Nebraska	68510	United States	402-476-5101	msm3@iteris.com
Iteris Inc.	Steven Garbe	Associate Vice President	6841 S. 43rd Street	Lincoln	Nebraska	68516	United States	402-476-5101	spg2@iteris.com
Kansas Dept. Transportation	Brian Gower	State Traffic Engineer	700 SW Harrison Street	Topeka	Kansas	66603	United States	785-296-1181	gower@ksdot.org
Lamp Ryneanson & Associates	Matthew Kruse	Senior Project Manager	14710 West Dodge Rd	Omaha	NE	68154	United States	402-496-2498	matt.kruse@lra-inc.com
Lee Engineering & Associates	Jason Haynes	Principal Engineer	1200 E. Woodhurst Drive	Springfield	MO	65804	United States	417-886-9100	jhaynes@leeengineering.biz
McClure Engineering	Lisa VanDenBerg	Traffic Engineer	1360 NW 121st Street	Clive	Iowa	50325	United States	515-964-1229	lvanderberg@meccresults.com
Mid American Signal	Jordan Schwening	Regional Sales Manager	2429 South Mill Street	Kansas City	Kansas	66103	United States	913-432-5002	jordans@midamsignal.com
Mid-America regional council	Ray Webb	OGL Program Manager	600 Broadway suite 200	Kansas City	MO	64105	United States	816-225-9732	webb@marc.org
Olsson Associates	Clarence Gastineau	Senior Engineer	7301 W 133rd Street	Overland Park	Kansas	66213	United States	913-381-1170	rhartwich@olssonassociates.com
Olsson Associates	Jeremy Stretz	Associate Engineer	7301 W 133rd Street	Overland Park	Kansas	66213	United States	913-381-1170	rhartwich@olssonassociates.com
Olsson Associates	Shane King	Senior Engineer	601 P Street	Lincoln	Nebraska	68508	United States	402-474-6311	sking@olssonassociates.com
PEC	Steve Hauck	Marketing Manager	303 S. Topeka	Wichita	Kansas	67202	United States	316-262-2691	steve.hauck@pec1.com
Pelco Products	Bob Magness	Regional Sales Manager	320 W 18th Street	Oklahoma City	Oklahoma	73034	United States	405-306-9003	bob.magness@pelcoinc.com
Pelco Products	Luis Lopez	Regional Sales Manager	320 W 18th Street	Oklahoma City	Oklahoma	73034	United States	405-640-7144	luis.lopez@pelcoinc.com
Quality Counts	Adam Graytock	Regional Marketing Direct	7409 SW Tech Center Dr	Tigard	OR	97223	United States	570-498-0230	agraytock@qualitycounts.net
Retired	Frank Yates	Retired	152 Sac Rd Unit 1B	Sunrise Beach	MO	65079	United States	573-418-6973	fm Yates@mac.com
Rhythm Engineering	Doug Jack	COO	11228 Thompson Ave	Lenexa	Kansas	66219	United States		christine.butler@rhythmtraffic.com
Rhythm Engineering	Dustin Brinkman	Regional Account Manage	11228 Thompson Ave	Lenexa	Kansas	66219	United States	913-227-0603	christine.butler@rhythmtraffic.com
Rhythm Engineering	Reggie Chandra	CEO	11228 Thompson Ave	Lenexa	Kansas	66219	United States	913-227-0603	christine.butler@rhythmtraffic.com
Sedgwick County Public Works	Mark Borst	Traffic Engineer	1144 S. Seneca	Wichita	Kansas	67213	United States	316-660-1752	mark.borst@sedgwick.gov
Sensys Networks	Ken Kohl	Sales Central Region	1804 Alvarado Dr.	Fenton	MO	63026	United States	636-575-5574	krkohl@swbell.net
Snyder & Associates	Todd Knox	Traffic Engineer	2727 SW Snyder Blvd	Ankeny	Iowa	50023	United States	515-964-2020	lknox@snyder-associates.com
Temple, Inc.	Brad White	Sales	PO Box 2066	Decatur	Alabama	35602	United States	256-303-7563	brad.white@temple-inc.com
Traffic Control Corp.	Dave McDonald	Sales	1810 White Birch Cir suite 108	Ankeny	Iowa	50023	United States	913-653-4157	dmacdonald@trafficcontrolcorp.com
Traffic Control Corp.	Doug Ripley	Traffic Geek	1810 White Birch Cir suite 108	Ankeny	Iowa	50023	United States	515-418-4114	dripley@trafficcontrolcorp.com
Traffic Control Corp.	Mike Olsen	Sales Engineer-UPS	10435 Argonne Woods Drive	Woodridge	IL	60517	United States	952-715-0247	molsen@trafficcontrolcorp.com
Traffic Engineering Consultants	Ann Butler	Guest	6000 S. Western Ste 300	Oklahoma City	Oklahoma	73139	United States	405-850-6841	tbutler@tecok.com
Traffic Engineering Consultants	Jon Eshelman	Tulsa Manager	6931 S 66th E Ave	Tulsa	Oklahoma	74133	United States	918-481-8484	jeshelman@tecok.com
Traffic Engineering Consultants	Michael Hofener	Engineer	6000 S. Western Ste 300	Oklahoma City	Oklahoma	73139	United States	405-720-7721	mhofener@tecok.com
Traffic Engineering Consultants	Todd Butler	President	6000 S. Western Ste 300	Oklahoma City	Oklahoma	73139	United States	405-720-7721	tbutler@tecok.com

[Company Name]

4/14/2017

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Traffic Engineering Consultants	Wayne Russell	Vice President	6000 S. Western Ste 300	Oklahoma City	Oklahoma	73139	United States	405-720-7721	wrussell@tecok.com
TranSystems	Shivraj Patil		245 N. Waco	Wichita	Kansas	67202	United States		sspatil@transystems.com
TranSystems	Slade Engstrom	Design Team Lead	245 N. Waco	Wichita	Kansas	67202	United States	316-303-3014	sgengstrom@transystems.com
TranSystems	Tom Swenson	Principal	9542 Beverly	Overland Park	Kansas	66207	United States	816-329-8762	tgsweeney@transystems.com
Unified Government of Wyandotte County KCK	Lideana Laboy	City Traffic Engineer	701 N. 7th Street	Kansas City	Kansas	66101	United States	913-573-5400	llaboy@wycokck.org
WSP Parsons Brinkerhoff	Jay Aber	Senior Traffic Engineer	16201 W 95th St	Lenexa	Kansas	66219	United States	913-961-0145	aberjt@pbworld.com

APPENDIX B

MOVITE 2016 ANNUAL MEETING INFORMATION



2016 ANNUAL FALL MOVITE/OTEA MEETING



OKLAHOMA CITY, OKLAHOMA

OCTOBER 5-7, 2016



**RENAISSANCE HOTEL/COX CONVENTION
CENTER**



2016 Annual Fall MOVITE/OTEA Meeting



A City on the Rise - OKC



Join us in beautiful Oklahoma City for the 2016 Annual Fall MOVITE/OTEA meeting. Accommodations for the meeting will be at the Renaissance Hotel located in the heart of downtown Oklahoma City. The meeting is being co-hosted by MOVITE and OTEA (the local MOVITE chapter) and will be held at the Cox Convention Center, located adjacent to the Renaissance Hotel and connected via a sky bridge.

Oklahoma City is a vibrant and thriving city located in the heart of the Great Plains. Over recent years, the City has seen more growth than it has ever seen in its history. There have been a substantial number of changes since MOVITE last visited and we are excited to host you and show you the progress we have made. The downtown area has recently been renovated with the completion of Project 180 – a project initiated to “transform downtown Oklahoma City 180 degrees” (<http://www.okc180.com>), there is a new Riversport Rapids and Adventures located in the Boathouse District (<http://boathousedistrict.org>), and a new state of the art concert venue called the Criterion (<http://criterionokc.com>). Additionally, there are a countless number of attractions, bars and restaurants in the downtown area worth giving a try.

The Renaissance Hotel is a premier hotel operated by Marriott. It is located just a block from Bricktown. Several other districts are also easily accessible from the Renaissance such as Film Row, Deep Deuce, Midtown, Plaza District, Automobile Alley, Arts District and Stockyards City. The conference facilities are spacious and provide us a great opportunity to commune and network.

The Local Arrangements Committee is working hard to provide you with an educational program and will also provide you plenty of opportunities to network and catch up with friends and colleagues. The total program is not currently finalized but some of the highlights of the conference include:

- Wednesday Golf Outing at Lincoln Golf Course (<http://www.okcgolf.com/lincoln>)
- Wednesday Oklahoma City Bombing Memorial Tour
- Wednesday Evening Ice Breaker at the Renaissance Hotel
- Informative and Current Technical Sessions and Topics
- Thursday Night Social and Networking Opportunity at the Bricktown Brewery (<http://www.bricktownbrewery.com>)
- Friday's Breakfast will Honor MOVITE Past Presidents as well as OTEA's 50 year Anniversary

As always, your Oklahoma City Local Arrangements Committee is working hard to put on an amazing meeting. We are striving to make everything top notch, from the facilities and the food to the program and the social events. We have high standards set by previous meetings in Oklahoma City and don't want to disappoint. We hope you are as excited about coming as we are about hosting you!



General Information

Please complete the registration form online or submit via mail, or e-mail. Full payment is requested at the time of registration and early registration is encouraged. Please fill out a registration form along with your sponsorship form so that name tags can be made for all guests that will be attending the conference. Student registration will be available at a reduced rate. Full registration includes Wednesday ice breaker, Thursday and Friday technical sessions, Thursday breakfast, lunch, and evening social event, and Friday breakfast. Registration can be completed via this form or online at www.movite.org/meeting/fall-meeting (credit card payments accepted).

Submit Forms and Checks to:

Make checks payable to **MOVITE**

Michael Hofener
Traffic Engineering Consultants, Inc.
6000 S. Western, Ste. 300
Oklahoma City, OK 73139
E-mail: mhofener@tecok.com
Phone: (405) 720-7721
Fax: (405) 720-9848



Meeting Facilities and Reservations

Renaissance Hotel
10 North Broadway Avenue
Oklahoma City, OK 73102
Telephone: (405) 228-8000 (Block of rooms held for special pricing under 'MOVITE')
Internet link to reservation website can be found through the MOVITE website.

A block of rooms has been reserved for the MOVITE conference. The cut-off date for the block of rooms is September 14, 2016. The group rate is \$159/night for single or double occupancy. Tax and other fees are in addition to the room rate.

Parking

Parking is available through the Renaissance or you may self-park in the adjacent Santa Fe Parking Garage (connected on the second floor via sky bridge). The parking rates are as follow:

1. \$25/night for valet parking through the Renaissance
2. \$12/night for self-parking in Santa Fe Garage (located just north of the hotel)

Transportation

The hotel does not provide shuttle service to/from the airport. The estimated taxi cab fare is \$25 (one-way). Uber and Lyft are also available (and most likely cheaper than a cab fare). Rental car services are available at the airport.



2016 Annual Fall MOVITE/OTEA Meeting



Meeting Registration Form

Name: _____ Title: _____

Employer: _____ E-Mail: _____

Address: _____ City/State: _____

Telephone: _____ Fax: _____

Special Dietary Needs? Please Describe: _____

Conference Registration	Before Sept. 23	After Sept. 23	Subtotal
Full Registration (Includes Wednesday ice breaker, Thursday meals, Thursday night social event, Friday breakfast, and all breaks)	\$225.00	\$275.00	
Thursday Only Registration	\$150.00	\$175.00	
Student Registration (Includes all items in the full registration)	\$25.00	\$25.00	
Extra Meal Ticket for Guest			
Wednesday Ice Breaker	\$50.00	\$50.00	
Wednesday Bombing Memorial Tour	\$15.00	\$15.00	
Thursday Breakfast	\$35.00	\$35.00	
Thursday Lunch	\$40.00	\$40.00	
Thursday Night Social	\$35.00	\$35.00	
Friday Breakfast	\$35.00	\$35.00	
Exhibitor Booth Rental & Registration - Please Complete "Exhibitor Booth Rental/Registration" Form			
Sponsorship - Please Complete "Sponsorship/Exhibitor Booth Rental & Registration" Form			
Total Amount Due			

Our refund policy is based on commitments to the hotel for food orders. Refunds will be issued, less a \$50 cancellation fee for all cancellations received in writing by September 23, 2016 (excluding exhibitors and sponsors). No refunds will be issued thereafter.

Payment should be made out to 'MOVITE', please mail or e-mail registration forms to:

Michael Hofener
Traffic Engineering Consultants, Inc.
6000 S. Western Ave., Ste. 300
Oklahoma City, OK 73139

E-Mail: mhofener@tecok.com

Phone: (405) 720-7721



General Questions

If you have general questions about the MOVITE 2016 Fall Meeting please contact our chairman Michael Hofener, his contact information is as follows:

Michael Hofener
Traffic Engineering Consultants, Inc.
E-Mail: mhofener@tecok.com
Phone: (405) 720-7721

OKC Bombing Memorial Tour

April 19, 1995 was a defining day in Oklahoma's history. One of the deadliest terrorist attacks on American soil took the lives of 169 people. See how the people of Oklahoma banded together in the face of fear to develop what has come to be known as the 'Oklahoma Standard.' Meet in the hotel lobby at 1:00 p.m. Wednesday, October 5, 2016 to walk to the memorial. The tour will be a self-guided tour so you are welcome to spend as much time as you like. Please join us in remembering and commemorating the fallen citizens of Oklahoma who lost their lives in the Oklahoma City Bombing. Spouses are welcome and encouraged to attend.

Wednesday Evening Ice Breaker

A social gathering will be held at the Renaissance Hotel on Wednesday evening. Meet your colleagues in the hotel lobby bar area at 6:00 p.m. for a cocktail on MOVITE/OTEA. While you're there you can check in for the meeting and visit with members of the local arrangement committee to provide advice to you on possible dining options.

Attire

Business casual attire is appropriate for the conference.

Professional Development Hours (PDH)

A PDH form will be included in the registration packet you will receive at the conference sign-in desk. Meeting attendees can earn PDH's for the technical sessions on Thursday and Friday.



Exhibitor Registration and Sponsorship

As is the case with all MOVITE/OTEA meetings, there will be an opportunity for companies to sponsor the meeting and for vendors to showcase their goods and services. The following sections describe these opportunities in more detail.

Company Sponsorships: This sponsorship allows companies to show their support for the meeting and MOVITE/OTEA through a donation (see 'Meeting Sponsorship/Exhibitor Booth' registration form for varying levels). In return, MOVITE/OTEA will feature your company's logo in various meeting materials to maximize visibility of your company to meeting attendees. As can be seen on the 'Meeting Sponsorship/Exhibitor Booth' registration form, the higher donations will receive more visibility.

Exhibitor Booth Registration: For companies wishing to showcase goods and services at the meeting, exhibitor booths will be available. An exhibitor registration of \$500 includes a booth and a meeting registration for one person. Sponsorships must be purchased separately.

Exhibitor space is limited. The exhibitor space will be able to house up to 30 exhibitors. and will be located just outside the meeting room. This will also be where all break refreshments are served, and a natural congregating spot for meeting attendees.

We will be unable to lock the space but security guards will patrol the premise regularly after hours within the convention center. There will also be a limited amount of space for locked overnight storage.

Assignment of exhibitor spaces will be done on a first come, first served basis. Once all spaces have been assigned, we will no longer accept vendor applications.

Exhibitor booths can be set up starting Wednesday, October 5, at 9:00 a.m. and should be taken down by Friday, October 7, at 12:00 p.m.

Power for each exhibitor booth is included with the price of booth registration.

Contact Information: To reserve your company sponsorship or exhibitor booth, please remit the attached Meeting Sponsorship/Exhibitor Booth registration form to Michael Hofener at mhofener@tecok.com or mail to 6000 S. Western Ave. Ste. 300, Oklahoma City, Oklahoma 73739.

We hope you or your company will give careful consideration to sponsoring and attending the Fall MOVITE/OTEA Meeting and we look forward to seeing you there!



MOVITE - OTEA

2016 Annual Fall Meeting

October 5 – 7

Renaissance Hotel & Convention Center

10 N. Broadway Ave

Oklahoma City, OK

MOVITE & OTEA are proud to be teaming and bringing you the premier transportation professional's meeting of the Midwest.

Local Arrangements Committee

- Michael Hofener
- BJ Hawkins
- Todd Butler
- Wayne Russell
- Richard McCubbin
- Dennis Haikin
- James Welch
- Lauren Ludwig
- Bob Magness

Exhibitor Registration / Meeting Sponsorship

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Sponsorship Packages (check desired level of sponsorship)

- ☐ **\$2000+ – Diamond Sponsorship:** Includes advertising on a banner near the podium and on a large sign located at the back of the room at sessions and meal events, inclusion of logo in slideshow to be played on screen before and after presentations, inclusion of logo in the meeting program and website, a special commemorative gift and special recognition at Thursday lunch.
- ☐ **\$1000. – Platinum Sponsorship:** Includes advertising on a large sign located at the back of the room at sessions and meal events, inclusion of logo in slideshow to be played on screen before and after presentations, inclusion of logo in the meeting program and website, and verbal recognition at Thursday lunch.
- ☐ **\$500. – GOLD Sponsorship:** advertising on a large sign located near the doors at the back of the room at sessions and meal events, inclusion of logo in slideshow to be played on screen before and after presentations, inclusion of logo in the meeting program.
- ☐ **\$300. – SILVER Sponsorship:** inclusion of logo in the meeting program and website.

Booth Exhibit Rental *

- ☐ **\$500. Exhibitor:** Includes (1) registration, an 8'x 10' space with (1) 6' skirted table and power. Meeting sponsorships must be purchased in addition if additional meeting advertisement is desired.

TOTAL COST OF SPONSORSHIPS AND EXHIBITION

Enclosed is a check for \$_____ for the identified sponsorships and/or booth rental opportunities. If additional payment alternatives are needed, please contact Michael Hofener. Checks should be made payable to MOVITE.

All Sponsors will have their company logo included in the official meeting program unless omission is requested or the company fails to email their logo.

An email of the company's logo as a *.tif or *.jpeg file shall be emailed to Michael Hofener (mhofener@tecok.com). Forms submitted after September 30, 2016 may result in limited placement of company logo due to the necessity to order signs and meeting materials..

Note: Early sponsorship submittals will allow for your logo to receive the maximum exposure on the website and official meeting program. We encourage you to complete this form and provide your logo and payment as early as possible.

If you do not see a sponsorship package that fits your needs, please contact Michael Hofener to customize your own special sponsorship/advertising package.

If there will be more than one Exhibitor at a booth individual meeting registrations must be completed by additional Exhibitor(s) that want to be full registrants and participate in meeting activities. Please go to www.movite.org and complete the registration process.

** There is a limited number of booth exhibits available. Space reservation and exhibit location will be on a first-come first-serve basis. Set-up is available beginning at 9:00 am on Wednesday, October 5th. Exhibits must be removed following the last presentation on Friday, October 7th.*



2016 Annual Fall MOVITE/OTEA Meeting



Golf Tournament



The golf tournament will be held Wednesday, October 5 at Lincoln Golf Course in Oklahoma City. The courses at Lincoln are always maintained at tournament level and offer a challenging and enjoyable round of golf every time. The course is located approximately 7 miles from the Renaissance Hotel. The golf course address is as follows:

Lincoln Golf Course
4001 N.E. Grand Blvd.
Oklahoma City, OK 73111
Phone: (405) 424-1421

The fee of \$55 per golfer covers 18 holes of golf, a cart, and the eligibility to compete for tournament prizes.

Registration will start at 11:00 a.m. and golf play will begin at 12:00 p.m. and spouses are welcome to play.

See the 'Golf Registration Form' in this packet, or go online to register to play and/or sponsor, and for payment details.





MOVITE - OTEA

2016 Annual Fall Meeting

October 5 – 7

Renaissance Hotel & Convention Center

10 N. Broadway Ave

Oklahoma City, OK

MOVITE & OTEA are proud to be teaming and bringing you the premier transportation professional's meeting of the Midwest.

Local Arrangements Committee

- Michael Hofener
- BJ Hawkins
- Todd Butler
- Wayne Russell
- Richard McCubbin
- Dennis Haikin
- James Welch
- Lauren Ludwig
- Bob Magness

Golf Registration / Hole Sponsorship

Fall Golf Tournament

Date: October 5, 2016

Format: 4 Man Scramble

Registration: 11:00 AM

Play Begins: 12:00 PM



West Course

4001 NE Grand Blvd, Oklahoma City, OK

Special Golf Tournament Sponsorship Opportunity

The local arrangement committee recognizes the need and opportunity for consultants and suppliers to provide drinks and golf goody bag items to golf tournament participants. We request that consultants and suppliers that have interest in providing golf goody bag items or drinks on the course to contact Richard McCubbin (richard.mccubbin@okc.gov) to have your participation included.

The deadline to return this registration form to Richard McCubbin is September 30, 2016.

PLAYER #1

Name: _____

Phone: _____

Email: _____

PLAYER #2

Name: _____

Phone: _____

Email: _____

PLAYER #3

Name: _____

Phone: _____

Email: _____

PLAYER #4

Name: _____

Phone: _____

Email: _____

Player Registration / Hole Sponsorship

☐ \$55.00 – Entry Fee / Per Player

☐ \$100.00 – Hole Sponsorship

Please make check payable to MOVITE (No cash or credit cards will be accepted for registration at the golf course)

Mail Check to: Richard McCubbin 420 W Main, Suite 600, Oklahoma City, OK 73102

2016 MOVITE ANNUAL MEETING REGISTRANTS

No.	Registrant	No.	Registrant	No.	Registrant
1	Michael Hofener	46	Linda Voss	91	Justin Willis
2	BJ Hawkins	47	Frank Fisher	92	Jason Haynes
3	Todd Butler	48	Dan Nall	93	Rick Dodgion
4	Bill Droesler	49	Raymond Webb	94	Erica Myers
5	Marty Pinkley	50	Jeff O'Brian	95	Kevin St. Jacques
6	Mike Gilliland	51	Eric Claussen	96	Raha Hamzeie
7	Drew Dozier	52	Christopher Kinzel	97	Martin Gugel
8	Jon Eshelman	53	Esther Shaw-Smith	98	David Lewis
9	John Pinkley	54	Mark Borst	99	Joe Blasi
10	Frank Yates	55	Carrie Falkenrath	100	Brandon Parduhn
11	Kurt Roterling	56	Tracy Brookham	101	John Davis
12	Alan Soltani	57	Michael Piernicky	102	Luke Schmidt
13	Luis Malave	58	Mark Meisinger	103	Tao Liao
14	Jim Sim	59	Kenneth Kohl	104	Lulu Liang (Lunch Guest)
15	Michael Yoke	60	Juan Martinez	105	Noah Webster
16	Brian Doubrava	61	Anazaria Ortega	106	Todd Fredricksen
17	Brad White	62	Todd Knox	107	Robbie Gastineau
18	Jerry Douglas	63	Brian Shamburger	108	Tom Fulton
19	Bob Magness	64	Jim Dickinson	109	Matthew Kruse
20	Nathan Becknell	65	Sarah Hernandez	110	Andy Swisher
21	Luis Lopez	66	Darold Cherry	111	Andrew Brewer
22	Travis Herbner	67	Len Scantling	112	John Witt
23	Stephen Robertson	68	Steve Schooley	113	James Welch
24	Brian Hutson	69	Michael Vasey	114	Frank Sneed
25	Doug Williams	70	Manuel Guerro	115	Paul Clack
26	Matthew Perry	71	Matthew Haug	116	Brian Doubrava
27	Randy Barth	72	Andrew Evans	117	Mary Griffin
28	Richard Johnson	73	Brion Bannister	118	Sheila Dees
29	Jim Ruggeri	74	Hao Liu	119	Mike Lane
30	Sharla Lovern	75	Kendra Miller	120	Chris Adkins
31	Michael Stephenson	76	Jeff Wilke	121	Chad Pendley
32	Tony Juettner	77	Chris Rolling	122	Chad Pendley
33	James Driskel	78	Justin Petersen	123	Tim Bedinger
34	Tully McCrory	79	Shane King	124	Mike Malone
35	Sean Eisensmith	80	James Tobaben	125	Joyce Flatt
36	Michael Osborn	81	Chris Adkins	126	Luis Lopez (IMSA)
37	William Heim	82	James Montgomery	127	David Riesland
38	Justin Calvarese	83	Rob Spaulding	128	Brian McNaldo
39	Julie Stofer	84	Anna Paulk	129	Mike Searle
40	Jim Weber	85	Paul Koenig	130	Daniel Sides
41	James Gattis	86	Paul Green	131	Dennis Davis
42	Dustin Brinkman	87	Colin Ogilvie	132	Darrell Hicks
43	Taslina Akter	88	Robert Powell	133	Dan Kutilek
44	Scott Canfield	89	Ken Morris	134	Brian Geiger
45	Cheryl Lambrecht	90	Tom Hicks	135	Jason Espinoza

No.	Registrant	No.	Registrant
136	Michael Ludi	182	Robert Meadors
137	Don Heaps	183	Tom Swenson
138	Ron Stacy	184	Mike Searle
139	William Henry	185	Tom Swenson
140	Jack Stewart	186	C. Jay Wynn
141	Dave Menenga	187	Dane Seiler
142	Lauren Ludwig	188	Charlie Bond
143	Kevin Burns	189	Shawna Robb
144	Cody Hamblin	190	Derek Millican
145	Angelo Lombardo	191	Jeff Wilke
146	Michael Raburn	192	Darian Butler
147	Mike Anderson	193	Maria Mignon Junsay
148	Dennis Haiken	194	Brad Manhalter
149	James Welch	195	Ed Dihrberg
150	Richard McCubbin	196	Tim Gatz
151	Mark Lutjeharms	197	Kristie Drury
152	Lonnie Burkland	198	Gary Ridley
153	David Northup	199	Justin Willis
154	Sally Mayer	200	Jason Haynes
155	Hal Hofener	201	Curt Vasey
156	Nicci Tiner	202	Steve Burke
157	Bruce Jeffcoat	203	Greg Hietpas
158	Tracy Nyholm	204	Steve Hofener
159	Kurt Kraft	205	CJW
160	Esther Shaw-Smith	206	Todd Knox
161	Bob Magness	207	Nathan Becknell
162	Nicci Tiner	208	Karl Pfizenmaier
163	Phyllis McElroy	209	Dan Meadors
164	David Glabas	210	Michael Hofener
165	Tarek Maarouf		
166	Jami Short		
167	Marty Farris		
168	Matt Warren		
169	Amanda Adams		
170	Ken Dederling		
171	Saad El Bakkouri		
172	Hebret Bokhru		
173	Germin Fadel		
174	Marco White		
175	Paul McFarland		
176	Awet Frezgi		
177	Steven Williams		
178	Skariah Manjith		
179	Betsy Abraham		
180	Kevin Drury		
181	Dan Meadors		

APPENDIX C

TEAM 2016 ANNUAL REPORT



Transportation Engineering Association of Metropolitan St. Louis



TRANSPORTATION ENGINEERING ASSOCIATION OF METROPOLITAN ST. LOUIS

2016 ANNUAL REPORT



Transportation Engineering Association of Metropolitan St. Louis

2016 was a fabulous year for TEAM StL. Our Board is always building energy, working toward creating great programs, increasing membership, and outreach to student chapters in our Region. As in past years, we continue to see increases in attendance at our annual TEAM Fair.

ADMINISTRATIVE

2015 EXECUTIVE BOARD		
Past President	Amanda Brauer	St. Charles County
President	Jeanne Olubogun	MoDOT
Vice President	Brian Eads	CMT
Secretary	Adam Garms	Jacobs
Treasurer	Joel Birke	Burns & McDonnell
DIRECTORS		
Director I Education Affairs	Rick Brown	City of Wildwood, MO
Director II Public Relations	Jeanette Ruggeri	MoDOT
Director III TEAM Membership	Ryan Pierce	St. Louis County
Director IV Special Projects	Michelle Schwierjohn	TWM, Inc.
SPECIAL ASSISTANT TO THE BOARD		
Chapter Administrator	Shawn Leight	CBB & Washington University

Board Notes:

Ryan Fries was elected to the Board this year as IV.

MEMBERSHIP

We ended 2016 with 302 members. This is a slight increase compared to 2015. Our diverse membership includes local transportation professional from State, County, and local governments, public organizations such as our local MPO and transit authority, transit advocacy groups, transportation vendors, equipment vendors and consultant professionals. In addition, we have regular meeting and event attendance from local transportation students from Washington University, Saint Louis University,



Transportation Engineering Association of Metropolitan St. Louis

University of Missouri-Columbia, and Southern Illinois University at Edwardsville. These students are vital to our organization, although they are not officially counted in our membership.

DUES STRUCTURE

TEAM's dues rate remained \$10 this year. During 2016, we continued to provide a free lunch to any first time attendees and students. Student memberships are free as well, therefore hard to quantify.

FINANCIAL STATEMENT

A summary of TEAM's account is below. TEAM's Employee ID Number is 27-1106033. The 2016 Financial Statement can be found in Appendix A.

SUMMARY OF ACCOUNTS	
Beginning of Year Checking Balance	\$24,640.14
Total Income	\$21,113.00
Total Expenses	\$16,379.23
Net Over Period	\$4,733.77
End of Year Checking Balance	\$29,373.91

MEETINGS

Our meetings are held the third Tuesday of every month, except June, July, August and December. These meetings include a lunch and presentation on a transportation topic. Lunch meeting attendance is \$10 for members and \$15 for non-members. In addition, we have hosted several webinars and our annual TEAM Fair. The monthly lunch meetings are held at MoDOT's Transportation Management Center. As an agency very active in TEAM, MoDOT offers the room at no charge. In 2016, we continued the annual "Past President's Meeting", in May. Began in 2010, our May meeting each year honors those who have served as Presidents of the chapter. We strive to have a presentation by one of these honorees, and provide each of them with a complimentary lunch.



Transportation Engineering Association of Metropolitan St. Louis

A summary of our monthly meetings is shown below.

EVENT DATE	TOPIC	PRESENTER	PDH
January 19	MoDOT's 2015-2016 Flood Activities	Mark Croarkin and Tom Blair - MoDOT	1.0
February 16	St. Louis County's New Design Philosophy	Joe Kulesa – St. Louis County	1.0
March 22	Freight Development Plan, Marketing Plan and support for FAST act freight projects	Mary Lamie – St. Louis Regional Freight District	1.0
April 19	Pop-up traffic calming demonstrations as a planning and engineering tool	Grace Kyung – Trailnet	1.0
May 17	Route 141 & I-44 Design Build Project: Developing a Best Value Solution for St. Louis	Justin Wolfe – MoDOT	1.0
September 20	Martin Luther King Connector Project in East St. Louis	Joel Cumby – IDOT	1.0
October 20	Smart Work Zone Experiences in Southern Illinois and the Illinois Construction Scheduling Expert System	Ted Nemsky – IDOT	1.0
November 15	Building Complete Communities by Strengthening Connections	Paul Toenjes – SWT Design	1.0

TECHNICAL EVENTS

Again this year, we hosted webinars on topics important to our members. All 2016 webinars were hosted by MoDOT and St. Louis County free of charge. The topics for 2016 were:

- Towards Vision Zero: Tools and Tips for Achieving Target Speeds in Your Community

TEAM ST. LOUIS ANNUAL FAIR



Transportation Engineering Association of Metropolitan St. Louis

Our biggest event of the year continues to be our annual TEAM StL Fair. The thirteenth annual fair was held Thursday, September 29, 2016 at the St. Nicholas Family Life Center. Registered engineers in attendance had the opportunity to obtain a maximum of 7 PDHs. Registration fees increased slightly but were still very reasonable at \$40 for members and \$50 for non-members including a light breakfast, lunch, drinks, and snacks. The extra cost for non-members is equivalent to our annual membership fee, so that all who attend the Fair become TEAM members.

Our excellent program of presentations included:

- NGA Relocation
- Innovative Bridge Projects
- I-70 St. Charles County / Route 50/291 Divergeabout Interchange
- Complete Streets St. Louis
- University Research
- Agency Perspectives
- Grants Trail Extension / McKelvey Woods Extension
- Engineering Ethics
- I-70 Road to Tomorrow / Loop Trolley
- Great Streets
- Smart Cities Initiative – Kansas City and St. Louis

This year's event had 301 registered attendees, a slight decrease from the Fair in 2014. Additionally, we were very fortunate to have 30 corporate sponsors. The corporate sponsors were recognized on various signs, the presentation screen saver, and the reverse side of the receipt/PDH form for a \$100 fee. Booth space was offered for an additional \$50. Please see Appendix D for the fair brochure with a complete list of presentations and receipt/PDH form.

We continued our efforts to support engineering students and offered a Poster Competition with scholarships for \$100, \$150, and \$250. We were excited to have a number of students from multiple universities present their posters. Additionally, 16 students from area universities including Southern Illinois University-Edwardsville, Saint Louis University, and Washington University attended this year's fair.

AWARDS PROGRAM

In 2010, we revised the TEAM Bylaws to create an annual awards program. This year the TEAM



Transportation Engineering Association of Metropolitan St. Louis

St. Louis Transportation Achievement award went to Larry Grither. Larry Grither has worked in transportation engineering and planning for over 40 years in the St. Louis region. Grither has brought a high level of professionalism and integrity to the profession and has played a significant role in many of the region's critical projects and programs.

Grither is currently serving as the Senior Manager of Transportation Planning and Programming for the East West Gateway Council of Governments. In that role Larry has made significant contributions to the St. Louis transportation community such as overhauling the application process for the region's STP and CMAQ program; adding transparency to the program's selection process. He is also a key supporter and advocate for improving the safety on local highways through partnering with local agencies and MoDOT in the development of Strategic Highway Safety Plans.

Grither retired from MoDOT in 2011 as the St. Louis District Traffic and Planning Engineer. Grither held leadership roles in Traffic, Planning and Design during his tenure with MoDOT and also served as the District's Design Engineer. Grither played a significant role in dozens of key regional projects such as the extension of Page Avenue into St. Charles County and the development of the region's Gateway Guide Intelligent Transportation Systems program for both freeways and arterials. Additionally, he led his team of traffic engineering staff in the successful management of traffic congestion during the shutdown of I-64 in 2008 and 2009 for the New I-64 Project; which won the 2010 American Association of State Highway and Transportation Officials (AASHTO) Best Transportation Project award.

Larry has been an active and long-time supporter of ITE and TEAM StL. Larry served on the TEAM StL board from 2006-2013; and was president from 2011-2012. During his tenure Grither encouraged local transportation professionals to play an active role in ITE and TEAM StL.

2015 TEAM ST. LOUIS ITE STUDENT CHAPTER SUPPORT ACTIVITIES

TEAM St. Louis is affiliated with three ITE student chapters: Washington University, Southern Illinois University at Edwardsville and St. Louis University. TEAM St. Louis offers free registration to all students at their monthly meetings and annual Transportation Fair. Team St. Louis also offers financial support to requesting student chapters for educational activities.

In February TEAM hosted the 4th Annual TEAM St. Louis Traffic Bowl Scrimmage to prepare our student chapter traffic bowl teams for district competition. The event included teams from Washington University, Saint Louis University and Southern Illinois University-Edwardsville as well as a number of our members. Food, networking, and the jeopardy style game were all part



Transportation Engineering Association of Metropolitan St. Louis

of this successful event. TEAM plans to make this an annual event with increasing participation from both the student chapters and our members.

Washington University and Southern Illinois University at Edwardsville (SUIE) chapter reports are attached. Saint Louis University (SLU) did submit a chapter report this year.

ST. LOUIS MEMBERS ACTIVE IN ITE

TEAM St. Louis Members held the following ITE appointments in 2016:

- Shawn Leight – ITE Vice President
- Carrie Falkenrath – LeadershipITE Vice Chair
- Amanda Brauer – LeadershipITE Alumni Vice Chair
- Jennifer Pangborn – ITE Transportation Planning Council Vice Chair and ITE Traffic Bowl Committee



APPENDIX A

2016 FINANCIAL STATEMENT



Transportation Engineering Association of Metropolitan St. Louis

2016 TEAM Financial Statement			
	2015	2016	Difference
INCOME			
Membership Dues & Monthly Meetings	\$ 4,933.00	\$ 5,418.00	\$ 485.00
Annual TEAM Fair	\$ 39,020.00	\$ 12,295.00	\$ (26,725.00)
Tours, Webinars, etc	\$ -	\$ -	\$ -
Corporate Sponsorships	\$ 8,460.00	\$ 3,400.00	\$ (5,060.00)
Interest Gained	\$ -	\$ -	\$ -
WashU Student Chapter	\$ 500.00	\$ -	\$ (500.00)
TOTAL INCOME	\$ 52,913.00	\$ 21,113.00	\$ (31,800.00)
EXPENSES			
Meals	\$ 4,833.34	\$ 5,132.78	\$ 299.44
Web Site Maintenance	\$ 191.52	\$ 385.92	\$ 194.40
TEAM Fair	\$ 41,394.00	\$ 9,224.68	\$ (32,169.32)
Tours, Webinars, etc	\$ 301.57	\$ 149.00	\$ (152.57)
WashU Student Chapter	\$ -	\$ -	\$ -
Student Chapter Support	\$ 2,355.43	\$ 935.79	\$ (1,419.64)
Square & Paypal Fees	\$ 1,051.16	\$ 450.48	\$ (600.68)
Misc.	\$ 1,049.00	\$ 100.58	\$ (948.42)
Sponsorships	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ 51,176.02	\$ 16,379.23	\$ (34,796.79)
Summary of Accounts			
Beginning of the Year Balance	\$ 22,903.16	\$ 24,640.14	\$ 1,736.98
Total Income	\$ 52,913.00	\$ 21,113.00	\$ (31,800.00)
Total Expenses	\$ 51,176.02	\$ 16,379.23	\$ (34,796.79)
Net Over Period	\$ 1,736.98	\$ 4,733.77	\$ 2,996.79
End of the Year Balance	\$ 24,640.14	\$ 29,373.91	\$ 4,733.77
SUMMARY OF PROGRAM COSTS (2016)	Income	Expenditures	Difference
Monthly Meetings (Memberships and Dues plus Lunch costs)	\$ 5,418.00	\$ 5,132.78	\$ 285.22
TEAM Fair	\$ 12,295.00	\$ 9,224.68	\$ 3,070.32
Sponsorships	\$ 3,400.00	\$ -	\$ 3,400.00



APPENDIX B

2016 TEAM MEETING ANNOUNCEMENTS



Transportation Engineering Association of Metropolitan St. Louis

Tuesday, January 19, 2016

MoDOT Transportation Management Center
14301 South Outer 40 Road
Town & Country, Missouri

Networking at 11:30 am, Lunch at 12:00 noon

Lunch Costs: \$10 for TEAMStL Members
\$15 for Non-Members

As in the past, members are encouraged to bring visitors. There is no fee for first time visitors.

Mark Croarkin,
MoDOT's St. Louis Regional Maintenance &
Operations Engineer and
Tom Blair,
MoDOT's Assistant District Engineer
will be presenting on:

MoDOT's 2015-2016 Flood Activities

Mark Croarkin and Tom Blair will give a presentation on MoDOT's preparation and response to the historic flooding that occurred in the St. Louis area during the last month. Come and hear the story of MoDOT's fight to keep roads open and safe in the St. Louis region.

PDH certificates will be emailed to registered attendees after the meeting. PDH credit will be based on the length of the presentation (0.5 to 1.0).

Please [RSVP](#) on TEAM StL's website by COB on Friday, January 15, 2016. You can prepay for the meeting here or pay at the door.

If you need to cancel your reservation, please email meetings@teamstl.org to cancel.



Transportation Engineering Association of Metropolitan St. Louis

Tuesday, February 16, 2016

MoDOT Transportation Management Center
14301 South Outer 40 Road
Town & Country, Missouri

Networking at 11:30 am, Lunch at 12:00 noon

Lunch Costs: \$10 for TEAMStL Members
\$15 for Non-Members

As in the past, members are encouraged to bring visitors. There is no fee for first time visitors.

Joseph Kulesa,
Supervisor for the St. Louis County Department of
Transportation
Roadway and Signal design groups
will be presenting on:

St. Louis County's New Design Philosophy

St. Louis County will publish and extensively updated Design Criteria Manual this year. Joe Kulesa will detail the shift in design philosophy driving the update and outline how that philosophy will reshape the St. Louis County Design Criteria Manual.

PDH certificates will be emailed to registered attendees after the meeting. PDH credit will be based on the length of the presentation (0.5 to 1.0).

Please [RSVP](#) on TEAM StL's website by COB on Friday, February 12, 2016. You can prepay for the meeting here or pay at the door.

If you need to cancel your reservation, please email meetings@teamstl.org to cancel.



Transportation Engineering Association of Metropolitan St. Louis

Tuesday, March 22, 2016

MoDOT Transportation Management Center
14301 South Outer 40 Road
Town & Country, Missouri

Networking at 11:30 am, Lunch at 12:00 noon

Lunch Costs: \$10 for TEAMStL Members
\$15 for Non-Members

As in the past, members are encouraged to bring visitors. There is no fee for first time visitors.

Mary C. Lamie, P.E. Executive Director for the St. Louis Regional Freight District will provide an update of the

Freight Development Plan, Marketing Plan and support for FAST act freight projects

Established in 2015, the St. Louis Regional Freightway is the region's one stop source for coordinating the freight network and providing assistance to manufacturing, logistics, and multimodal transportation companies and their service providers. The St. Louis Region is proud of our status as one of the nation's largest rail freight, inland ports, and as a business enterprise of the Bi-State Regional Development Authority. The Freightway plays a critical role with growing our region's manufacturing and distribution facilities within our 7 counties and the City of St. Louis. The Freightway Executive Director Mary Lamie will provide an update of the Freight Development Plan, Marketing Plan and support for FAST act freight projects.

PDH certificates will be emailed to registered attendees after the meeting. PDH credit will be based on the length of the presentation (0.5 to 1.0).

Please [RSVP](#) on TEAM StL's website by COB on Friday, March 18, 2016. You can prepay for the meeting here or pay at the door.

If you need to cancel your reservation, please email meetings@teamstl.org to cancel.



Transportation Engineering Association of Metropolitan St. Louis

Tuesday, April 19, 2016

MoDOT Transportation Management Center
14301 South Outer 40 Road
Town & Country, Missouri

Networking at 11:30 am, Lunch at 12:00 noon

Lunch Costs: \$10 for TEAMStL Members
\$15 for Non-Members

As in the past, members are encouraged to bring visitors. There is no fee for first time visitors.

Grace Kyung, the Bicycle and Pedestrian Planner for Trailnet, will be presenting the findings on the

Pop-up traffic calming demonstrations as a planning and engineering tool

Last fall, Trailnet and the HEAL Partnership conducted pop-up traffic calming demonstrations in four St. Louis neighborhoods. The demonstrations were successful in slowing down traffic and created a more pleasant environment for people who walk. Trailnet created a free how-to guide on creating a pop-up traffic calming demonstration in your own neighborhood.

PDH certificates will be emailed to registered attendees after the meeting. PDH credit will be based on the length of the presentation (0.5 to 1.0).

Please [RSVP](#) on TEAM StL's website by COB on Friday, April 15, 2016. You can prepay for the meeting [here](#) or pay at the door.

If you need to cancel your reservation, please email meetings@teamstl.org to cancel.



Transportation Engineering Association of Metropolitan St. Louis

Tuesday, May 17, 2016

MoDOT Transportation Management Center

14301 South Outer 40 Road
Town & Country, Missouri

Networking at 11:30 am, Lunch at 12:00 noon

Lunch Costs: \$10 for TEAMStL Members
\$15 for Non-Members

As in the past, members are encouraged to bring visitors. There is no fee for first time visitors.

Justin Wolfe, P.E., MoDOT's Deputy Project Director for the ROute 141 & I-44 Deign Build Project, will be presenting on the

Route 141 & I-44 Design Build Project: Developing a Best Value Solution for St. Louis

Learn how four separate STIP projects were packaged together to systematically improve safety and maximize mobility on the Route 141 Corridor and I-44 Interchange using the design build process.

PDH certificates will be emailed to registered attendees after the meeting. PDH credit will be based on the length of the presentation (0.5 to 1.0).

Please [RSVP](#) on TEAM StL's website by COB on Friday, May 13, 2016. You can prepay for the meeting here or pay at the door.

If you need to cancel your reservation, please email meetings@teamstl.org to cancel.



Transportation Engineering Association of Metropolitan St. Louis

Tuesday, Oct. 20, 2016

MoDOT Transportation Management Center

14301 South Outer 40 Road
Town & Country, Missouri

Networking at 11:30 am, Lunch at 12:00 noon

Lunch Costs: \$10 for TEAMStL Members
\$15 for Non-Members

As in the past, members are encouraged to bring visitors. There is no fee for first time visitors.

Ted Nemsky, P.E., Construction Engineer for IDOT, will be presenting on Smart Work Zone Experiences in Southern Illinois and the Illinois Construction Scheduling Expert System.

Smart Work Zone Experiences in Southern Illinois

Smart Work Zones have been used in recent years in an attempt to provide real time traffic delays and end of queue message alerts to road users. These systems have been deployed on numerous interstate projects in Southern Illinois since 2010 and these experiences, statistics and lessons learned will be shared.

**Illinois Construction Scheduling Expert System –
Illinois Center for Transportation Research Project
R27-86**

This research project has combined highway construction scheduling expertise from a wide variety of sources, and used that expert input to provide guidance to designers as they estimate the time required to perform various types of construction projects. The resulting Illinois Construction Scheduling Expert System (ICES) is a software tool that is customized to Illinois and can be utilized by designers as an aid in determining the appropriate contract time limits for road and bridge construction projects.

PDH certificates will be emailed to registered attendees after the meeting. PDH credit will be based on the length of the presentation (0.5 to 1.0).

Please [RSVP](#) on TEAM StL's website by COB on Friday, Oct. 16, 2016. You can prepay for the meeting [here](#) or pay at the door.

If you need to cancel your reservation, please email meetings@teamstl.org to cancel.



Transportation Engineering Association of Metropolitan St. Louis

Tuesday, Nov. 15, 2016

MoDOT Transportation Management Center

14301 South Outer 40 Road
Town & Country, Missouri

Networking at 11:30 am, Lunch at 12:00 noon

Lunch Costs: \$10 for TEAMStL Members
\$15 for Non-Members

As in the past, members are encouraged to bring visitors. There is no fee for first time visitors.

Paul Toenjes, an Associate and Studio Manager with SWT Design, will be presenting ***Building Complete Communities by Strengthening Connections.***

Our nation's aging infrastructure is in a precarious state, with many communities still facing limited access to mobility and alternative modes of transportation. Therefore, in many ways, the question becomes, "What role does transportation play in building not just complete streets, but complete communities?"

Streets that were once a place where children played kick-the-can and neighbors stopped for conversation are now pipelines to outer suburbs. This session will discuss the role that transit/transportation has in strengthening connectivity between people and their communities.

The St. Louis region has a number of examples where transit/transportation is playing a pivotal role building more complete communities. In Old North St. Louis, less than 1 mile north of downtown, consultants partnered with U.S. EPA to develop an implementable sustainability framework plan for the community that utilizes various connectivity, environmental, and productive land-use strategies to create a renewed sense of place, and put public investment to its best and highest use. In North St. Louis County, a team of consultants developed a Great Streets Master Plan to guide future development of a 5-mile major commercial and residential corridor that bisects several communities. Phase 1 design of this plan is currently underway. Within St. Louis' major park, Forest Park, consultants have prepared a connectivity study to greatly improve multi-modal transportation access throughout the park, to the surrounding neighborhoods and regionally.

PDH certificates will be emailed to registered attendees after the meeting. PDH credit will be based on the length of the presentation (0.5 to 1.0).

Please [RSVP](#) on TEAM StL's website by COB on Friday, Nov. 11, 2016. You can prepay for the meeting [here](#) or pay at the door.




APPENDIX C


TEAM WEBINAR & SPECIAL EVENTS ANNOUNCEMENTS



Transportation Engineering Association of Metropolitan St. Louis

TEAM STL Webinar

 [Friend on Facebook](#)

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TEAM StL Fair

The TEAM Fair will be held on Thursday, September 29, 2016 at the St. Nicholas Family Life Center on South Outer Forty. Registration will open August 15th.



Towards Vision Zero: Tools and Tips for Achieving Target Speeds in Your Community

Type: Live Webinar

Date: Monday, August 8, 2016

Time: 12:00 AM - 1:30 PM

Location: MoDOT TMC 209

Cost: Free

MoDOT TMC

14301 South Outer 40 Road

Town & Country, Missouri

No lunch will be provided, but feel free to bring your own.

[RSVP via email here](#)

Learning Objective(s):

- Explain the various definitions of speed in the roadway design and operations process
- Compare the various speed definitions and their interrelationships across a range of contexts
- Differentiate how to apply the various speed concepts and items in design and operating roadways
- Examine state-of-the-practice applications in geometric design and traffic operations to achieve target speed results.


Instructor(s): Marshall Elizer and Jeff Reigner


PDH certificates will be emailed to registered attendees after the meeting. PDH credit will be based on the length of the presentation (up to 1.5).




Transportation Engineering Association of Metropolitan St. Louis

TEAM STL 4th Annual Traffic Bowl

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**Memberships are now
due for 2016**

Individual memberships are \$10.00 per year. When more than one membership is requested for persons working at the same agency (and when paying with one check) additional memberships are \$9.00. You may pay for memberships here:

[Pay for 2016 Membership](#)



The 4th Annual TEAM StL Traffic Bowl will be hosted at Washington University on Friday, April 1.

Cost: FREE

Date: Friday, April 1, 2016

Time: 6:00 - 7:30 pm

Place: Washington University in St. Louis, Brauer Hall, Room 12

Parking: on site for \$5 or less

Transit: Metrolink stop at Skinker and Forest Park Parkway

Please join us to help prepare our local university students for the Midwest ITE Traffic Bowl.

This event will have food and drinks and your attendance is needed!

RSVP to Jennifer Pangborn at pangbornj@pbworld.com.




APPENDIX D

TEAM FAIR ANNOUNCEMENT, PROGRAM & PDH FORM



Transportation Engineering Association of Metropolitan St. Louis

SAVE THE DATE: *Thursday, September 29, 2016*

 [Friend on Facebook](#)

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Calling All Nominations

The TEAM StL Annual Transportation Achievement Award:

An award to be offered annually by TEAM StL to an individual, team, or organization that has made outstanding and/or significant contributions to the Transportation Engineering profession in the St. Louis region. Please click [here](#) for more information.

Corporate Sponsorships

For information on corporate sponsorship and/or display space, please [email Shawn Leight](#).



SAVE THE DATE

The 14th Annual TEAM Transportation Fair will be held Thursday, September 29, 2016 at the St. Nicholas Family Life Center.

An exciting program is being planned for this all day event featuring local and nationally recognized speakers. Topics include:

NGA Site
Smart Cities Initiative
Great Streets
Divergeabout Interchange
Engineering Ethics
Bicycling in the City of St. Louis
I-70 Road to Tomorrow
Innovative Bridge Projects

Additional details regarding the full program, registration and sponsorship opportunities will be posted on the [TEAM website](#), as they become available.

6 PDH's Available with Lunch Included; CM Credits Pending

Cost: \$40 for members
\$50 for non-members
FREE to all pre-registered students


(Check the website for details on becoming a member)

We look forward to seeing you all in September!

-TEAM Fair Planning Committee 2016



Transportation Engineering Association of Metropolitan St. Louis



Transportation Engineering Association of Metropolitan St. Louis

FOURTEENTH ANNUAL TEAM TRANSPORTATION FAIR
MARYLAND HEIGHTS, MISSOURI – SEPTEMBER 29, 2016

FURTHERING TRAFFIC AND
TRANSPORTATION
KNOWLEDGE
FOR THE BETTERMENT
OF THE ST. LOUIS
METROPOLITAN AREA

THIS CERTIFICATE IS PRESENTED TO: _____
FOR DEMONSTRATING SINCERE INTEREST IN CONTINUING EDUCATION AND PROFESSIONAL DEVELOPMENT.

PDH		TOPIC	PRESENTER	TIME
AVAILABLE	EARNED			
1.5		Opening Session – NGA Relocation	Isa Reeb, Civitas Dustin Riechmann, Lochmueller Group	8:00 – 9:20
1		1A- Innovative Bridge Projects	Stacy McMillan, MoDOT Timothy Broyles, Parsons	9:35 – 10:25
		1B- I-70 St. Charles County / Route 50/291 Divergeabout Interchange	John Greifzu, St. Charles County Ryan Hale, MoDOT	
1		2A- Complete Streets St. Louis	Jamie Wilson, City of St. Louis John Kohler, City of St. Louis	10:40 – 11:30
		2B- University Research	Dr. Ryan Fries and Dr. Yan Qi, SIUE Prof. Charlie Nemmers, MU Dr. Jalil Kianfar, SLU	
1		Agency Perspectives	Kathy Harvey, MoDOT Jim Wild, EWGCOG	12:00 – 12:50
1		4A- Grants Trail Extension / McKelvey Woods Extension	Megan Riechmann, GRG Mark Vogl, GRG	1:05 – 1:55
		4B- Engineering Ethics	Kevin Skibiski, Horner & Shifrin	
1		5A- I-70 Road to Tomorrow / Loop Trolley	Tom Blair, MoDOT Chris Poehler, Loop Trolley	2:10 – 3:00
		5B- Great Streets	Paul Hubbsman, EWGCOG	
1		6- Smart Cities Initiative – Kansas City and St. Louis	Bob Bennett, City of Kansas City Shawn Leight, CBB	3:10 – 4:00
TOTAL (7.5 MAX)				

2016 TEAM TRANSPORTATION FAIR
SEPTEMBER 29, 2016

NAME: _____

This letter serves as your membership receipt in the amount of \$40.00 or non-membership amount of \$50.00 for the Fair.
Paid at Registration _____

Receipt approved by: _____ representing TEAM St. Louis Chapter.



Transportation Engineering Association of Metropolitan St. Louis





APPENDIX E

Student Research Poster Competition Announcement



Transportation Engineering Association of Metropolitan St. Louis

5th Annual Student Research Poster Competition

The purpose of the Competition is to encourage students to:

- Engage in high quality, sound, and pertinent research;
- Gain experience in presentation of scientific papers;
- Demonstrate poise and mental agility before their peers;
- Develop skills in effective communication for dissemination of research information.

Subject of Presentation

- Any basic or applied research related to transportation will be considered for entry in the competition.
- The presentation may contain information that has been presented at other regional or national meetings.

Online Registration

- Please register below or send an email with your name and topic to jeanne.olubogun@modot.mo.gov prior to September 27, 2016.

Place and Condition of Presentation

- Posters are to be displayed at the annual TEAM STL Transportation Fair, on Thursday, September 29, 2016.
- Posters shall be 30" x 40". Foam board and clips will be provided for mounting of the posters.
- Posters should be displayed no later than 9:00 a.m. Judging will close at noon and winners will be announced at 12:50 p.m.

Evaluators of Posters

- Judges will review posters with the contestant present. The panel of judges will evaluate and score posters presented. Contestants will not give a formal oral presentation in the traditional sense; however, they should be prepared to explain their research process and findings and to answer questions from judges concerning objectives, methods, design, results and interpretation of research. Judges will visit each exhibit throughout the morning and lunchtime sessions to evaluate posters using criteria established. At the conclusion of the competition, judges will meet with the chairperson of the Fair to confirm the winners.
- First, second, and third place prizes are given in the amounts of \$250, \$150, and \$100 respectively.

Evaluation Criteria

The posters will be evaluated on a scale of 100 points max, on the following:

- The communication of the research, including visual aspects of the poster and the ability to answer questions posed. (40 points)
- The organization of data and research (30 points)
- The significance of the contribution to the transportation industry. (30 points)

Questions?

- Jeanne Fuchs Olubogun at 314-275-1536
- Shawn Leight at 314-878-6644



Transportation Engineering Association of Metropolitan St. Louis

5th Annual Student Research Poster Competition

Winner:

"Work Zone Stochastic Capacity: Case Study of a Smart Work Zone in Missouri"

Saber Abdoli, SLU, awarded \$250



APPENDIX D

OCITE 2016 ANNUAL REPORT



Ozarks Chapter of the Institute of Transportation Engineers 2016 ANNUAL REPORT



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EXECUTIVE SUMMARY

The Ozarks Chapter of the Institute of Transportation Engineers (OCITE) enjoyed an active year in 2016. In its thirteenth year as southwest Missouri's premier organization for transportation professionals, the Chapter **grew its membership, increased attendance** at its bi-monthly meetings, continued to offer many opportunities for **professional development**, networking, **student engagement**, and social activities. The OCITE service area includes twenty-four counties and includes the Springfield and Joplin metropolitan areas. Participants include professionals from state and local public agencies, consulting firms, vendors, and students, faculty and staff from engineering programs at Missouri State University in Springfield and Missouri University of Science & Technology in Rolla.

OCITE was pleased to **grow the student scholarship fund** with proceeds raised through the 2016 OCITE Technical Seminar and the **inaugural OCITE Winter Classic Bowling Challenge and Social** created to raise funds specifically for the scholarship fund. The event will hopefully continue on an annual basis. Through such efforts the Chapter can continue to award an annual scholarship to students with an interest in pursuing careers in Transportation. The **2016 Student Scholarship**, in the amount of \$400, was awarded to Kara Grunden from Missouri State University at the Annual OCITE Awards Banquet in December. In addition, the Chapter has taken an **active role in getting more students involved** in the organization. Chapter members participate in the annual Discover Engineering Day (hosted by Ozark Area Missouri Society of Professional Engineers) in February, the MSU Transportation Class Poster Competition (hosted by OCITE) in April, and the Chapter held its business meeting on the MSU campus in October. Students attend all OCITE business meetings free of charge.

The Chapter hosted its annual **OCITE Technical Seminar** on July 13 at the Lake Springfield Park Boathouse in Springfield, with 63 in attendance (including two students). The program for the day long seminar included 10 technical presentations from 13 speakers. OCITE is grateful to **CJW, CMT, HDR, Olsson Associates, and Terracon for their sponsorship** of the event. A Sponsor Reception was held at Big Whiskey's immediately following the seminar. The Chapter also conducted a food drive as part of the seminar and over 34 pounds of food was collected and donated to Ozarks Food Harvest.

The OCITE chapter meetings, held bi-monthly, were **very well attended and offered a variety of presentation topics** for the advancement of member awareness and professional development. The chapter hosted and/or promoted many other educational opportunities throughout the year.

In October, OCITE membership **adopted an amendment to the Chapter Bylaws**, and the Board approved **revisions to the OCITE Policies**. Significant effort was also put into **updating and maintaining the OCITE website** throughout the year with relevant up-to-date information.

A successful 2016 was celebrated at the annual **OCITE Awards Banquet** in December. In addition to the aforementioned 2016 student scholarship, presentations were made to receipts

of the 2016 chapter awards. The Transportation Achievement Award was presented to City Utilities of Springfield for the newly completed Transit Center. The Transportation Professional of the Year Award went to Dane Seiler, President of CJW Transportation Consultants. The Distinguished Service Award was presented to Becky Baltz at the January 2017 business meeting. Becky, who recently retired as the MoDOT Southwest District Engineer, was unable to attend the Awards Banquet.

The Chapter remains financially healthy. Even with carryover expenses from the previous year and with a portion of revenue credited to the next year, OCITE **increased assets** by \$305 for a total of \$12,408.28 at year end.

2016 CHAPTER ADMINISTRATION

Board of Direction

The 2016 Board members were elected by OCITE membership, and the oath of office was administered at the December 2015 Awards Banquet by Jason Haynes, MOVITE Past President, the highest ranking ITE officer present. The OCITE Board members for 2016 are listed as follows:

2016 OCITE Board		
President	Tom Dancey, P.E.	City of Springfield
Vice President	Paula Brookshire, P.E.	City of Springfield
Secretary	Steve Prange, P.E.	Crawford, Murphy, Tilley
Treasurer	Jonathan Staats, E.I.	CJW Transportation Consultants
Second Year Director	Sara Fields, AICP	Ozarks Transportation Organization
First Year Director	Andrew Flippin, P.E.	City of Springfield
Immediate Past President	Martin Gugel, P.E.	City of Springfield

The Board worked together throughout the year to discuss, plan, and carry out the administrative leadership of the Chapter. Specific board meetings occurred on the following dates: January 12, March 28, April 18, July 5, August 8, and November 28.

OCITE By-Law Amendment

The Board drafted a proposed amendment to the Chapter By-Laws and distributed to membership for consideration. The proposed changes included provisions for adoption of the annual budget at the first business meeting of the year (as opposed to Annual Meeting in December), clarification in filling a Board vacancy, update to list of meeting dates to avoid in scheduling business meetings, and other minor grammatical edits. Through a closed ballot vote at the October 26 business meeting, membership unanimously approved to adopted the proposed amendment.

OCITE Policy Revisions

The Board adopted Chapter Policy revisions on October 10, which included clarification on who prepares the Annual Report of Chapter Activities, updated references to student chapters, clarification on the annual December meeting, replacement of references to newsletter with chapter website, and other minor grammatical edits.

OCITE Chapter Website

Significant effort went in to updating and maintaining the chapter website, OCITE.org, throughout the year. Special thanks goes to Jason Saliba, Project Engineer with the City of

Springfield, for his excellent work with the following improvements:

- Updated home page chapter information
- Updated Board of Direction contact information
- Added and maintained current OCITE scheduled events
- Added past year annual reports under Resources page
- Updated student scholarship information



Ozarks Chapter
Institute of Transportation Engineers

2016 CHAPTER MEETINGS

The chapter meetings for 2016 provided for a diverse set of speakers, topics, and engagements. A description of each meeting is summarized below.

January

The first meeting of 2016 was held at Coyote's Adobe Cafe, and a presentation on the City of Springfield 1/4-Cent Capital Improvements and 1/8-Cent Transportation Sales Tax programs was given by City of Springfield Director of Public Works, Dan Smith. Other key items were discussed in the January meeting including 2015's audit of finances, approval of the 2016 budget, and announcements of Discover Engineering Day volunteer opportunity, 2015 OCITE Scholarship recipient, Daniel Richards, and OCITE Winter Classic Bowling Challenge and Social benefiting the scholarship fund. A resolution of OCITE's support of both City of Springfield sales tax initiatives was presented to Mr. Smith by OCITE Secretary, Steve Prange. Below is an informational summary related to the January meeting:



Date	Location	Speaker	Topic	PDHs Awarded	Attendance
January 27	Coyote's Adobe Cafe Springfield, MO	Dan Smith	City of Springfield 1/4-Cent Capital Improvements and 1/8-Cent Transportation Sales Tax Programs	0.5	27

March

The next chapter meeting was held on March 22 at Cantina Laredo in Springfield. Marc Thornsberry, Safety and Mobility Engineer with Federal Highway Administration, presented an update of the FHWA Missouri Division Program. Other keys items

discussed include announcement of the Missouri State University Engineering Student Poster Competition, MOVITE Spring Meeting in Wichita, and 2016 OCITE Technical Seminar. Below is an informational summary related to the March meeting:

Date	Location	Speaker	Topic	PDHs Awarded	Attendance
March 22	Cantina Laredo Springfield, MO	Marc Thornsberry	FHWA Missouri Division Program Update	0.5	32

May

The May chapter meeting was held at Avanzare Italian Dining in Springfield. Adam Humphrey, Assistant Administrator with the Greene County Highway Department, presented on the Kansas Expressway Extension project. Other items discussed include a recap of the MSU Engineering Student Poster Competition and MOVITE Spring Meeting, the call for abstracts for the MOVITE Fall Meeting, the OCITE Technical Seminar, and several professional development opportunities. Below is an informational summary related to the May meeting:

Date	Location	Speaker	Topic	PDHs Awarded	Attendance
May 24	Avanzare Italian Dining, Springfield	Adam Humphrey	Kansas Expressway Extension	0.5	35

August

The August chapter meeting was held at Springfield-Branson National Airport and had many items on the agenda. Old business included a recap of the 2016 OCITE Technical Conference, Midwestern District Meeting in Chicago and the ITE Annual Meeting in Anaheim. OCITE is honored to have had one of its members elected to the MWITE Board--congratulations to Martin Gugel, 2017 MWITE Secretary-Treasurer. New business included announcements of the MOVITE Fall Meeting in Oklahoma City and the Annual OCITE Golf Tournament. In addition, the aforementioned OCITE By-Law Amendment was presented to membership and revisions to OCITE Policies under consideration by the Board were outlined. The 2016 OCITE Scholarship Application was announced, and the formal call went out for nominations for the 2017 OCITE Board. Following the chapter business portion of the agenda, Brian Weiler, Director of Aviation, provided a presentation of existing and planned operations for the airport followed by a "behind the scenes" tour of the airport terminal and facilities. Below is an informational summary related to the August meeting:



Date	Location	Speaker	Topic	PDHs Awarded	Attendance
August 25	Springfield-Branson National Airport	Brian Weiler	SGF Airport Presentation and Tour	0.5	34

October

In keeping with OCITE tradition, the October chapter meeting was located on the Missouri State University campus to encourage increased student attendance. As with all OCITE chapter meetings, students attended free of charge. Old business included a recap by Jason Haynes of the MOVITE Fall Meeting, section awards, and board election results. OCITE is honored to have received the 2015 Chapter Award and to have two members elected to the MOVITE Board--congratulations to Eric Claussen (Board Director) and Dane Seiler (Missouri Director). Other old business included a recap of the 2016 OCITE Golf Tournament, announcement of call for 2017 Board nominations, 2016 OCITE Scholarship, and membership vote of proposed OCITE By-Law Amendment. The amendment was approved unanimously. New business included the call for 2016 OCITE Award nominations and announcement of a volunteer opportunity at the Nixa Junior High Annual Awareness Day. Dr. Doug Carroll, Director of the Missouri S&T/Missouri State University Cooperative Engineering Program, provided an overview/update of the program. The meeting concluded with a presentation on the Missouri State University Visioning Guide Update provided by Doug Sampson, University Architect/Director of Planning, Design & Construction. Below is an informational summary related to the October meeting:

Date	Location	Speaker	Topic	PDHs Awarded	Attendance
October 26	Plaster Center for Free Enterprise Springfield, MO	Doug Sampson	Missouri State University Visioning Guide Update	0.5	35

2016 OCITE TECHNICAL SEMINAR

The Chapter hosted its annual OCITE Technical Seminar on July 13 at the Lake Springfield Park Boathouse in Springfield, with 63 in attendance. The program included a wide variety of technical presentations from 13 speakers:

- **Project Freeway: U.S. 60 Rogersville MoDOT Design-Build**, *Sean Matlock & Greg Chapman, MoDOT Southwest District*
- **Real-Time Travel Time Data Collection**, *Brian Doubrava, City of Springfield, MO*
- **Statewide Transportation Improvement Plan Update**, *Frank Miller, MoDOT Southwest District*
- **Traffic Management Considerations for Implementation of a Temporary Diverging Diamond Interchange; A Case Study of 2015 Improvements at U.S. 65 & Battlefield Road**, *Reid Catt, Olsson Associates and Jim Fisher, Hartman & Co.*
- **Overview of Multimodal-Rail Division**, *Troy Hughes, MoDOT Central Office*

- **MoDOT's LPA Program**, *Liz Prestwood, MoDOT Central Office*
- **I-70 Rural Queue and Delay Warning System**, *Mark Sommerhauser, Kansas City Scout*
- **What are Complete Streets and Why Should I Care?**, *David Hutchison, City of Springfield, MO*
- **Bicycling in Denmark**, *Nathan Becknell, City of Rogers, AR*
- **Rebuilding After the Storm**, *Nick Heatherly & Dan Johnson, City of Joplin, MO*

A Sponsor Reception was held at Big Whiskey's immediately following the seminar. Special thanks to CJW Transportation Consultants, CMT, HDR, Olsson Associates, and Terracon for their sponsorship and continued chapter support. A food drive was also conducted as part of the seminar, and over 34 pounds of food was collected and donated to Ozarks Food Harvest.





OTHER PROFESSIONAL DEVELOPMENT ACTIVITIES

OCITE hosted and/or helped to promote numerous other technical activities to provide professional development opportunities to the Ozarks region. The Chapter helped to promote Work Zone Temporary Traffic Control Technician, Traffic Signal Technician Level 1, and Traffic Signal Field Technician Level II IMSA certification classes held March 14-18 at the Transportation Management Center in Springfield. OCITE hosted the FHWA Older Driver and Pedestrian Design Workshop on May 18 and the FHWA Introduction to Performance-Based Practical Design Webinar on September 15. Both were held at the TMC in Springfield.

The Chapter helped to promote the U.S. Access Board Accessible Pedestrian Signals webinar held May 5 at the City of Springfield Busch Municipal Building; Doing Business with MoDOT seminar held June 6 at the Library Center; FHWA "TSMO - What Does it Mean for Planners" webinar held June 16 at the TMC; EDC Exchange for Local and Tribal Agencies "Smarter Work

Zones" webinar held June 23 at the TMC; APBP "Performance Measures to Evaluate Street Design" webinar held July 28 at the TMC; Building Public and Political Support for Transit workshop on August 17; and APBP "Advancing Vision Zero" webinar held August 23 at the Busch Municipal Building.

2016 OCITE AWARDS BANQUET

The Chapter has a long tradition of recognizing our peers' accomplishments through the Annual OCITE Awards Banquet held in December. Held at Vito's Kitchen in downtown Springfield with 34 in attendance, OCITE recognized three very deserving individuals and projects and presented the 2016 OCITE Student Scholarship.

Transportation Professional of the Year: *Dane Seiler*

Dane Seiler, 2013 OCITE President, was the recipient of the 2016 Transportation Professional of the Year award for his many contributions to the transportation profession. He was recently named President of CJW Transportation Consultants, has been an adjunct instructor at Missouri State University since 2011, and has been actively involved at many levels within ITE. Dane is a graduate of the 2016 class of LeadershipITE and was just elected as Missouri Director on the MOVITE Board.



Jay Wynn (r) presents Dane Seiler (l) with the Transportation Professional of the Year Award



Kelly Turner (l) accepts the Transportation Achievement Award on behalf of City Utilities of Springfield from Eric Claussen (r)

Transportation Achievement Award: *City Utilities of Springfield, Transit Center*

The 2016 Transportation Achievement Award went to City Utilities of Springfield for the design and construction of the Springfield Transit Center. The new transit center, which opened in May 2016, provides better space to accommodate larger buses and expanded fleet and a safer facility with modern amenities. CU Transit also redesigned transit routes to provide more efficient service and better access to employment and essential services.

Distinguished Service Award: *Becky Baltz*

Becky Baltz was recognized for over 32 years of service and significant contribution to the Transportation Engineering profession with 2016 OCITE Distinguished Service Award. Becky began her career with the Missouri Department of Transportation in 1984 where she went on to hold many positions with MoDOT. When she was named District Engineer in 2006 for District 7 in Joplin, Becky became at that time only the second female ever to hold the title at MoDOT, and throughout her career she continued to search for ways to attract young women into the engineering profession. Becky led the restructuring of Districts 7 and 8 into what is now the Southwest District, where she continued as District Engineer from 2011 until her retirement in November 2016. Becky was unable to attend the Awards Banquet, but she was presented her distinguished award at the January 2017 meeting.



Sara Fields (l) presents Becky Baltz (r) with the 2016 Distinguished Service Award



Kara Grunden (l) is presented by Paula Brookshire (r) with the 2016 OCITE Student Scholarship

2016 OCITE Student Scholarship:

Kara Grunden, Missouri State University

The 2016 OCITE Student Scholarship was awarded to Kara Grunden, senior at Missouri State University. Kara anticipates graduating in December 2017 with a degree in Civil Engineering. In addition to her academic training, Kara has been gaining valuable engineering experience through her Design internship with MoDOT in since October 2015.

Election and Installation of 2017 Board

The only official business conducted at the Awards Banquet was the closing of nominations and election of the 2017 Board of Directors. With candidates running unopposed for each position, the new board was elected by acclamation, and the oath of office was administered by Jason Haynes, 2015 MOVITE President, the highest ranking ITE member in attendance. The OCITE Board for 2017 is listed as follows:

2017 OCITE Board		
President	Paula Brookshire, P.E.	City of Springfield
Vice President	Steve Prange, P.E.	Crawford, Murphy, Tilley
Secretary	Jonathan Staats, E.I.	CJW Transportation Consultants
Treasurer	Andrew Flippin, P.E.	City of Springfield
Second Year Director	Sara Fields, AICP	Ozarks Transportation Organization
First Year Director	Frank Miller, AICP	Missouri Department of Transportation
Immediate Past President	Tom Dancey, P.E.	City of Springfield

SPECIAL EVENTS

OCITE Winter Classic Bowling Challenge & Social

The inaugural OCITE Winter Classic Bowling & Social was held on February 25 at Andy B's Family Event Center in Springfield. A total of 27 participants made up five teams for some friendly bowling competition.



Lee Engineering prevailed in the team competition, and Jason Haynes took home the individual competition title.



Not only did the event make for a very fun evening, but it brought some new faces to OCITE and it raised \$242.63 for the Student Scholarship Fund. The successful event will hopefully become an annual OCITE tradition.



OCITE Annual Golf Tournament

The 11th Annual OCITE Golf Tournament was held on October 14 at Island Green Golf Club in Republic, MO. 36 golfers enjoyed a cool, overcast, but mostly dry (a few errant shots notwithstanding) outing. Congratulations to the team made up of Chris Dunnaway, Brett Foster, Eric Shelton, and Jared Rasmussen for topping the field. Jared Davis, Aaron Hargrave, Brad Chadwick, and Bobby Laird took second place honors. Other prizes were given for

longest drive (Brett Foster) and closest to the pin (Adam Humphrey). The event provided great fellowship among OCITE members and non-members alike. A big thank you to our sponsors, Anderson Engineering, CJW, CMT, HDR, and Terracon, who helped make it possible.

STUDENT ACTIVITIES

OCITE continues to take an active role in getting students involved in the organization, particularly those from the Missouri State University Cooperative Engineering Program with the Missouri University of Science & Technology. Students were present at every Chapter meeting, with two also attending the Technical Seminar. In addition, the Chapter once again hosted the Missouri State University's Transportation Class student poster session. At the session, students had the opportunity to present their class project, work on their public speaking skills in a "public meeting" type setting, and talk with other local transportation professionals.



More importantly, our membership and their companies are realizing the fresh talent from the new civil engineering graduates from this program as well as the Missouri University of Science & Technology. They are hiring these students as interns and full-time employees, and they are adding to the number of transportation professionals in the Southwest Missouri area.



This year OCITE continued the tradition of hosting its October business meeting at the Missouri State Engineering Department's building. At this meeting we direct the subject matter towards students, inviting the faculty, and students. This resulted in an increase in attendance from the students.

2016 CHAPTER OVERVIEW

Membership

At the end of 2016, there were 98 individuals on the active roster with 77 members in good standing with the Chapter. Members include local transportation professionals from state, county, and city government, public organizations such as the metropolitan planning organization, consulting professionals, and transportation equipment vendors. 2016 also saw continued participation by both faculty and students from Missouri State University's cooperative engineering program with the Missouri University of Science & Technology.

Chapter Dues

Chapter Members pay annual dues of \$10. As an incentive, agencies and businesses that pay for their employees' membership dues on one invoice pay \$10 for the first employee to be a member, and then \$9 for each other member thereafter. OCITE uses these annual dues to help offset costs for chapter meetings, printing, and postage.

The 2016 Budget was unanimously approved by the membership at the January 27 Chapter Meeting. A copy of the approved yearly budget can be found the Appendix.

Financial Statement

The Chapter remains financially healthy. Even with carryover expenses from the previous year (MWITE District Meeting and 2015 Scholarship) and with a portion of revenue credited to the next year (Awards Banquet revenue), OCITE increased assets by \$305 for a total of \$12,408.28 at year end. The Board restructured the bank accounts at the beginning of the year, adding a savings account specifically designated for the Scholarship Fund and leaving the other savings designated as chapter reserves. Below is a summary for each Chapter account. A copy of the 2016 Annual Financial Statement can be found in the Appendix.

Checking Account (Operating Funds)	
Beginning Balance	\$2,569.57
Income	9,595.65
Expenses	(11,063.63)
Net Over Period	(1,467.98)
End of Year Balance	\$1,101.59

Savings (Chapter Reserves)	
Beginning Balance	\$8,814.93
Income	4.59
Expenses (<i>Transfer to Scholarship Fund</i>)	(4,373.63)
Net Over Period	(4,369.04)
End of Year Balance	\$4,445.89

Savings (Student Scholarship Fund)	
Beginning Balance	\$0.00
Income (<i>includes transfer of \$4,373.63 from Chapter Reserves</i>)	6,813.17
Expenses	(52.37)
Net Over Period	6760.80
End of Year Balance	\$6,760.80

Federal Employer Identification Number: 74-3080630

APPENDIX A:
2016 ADOPTED BUDGET



Ozarks Chapter of the Institute of Transportation Engineers

2016 Proposed OCITE Budget January 27, 2016

BUDGET PRIORITIES

Administration

- Banking & Checks
- Postage, Stationery and Labels
- Archives (Historian)

Professional Development

- Annual OCITE Technical Seminar
- Support of ITE Webinars
- Bi-Monthly Business Meetings

Support of Students & Student Chapters

- Student Recognition
- Student Chapter Support
- Student Poster Competition*

Peer Recognition

- Awards/Certificates

MOVITE Section Liaison

- Officer Travel
- Annual Activities Report

Membership

- Membership Recruitment, Retention & Reactivation
- Membership Records / Directory

Communications

- Web Site
- E-Newsletter
- Meeting Notices

Social Events / Community Outreach

- Golf / Bowling Tournament
- Technical Seminar Social Mixer
- Community Service Opportunities

INCOME:		2015 Budget	2016 Proposed
1	Memberships & Dues	\$500.00	\$500.00
2	Bi-Monthly Meetings	\$1,500.00	\$1,500.00
3	Annual OCITE Technical Seminar	\$0.00	\$3,000.00
4	ITE Web Seminars	\$0.00	\$100.00
5	Social Events / Community Outreach	\$2,000.00	\$2,000.00
6	Scholarship Fund / Interest	\$200.00	\$100.00
7	Web & Journal Advertising	\$0.00	\$0.00
TOTAL INCOME		\$4,200.00	\$7,200.00

EXPENSES:		2015 Budget	2016 Proposed
1	Administration	\$50.00	\$150.00
2	Professional Development	\$1,300.00	\$3,650.00
3	Support of Students & Student Chapters	\$450.00	\$700.00
4	Peer Recognition	\$350.00	\$350.00
5	MOVITE Section Liaison	\$0	\$250.00
6	Membership	\$0.00	\$50.00
7	Communications	\$50.00	\$50.00
8	Social Events / Community Outreach	\$2,000.00	\$2,000.00
TOTAL EXPENSES		\$4,200.00	\$7,200.00

APPENDIX B:
2016 FINANCIAL STATEMENT

[illegible]

Membership

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[illegible]

Date	Use	Budget Code	Expense	Income
1/20/2016	Lake Springfield Boathouse	TS	\$ 525.00	
5/25/2016	Credit Card Income - 2 Registrations	TS		\$ 100.00
6/17/2016	Deposit - 8 Registrations	TS		\$ 400.00
6/17/2016	Deposit - 1 Registration/2 Scholarships	TS		\$ 750.00
6/22/2016	Manual Credit Card Entry - Registration	TS		\$ 50.00
6/22/2016	Manual Credit Card Entry - Registration	TS		\$ 50.00
7/8/2016	Walgreens (Amazon Gift Cards, speaker awards)	TS	\$ 90.00	
7/11/2016	Lowe's (Amazon Gift Cards, speaker awards)	TS	\$ 60.00	
7/12/2016	Sam's Club (Food Supplies)	TS	\$ 231.10	
7/12/2016	Sam's Club (Coffee)	TS	\$ 15.71	
7/13/2016	Credit Card Income - 4 Registrations	TS		\$ 200.00
7/13/2016	Credit Card Income - Day of Event	TS		\$ 260.00
7/13/2016	"As you like it" Catering	TS	\$ 568.75	
7/13/2016	Panera Bread Co. (Breakfast)	TS	\$ 122.98	
7/13/2016	Panera Bread Co. (Breakfast)	TS	\$ 43.87	
7/13/2016	Aldi's (Fruit for breakfast)	TS	\$ 13.91	
7/13/2016	Price Cutter (Ice)	TS	\$ 3.55	
7/13/2016	Price Cutter (Ice)	TS	\$ 1.77	
7/13/2016	Deposit - Registration/Scholarship			\$ 2,060.00
7/13/2016	Deposit - Sponsorship			\$ 200.00
7/13/2016	Big Whiskey's (Reception)		\$ 218.08	
7/13/2016	Dairy Queen (Dessert Snack)		\$ 93.99	
8/11/2016	Manual Credit Card Entry - Registration			\$ 50.00
8/24/2016	Manual Credit Card Entry - Registration			\$ 50.00
8/26/2016	Check # 1225 - Jonathan Staats (supplies)		\$ 20.10	
10/5/2016	Deposit - 2 Registrations			\$ 100.00
		TOTAL	\$ 2,008.81	\$ 4,270.00

[illegible]

[illegible]**TOTAL**

\$ 475.49

2015 MoVITE Conference

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Category

Professional Development

Page

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of

1

[illegible]**TOTAL**

\$ -

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Category

Peer Recognition

Page 1

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1

[illegible]**TOTAL**

\$ 312.73

11/11/2011

[illegible]**TOTAL**

\$ 5,166.47	\$ 4,516.47
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Balances

	Start of Year 2016	End of Year 2016 (Theoretical)	End of Year 2016 (Statement)	Net Change	Pg 1 of 3
Operating	\$2,569.57	\$1,101.59	\$1,101.59	\$0.00	
Savings	\$8,814.93	\$4,445.89	\$4,445.89	\$0.00	
Conf. Acct.	\$618.76	\$0.00	\$0.00	(\$0.00)	
Scholarship	\$0.00	\$6,760.80	\$6,760.80	\$0.00	
Petty Cash	\$100.00	\$100.00	\$100.00	\$0.00	Check
	\$12,103.26	\$12,408.28	\$12,408.28	(\$0.00)	\$0.00

"Operating" - 840042790 (Central Bank)

Date	Description	Code	Withdraw	Deposit	Balance
1/1/2016	Start of Year				\$2,569.57
1/7/2016	Clearent LLC (monthly fee)	AD	(\$20.78)		\$2,548.79
1/11/2016	Check #1217 - Brandon Braun Reimb.	SE	(\$423.15)		\$2,125.64
1/13/2016	Check # 33 - Transfer to Conf Account	MW	(\$266.92)		\$1,858.72
1/20/2016	Springfield Lake Boathouse Rental	TS	(\$525.00)		\$1,333.72
1/27/2016	Coyote's Adobe Grill (January Mtg)	BM	(\$373.10)		\$960.62
1/28/2016	January Lunch (Credit Card Payments)	BM		\$124.00	\$1,084.62
2/2/2016	Andy B'S (Bowling Lane Rental)	SE	(\$217.90)		\$866.72
2/4/2016	Clearent LLC (monthly fee)	AD	(\$20.28)		\$846.44
2/5/2016	January Lunch(Cash/Check Payments)	BM		\$168.00	\$1,014.44
2/5/2016	Membership Dues	ME		\$170.00	\$1,184.44
2/9/2016	Scholarship Award (Daniel R.)	SS	(\$250.00)		\$934.44
2/24/2016	Academy Sports (Bowling Price)	SE	(\$15.00)		\$919.44
2/26/2016	Winter Classic (Credit Card Payments)	SE		\$220.00	\$1,139.44
2/26/2016	Andy B'S (Bowling +1 Lane Rental)	SE	(\$49.47)		\$1,089.97
2/29/2016	Andy's Reimbursement (Check #1219)	SE	(\$30.00)		\$1,059.97
3/7/2016	Clearent LLC (monthly fee)	AD	(\$21.12)		\$1,038.85
3/23/2016	March Lunch (Credit Card Payments)	BM		\$146.00	\$1,184.85
3/23/2016	Cantina Laredo (March Mtg.)	BM	(\$412.50)		\$772.35
3/25/2016	March Lunch(Cash/Check Payments)	BM		\$180.00	\$952.35
3/25/2016	Winter Classic(Cash/Check Payments)	SE		\$290.00	\$1,242.35
3/25/2016	Membership Dues	ME		\$459.00	\$1,701.35
4/7/2016	Clearent LLC (monthly fee)	AD	(\$21.22)		\$1,680.13
4/12/2016	Transfer from Scholarship	SS		\$52.37	\$1,732.50
4/20/2016	Papa John's (Student Poster Comp.)	SS	(\$75.32)		\$1,657.18
4/25/2016	Reimburse Jonathan S. (Check #1220)	SS	(\$15.15)		\$1,642.03
5/6/2016	Clearent LLC (monthly fee)	AD	(\$15.50)		\$1,626.53
5/23/2016	GoDaddy.com Domain Fee	AD	(\$30.34)		\$1,596.19
5/25/2016	Tech Sem. Reg & March Mtg Lunch	TS / BM		\$234.00	\$1,830.19
5/25/2016	Avanzare (March Bus Mtg Food)	BM	(\$569.58)		\$1,260.61
5/25/2016	Staples (Business Mtg Supplies)	BM	(\$3.22)		\$1,257.39
6/7/2016	Clearent LLC (monthly fee)	AD	(\$23.61)		\$1,233.78
6/17/2016	Tech. Sem. Registrations	TS		\$400.00	\$1,633.78
6/17/2016	Tech.Sem.Registrations/Sponsorships	TS		\$750.00	\$2,383.78
6/17/2016	Deposit - Cash/Check from Bus. Mtg.	BM		\$284.00	\$2,667.78
6/22/2016	Credit Card Income - 1 Registration	TS		\$50.00	\$2,717.78
6/22/2016	Credit Card Income - 1 Registration	TS		\$50.00	\$2,767.78
7/7/2016	Clearent LLC (monthly fee)	AD	(\$17.44)		\$2,750.34
7/8/2016	Walgreens (Tech. Sem. Speaker Gifts)	TS	(\$90.00)		\$2,660.34
7/11/2016	Lowes (Speaker Gifts)	TS	(\$60.00)		\$2,600.34
7/12/2016	SAM's Club (Food)	TS	(\$231.10)		\$2,369.24

"Operating" - 840042790 (Central Bank)

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Date	Description	Code	Withdraw	Deposit	Balance
					\$2,369.24
7/12/2016	SAM's Club (Food)	TS	(\$15.71)		\$2,353.53
7/13/2016	Credit Card Income - Registrations	TS		\$200.00	\$2,553.53
7/13/2016	Deposit - Registrations	TS		\$260.00	\$2,813.53
7/13/2016	"As you like it" Catering	TS	(\$568.75)		\$2,244.78
7/13/2016	Panera Bread (Breakfast)	TS	(\$122.98)		\$2,121.80
7/13/2016	Panera Bread (Breakfast)	TS	(\$43.87)		\$2,077.93
7/13/2016	Aldi's (Breakfast Fruit)	TS	(\$13.91)		\$2,064.02
7/13/2016	Price Cutter (Ice)	TS	(\$3.55)		\$2,060.47
7/13/2016	Price Cutter (Ice)	TS	(\$1.77)		\$2,058.70
7/13/2016	Big Whiskey's (Reception)	TS	(\$218.08)		\$1,840.62
7/13/2016	Dairy Queen (Dessert Snack)	TS	(\$93.99)		\$1,746.63
7/15/2016	Deposit - Registrations	TS		\$2,060.00	\$3,806.63
7/15/2016	Deposit - Sponsorships	TS		\$200.00	\$4,006.63
7/15/2016	Deposit - Membership Dues	ME		\$49.00	\$4,055.63
8/3/2016	Clearent LLC (monthly fee)	AD	(\$33.87)		\$4,021.76
8/11/2016	Credit Card Income - 1 Registration	TS		\$50.00	\$4,071.76
8/23/2016	Transfer to Scholarship Acct (TS Profit)	SS	(\$2,095.55)		\$1,976.21
8/24/2016	Deposit - 1 Registration	TS		\$50.00	\$2,026.21
8/25/2016	Credit Card Income - Lunch	BM		\$170.00	\$2,196.21
8/25/2016	Air Host / McCalisters (Food)	BM	(\$237.65)		\$1,958.56
8/26/2016	Reimburse Jonathan Staats (Supplies)	TS	(\$20.10)		\$1,938.46
8/26/2016	Tom D. Lunch (offset by purchase)	BM		\$4.81	\$1,943.27
8/29/2016	Reimburse Jon S (Treasurer Supplies)	AD	(\$8.45)		\$1,934.82
9/8/2016	Clearent LLC (monthly fee)	AD	(\$25.66)		\$1,909.16
9/29/2016	Deposit - Golf/Tech. Sem. Sponsorship	SE		\$350.00	\$2,259.16
10/5/2016	Cash / Check Lunch Income	BM		\$186.00	\$2,445.16
10/5/2016	Deposit - 2 Registrations	TS		\$100.00	\$2,545.16
10/5/2016	Clearent LLC (monthly fee)	AD	(\$39.58)		\$2,505.58
10/12/2016	Golf Tournament Drink Attendants	SE	(\$80.00)		\$2,425.58
10/12/2016	Golf Tournament Food Supplies	SE	(\$48.87)		\$2,376.71
10/12/2016	Golf Tournament Food Supplies	SE	(\$2.11)		\$2,374.60
10/13/2016	Golf Tournament Gift Card Prizes	SE	(\$350.00)		\$2,024.60
10/17/2016	Golf Tournament Course Fee #1	SE	(\$1,000.00)		\$1,024.60
10/17/2016	Weebly (Web-site Host) Fee	AD	(\$79.00)		\$945.60
10/26/2016	Food Supplies	BM	(\$10.35)		\$935.25
10/27/2016	Credit Card Income - Lunch	BM		\$152.00	\$1,087.25
10/27/2016	Business Meeting Meal Expense	BM	(\$128.92)		\$958.33
11/1/2016	Golf Tournament Course Fee #2	SE	(\$683.75)		\$274.58
11/3/2016	Clearent LLC (monthly fee)	AD	(\$32.33)		\$242.25
11/4/2016	Deposit - Cash / Check from Bus. Mtg.	BM		\$176.00	\$418.25
11/4/2016	Reimburse Jonathan Staats (Supplies)	BM	(\$10.50)		\$407.75
11/4/2016	Reimbursement from MoVITE	SS		\$90.47	\$498.22
11/4/2016	Deposit - Golf Tournament Reg.	SE		\$1,685.00	\$2,183.22
11/14/2016	GoDaddy.com Domain Name Fee	AD	(\$20.17)		\$2,163.05
11/23/2016	Deposit - 4 Golf Tournament Regs.	SE		\$180.00	\$2,343.05
11/23/2016	Deposit - 2 Membership Dues	ME		\$19.00	\$2,362.05

"Operating" - 840042790 (Central Bank)

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Date	Description	Code	Withdraw	Deposit	Balance
					\$2,362.05
12/6/2016	Clearent LLC (monthly fee)	AD	(\$30.45)		\$2,331.60
12/13/2016	Bull's Trophy Shop (Awards)	PR	(\$300.90)		\$2,030.70
12/14/2016	Staples (Awards)	PR	(\$11.83)		\$2,018.87
12/14/2016	Vito's Kitchen (Food)	BM	(\$553.28)		\$1,465.59
12/14/2016	Kara Grunden Scholarship(Check #1226)	SS	(\$400.00)		\$1,065.59
12/19/2016	Credit Card Income - Lunch	BM		\$36.00	\$1,101.59
					\$1,101.59
TOTAL			(\$11,063.63)	\$9,595.65	

"Savings" - 000115782 (Central Bank)

Date	Description	Code	Withdraw	Deposit	Balance
1/1/2016	Start of Year				\$8,814.93
1/13/2016	Transfer to Scholarship Account	SS	(\$4,373.63)		\$4,441.30
3/31/2016	Interest Earned	IN		\$1.25	\$4,442.55
6/30/2016	Interest Earned	IN		\$1.10	\$4,443.65
9/30/2016	Interest Earned	IN		\$1.12	\$4,444.77
12/30/2016	Interest Earned	IN		\$1.12	\$4,445.89
					\$4,445.89
TOTAL			(\$4,373.63)	\$4.59	

Codes

AD	Administration
PD	Professional Development
SS	Support of Students
PR	Peer Recognition
MO	MOVITE Section Liaison
ME	Membership
CO	Communications
SE	Social Events
BM	Bi-Monthly Meetings
TS	Tech Seminar
WS	ITE Web Seminars
WA	Web and Journal Advertising
IN	Scholarship Fund Interest
MR	MoVITE Reimbursement for Students
MW	Midwestern ITE Branson 2015

Petty Cash

Date	Description	Code	Withdraw	Deposit	Balance
1/1/2016	Start of Year				\$100.00
TOTAL			\$0.00	\$0.00	

Date	Description	Code	Withdraw	Deposit	Balance
1/1/2016	Start of Year				\$0.00
1/13/2016	Deposit - Transfer of dedicated funds from savings account	SS		\$4,373.63	\$4,373.63
1/29/2016	Interest Earned	IN		\$0.23	\$4,373.86
2/29/2016	Interest Earned	IN		\$0.35	\$4,374.21
3/31/2016	Interest Earned	IN		\$0.37	\$4,374.58
4/12/2016	Transfer to Operating for Daniel R. Scholarship Award	Other	(\$52.37)		\$4,322.21
4/29/2016	Interest Earned	IN		\$0.36	\$4,322.57
5/31/2016	Interest Earned	IN		\$0.37	\$4,322.94
6/30/2016	Interest Earned	IN		\$0.35	\$4,323.29
7/29/2016	Interest Earned	IN		\$0.37	\$4,323.66
8/17/2016	Transfer from Conference Acct (closed that account)	Other		\$338.92	\$4,662.58
8/23/2016	Transfer - Tech Seminar Profit dedicated to support of students	Other		\$2,095.55	\$6,758.13
8/31/2016	Interest Earned	IN		\$0.43	\$6,758.56
9/30/2016	Interest Earned	IN		\$0.55	\$6,759.11
10/31/2016	Interest Earned	IN		\$0.57	\$6,759.68
11/30/2016	Interest Earned	IN		\$0.55	\$6,760.23
12/30/2016	Interest Earned	IN		\$0.57	\$6,760.80
					\$6,760.80
					\$6,760.80
					\$6,760.80
					\$6,760.80
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					\$6,760.80
					\$6,760.80
					\$6,760.80
TOTAL			(\$52.37)	\$6,813.17	

Date	Description		Code	Withdraw	Deposit	Balance
1/1/2016	Start of Year					\$618.76
1/11/2016	ACH-Deposit-Saliba MOVITE Conf Dues		MW		\$299.00	\$917.76
1/13/2016	Deposit-Transfer due to Conf Card used for non-Conf item		Other		\$266.92	\$1,184.68
3/2/2016	MOVITE Reimbursement (Check #1121)		MW	(\$461.32)		\$723.36
4/11/2016	MOVITE Reimbursement (Check #1122)		MW	(\$384.44)		\$338.92
8/17/2016	Transfer from to Savings Account (Close out Conference Acct)		Other	(\$338.92)		\$0.00
						\$0.00
						\$0.00
						\$0.00
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						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
TOTAL				(\$1,184.68)	\$565.92	

APPENDIX C:
2016 CHAPTER MEETING MINUTES

OCITE BUSINESS MEETING MINUTES

January 27, 2016

Coyote's Adobe Café

1742 S. Glenstone Avenue, Springfield, MO

- I. Call to Order:** Tom Dancey, President
- A. Meeting was called to order at 11:45 AM. Tom Dancey, President, started the meeting by welcoming members and guests.
- B. Proposed new agenda item for future meeting called "For the Good of the Chapter"
- II. Meeting Minutes:** Steve Prange, Secretary
- Minutes from the October 21, 2015 meeting were recorded and presented by Steve. Motion to approve was made by Jay Wynn and seconded by Kirk Juranas. Motion passed.
- III. Treasurer's Report:** Jonathan Staats, Treasurer
- Checking: \$1,332.72 Savings (Reserves): \$4,441.30
Conference Account: \$618.76 Savings (Scholarship Account): \$4373.63
(Will Be Closed-Out in Future)
- IV. Committee Reports**
- A. Audit Committee – Dane Seiler (Chair)
1. The audit results were presented with the financial summary for 2015. Motion to approve the audit and financial summary for 2015 was made by Kirk Juranas and seconded by Brian Doubrava. Motion Passed.
- B. Budget Committee – Jonathan Staats (Chair)
1. The proposed budget for 2016 was presented. Motion to approve the budget for 2016 was made by Paula Brookshire and seconded by Andrew Flippin. Motion Passed.
- V. Old Business**
- A. The 2016 Officers were sworn into office during the awards ceremony on December 9, 2015.
- President: Tom Dancey
Vice President: Paula Brookshire
Secretary: Steve Prange
Treasurer: Jonathan Staats
Second Year Director: Sara Fields
First Year Director: Andrew Flippin
Past President: Martin Gugel
- B. Awards
1. Distinguished Service Award – David Hutchison
2. Transportation Achievement Award – MoDOT SW District: Stones Corner Roundabout Project; Joplin, MO
3. Transportation Professional of the Year Award – Dan Smith
- VI. New Business**
- A. New Members – See Andrew Flippin for Membership Applications.
- B. MSPE Discover Engineering – Paula Brookshire
1. February 27, 2016, Plaster Center for Free Enterprise and Business Development
- C. 2015 OCITE Scholarship Recipient - Daniel Richards
- D. OCITE Scholarship Fund Bowling Tournament - February 25, 2016, Andy B's
1. All proceeds will go towards the scholarship fund.
- E. Other New Business
1. The idea of a pre-pay option for the entire year was presented to the chapter. Wanted to get thoughts from members on pre-pay option (incentive for pre-pay was discussed)

VII. Future Meetings

- A. Tuesday, March 22, 2016; Cantina Laredo, 4109 S. National Avenue.

VIII. Presentation

- A. Proposed Renewal of 1/4-Cent Capital Improvement and 1/8-Cent Transportation Sales Tax - Dan Smith, Director of Public Works, City of Springfield.
- B. Letter of Support Presentation to Dan Smith & the City of Springfield from OCITE.

IX. Meeting Adjourned at 12:45 PM

- A. Motion to adjourn was made by Eric Clausen and seconded by Tom Dancy. Motion passed.

OCITE BUSINESS MEETING MINUTES

March 22, 2016

Cantina Laredo

4109 S. National Ave., Springfield, MO

- I. **Call to Order:** Tom Dancey, President
 - A. Meeting was called to order at 11:50 AM. Tom Dancey, President, started the meeting by welcoming members and guests.
- II. **For the Good of the Chapter**
 - A. Left Turn Lights
- III. **Meeting Minutes:** Steve Prange, Secretary

Minutes from the January 27, 2016 meeting were recorded and presented by Steve. Motion to approve was made by Brian Doubrava and seconded by Jason Haynes. Motion passed.
- IV. **Treasurer's Report:** Jonathan Staats, Treasurer

Checking: <u>\$1,038.85</u>	Savings (Reserves): <u>\$4,441.30</u>
Conference Account: <u>\$723.36</u>	Savings (Scholarship Account): <u>\$4,374.21</u>

(Will Be Closed-Out in Future)

Motion to approve the treasurer's report as presented was made by Martin G. and seconded by Kink C. Motion passed.
- V. **Old Business**
 - A. 2016 OCITE Scholarship Fund Bowling Tournament - February 25, 2016, Andy B's
(Raised over \$242 for Scholarship Fund)
- VI. **New Business**
 - A. New Members – See Andrew Flippin for Membership Applications.
 - B. MSU Engineering Student Poster Competition (April 20-22 @ TMC)
 - C. MOVITE Spring Meeting (Wichita, KS; 04/19/2016)
 - D. OCITE Technical Seminar (Lake Springfield Boathouse; 07/13/2016)
 - 1. Will be sending "call for papers"
 - E. Volunteer Service Opportunities
 - 1. Ozark Food Harvest
 - 2. United Way (Day of Caring Project)
 - F. Other New Business
- VII. **Future Meetings**
 - A. Tuesday, March 24, 2016; Cantina Laredo, 4109 S. National Avenue. (Speaker T.B.D.)
- VIII. **Presentation**
 - A. FHWA Missouri Division Program Update – Marc Thornsberry, Safety & Mobility Engineer, FHWA
- IX. **Meeting Adjourned at 1:10 PM**
 - A. Motion to adjourn was made by Jason Haynes and seconded by Jonathan Staats. Motion passed.

OCITE BUSINESS MEETING MINUTES

May 24, 2016

Avanzare, 1908 S. Glenstone Ave., Springfield, MO

- I. **Call to Order:** Tom Dancey, President
 - A. Meeting was called to order at 11:45 AM.
- II. **Announcements**
 - A. Joe Rickman – Started at CJW
 - B. Brian Doubrava – New Daughter
 - C. Steve Prange – Fall Recovery
- III. **Meeting Minutes:** Steve Prange, Secretary

Minutes from the March 22, 2016 meeting were recorded and presented by Steve. Motion to approve was made by Brian Doubrava and seconded by Martin Gugel. Motion passed.
- IV. **Treasurer's Report:** Jonathan Staats, Treasurer

Checking: \$1592.97 Savings (Reserves): \$4,442.55
Savings (Scholarship Account): \$4,322.57 Conf. Account: \$338.92
- V. **Old Business**
 - A. MSU Engineering Student Poster Competition, April 19
 - 1. 11 Professional Judges & 17 Students in Attendance
 - 2. 4 Different Posters Judged
 - B. MOVITE Spring Meeting Recap – Jason Haynes
 - 1. Highlights on Presentation from Guardrail Presentation (Traffic Engineer from Iowa)
 - 2. Please contact Jason if interested in being on the board with many positions open (Board Director, State Director)
 - 3. MOVITE Board – Update to Planning Guide (54 Page Document), Website Update, Has increased annual dues by \$5 and \$3 for a total of \$20.
 - C. Volunteer Service Opportunities – Steve Prange
 - 1. Presented different opportunities for volunteer initiatives with United Way Day of Caring
 - a. Lego Wall at Springfield Elementary School
 - b. Picnic Tables and Tool Chest for Watershed Community of the Ozarks
 - 2. Ozarks Food Harvest
 - a. Canned Food Drive at Technical Conf.
 - b. Help packing food at distribution center.
 - 3. Discussion was heard on the options with no clear favorite. Additional info will be sent for members to express what option has most support.
- VI. **New Business**
 - A. New Members – See Andrew Flippin for Membership Applications.
 - B. MOVITE Fall Meeting October 5-7; Call for Abstracts – Email mhofener@tecok.com
 - C. Several Upcoming Professional Development Opportunities
 - 1. Doing Business with MoDOT – Seminar at the Library Center (June 6th)
 - 2. TSMO: What Does it mean for planners – TMC (June 16th)
 - 3. Every Day Counts Exchange: Smarter Work Zones – TMC (June 23rd)
 - D. OCITE Technical Seminar (Lake Springfield Boathouse; 07/13/2016)
 - 1. Registration Form Included in Handouts (Can sign-up today and make advanced payment)
 - 2. Overview of Presenters and Topics for Conference.
 - 3. Call for Sponsors with Discount on both Tech conf. and Golf Outing
 - E. Other New Business
 - 1. Ozark Greenways 25th Anniversary – David H. for More Info

VII. Future Meetings

A. Thursday, August 25th, 2016 at Springfield-Branson Airport

VIII. Presentation

A. "Kansas Expressway Extension" – Adam Humphrey, Assistant Administrator, GCHD

IX. Meeting Adjourned at 1:20 PM

A. Motion to adjourn was made by Jason Haynes and seconded by David Miller. Motion passed.

OCITE BUSINESS MEETING MINUTES

August 25, 2016

Springfield-Branson National Airport

- I. **Call to Order:** Tom Dancey, President
 - A. Meeting was called to order at 11:45 AM.
- II. **Announcements**
 - A. Cindy Dunnaway – Congratulations for New Position at MoDOT
 - B. ITE/MOVITE Member Elections at Next Meeting in Oklahoma City
 - C. Dr. Carroll – MSU Welcome Back September 1st @ 5:00 PM (Will Send Announcement)
- III. **Meeting Minutes:** Steve Prange, Secretary

Minutes from the May 24, 2016 meeting were recorded and presented by Steve. Motion to approve was made by Brian Doubrava and seconded by Dane Seiler. (Motion passed)
- IV. **Treasurer's Report:** Jonathan Staats, Treasurer

Checking: \$2026.28 Savings (Reserves): \$4,443.65
Savings (Scholarship Account): \$6,758.32
- V. **Old Business**
 - A. OCITE Technical Seminar (Lake Springfield Boathouse; 07/13/2016)
 - 1. Over 63 in Attendance
 - 2. Proceeds will go towards the scholarship fund
 - B. ITE Summer Meeting Recap – Martin Gugel
 - 1. Highlights from conference held two weeks ago in California.
 - 2. Many presentations geared toward "Green-Complete Streets"
 - 3. Installation of Shawn White (STL MOVITE)
- VI. **New Business**
 - A. New Members – See Andrew Flippin for Membership Applications.
 - B. MOVITE Fall Meeting October 5-7; Call for Abstracts – Email mhofener@tecok.com
 - C. 2016 OCITE Golf Tournament (October 14th @ Island Green Golf Club, Republic, MO)
 - D. Proposed OCITE By-Law Amendment
 - 1. An overview of the proposed changes was presented to the membership with final version of the revisions to be e-mailed following the meeting for any additional comments or revisions. Will be formally voted on during the next meeting.
 - E. OCITE Policy Amendments
 - 1. An overview of the proposed changes was presented to the membership. Board is expected to approve these at the next board meeting. Please let officers know if there are any changes or suggestions.
 - F. 2017 Board Nominations
 - G. 2016 OCITE Scholarship Applications
 - 1. Paula will get applications to Dr. Carroll
 - 2. Looking to do \$400 this year.
 - 3. Due November 15th
 - H. Other New Business
 - 1. Taking nominations for annual awards
- VII. **Future Meetings**
 - A. Wednesday, October 26th, 2016 at MSU (Doug Sampson – Director of Planning, Design, and Construction)
"Missouri State University Visioning Guide Update"
- VIII. **Presentation**
 - A. Airport Update & Tour – Brian Weiler, Director of Aviation, Springfield-Branson National Airport
- IX. **Meeting Adjourned at 1:35 PM**
 - A. No formal motion to adjourn was made and meeting ended with the completion of the tour.

OCITE BUSINESS MEETING MINUTES

October 26, 2016

Missouri State University, Plaster Free Enterprise Center
405 N. Jefferson Avenue – Springfield, MO

- I. **Call to Order:** Tom Dancey, President
 - A. Meeting was called to order at 11:52 AM.
- II. **Announcements:**
 - A. Brandon Campbell – Going to work for City of Tampa, FL
- III. **Meeting Minutes:** Steve Prange, Secretary

Minutes from the August 25, 2016 meeting were recorded by Steve and presented by Tom. Motion to approve was made by Eric Claussen and seconded by Dane Seiler. Motion passed.
- IV. **Treasurer's Report:** Jonathan Staats, Treasurer

Checking: \$806.33 Savings (Reserves): \$4,444.77
Savings (Scholarship Account): \$6,759.11
- V. **Old Business**
 - A. MOVITE Fall Meeting Recap – Jason Haynes
 - 1. OCITE received Best Chapter Award
 - 2. Three OCITE members were elected to MOVITE board: Nathan Becknell – President; Eric Claussen – Board Director; Dane Seiler – Missouri Director
 - 3. Highlights on presentations about ADA transition planning, projects, and Vision Zero
 - B. 2016 OCITE Annual Golf Tournament – Jonathan Peitz reported on the golf tournament. There were 9 teams that participated.
 - C. Call for 2017 OCITE Board Nominations – Tom Dancey asked for nominations and announced that Frank Miller had been nominated.
 - D. Proposed OCITE By-Law Amendments were voted on and the vote passed.
 - E. 2016 OCITE Scholarship – Paula Brookshire announced that applications for the scholarship were due by November 15.
- VI. **New Business**
 - A. New Members – See Andrew Flippin for Membership Applications.
 - B. Call for 2016 Award Nominations: Distinguished Service, Transportation Professional of the Year, Transportation Achievement.
 - C. Nixa Junior High Annual Awareness Day – Brian Doubrava asked for volunteers for this event to be held November 17.
 - D. Missouri S&T/MSU Cooperative Engineering Program Update – Doug Carroll
- VII. **Future Meetings**
 - A. Awards Lunch: Wednesday, December 14, 2016
- VIII. **Presentation: Missouri State University Visioning Guide Update – Doug Sampson, University Architect/Director of Planning, Design & Construction**
- IX. **Meeting Adjourned at 12:50 PM**
 - A. Motion to adjourn was made by Jason Haynes and seconded by Dane Seiler.

APPENDIX D:
2016 OCITE TECHNICAL SEMINAR

2016 OCITE Technical Seminar Agenda

July 13, 2016 @ Lake Springfield Park Boathouse

8:00 AM—8:30 AM	Breakfast
8:30 AM—10:15 AM	Welcome/Opening Session
	Project Freeway: US 60 Rogersville MoDOT Design-Build <i>Sean Matlock & Greg Chapman, MoDOT SW District</i>
	Real-Time Travel Time Data Collection <i>Brian Doubrava, City of Springfield, MO</i>
	Statewide Transportation Improvement Plan Update <i>Frank Miller, MoDOT SW District</i>
10:15 AM—10:30 AM	Break
10:30 AM—12:00 PM	Traffic Management Considerations for Implementing a Temporary Diverging Diamond Interchange; A Case Study of 2015 Improvements at U.S. 65 & Battlefield Road, Springfield, MO <i>Reid Catt, Olsson Associates and Jim Fisher, Hartman & Co., Inc.</i>
	Overview of Multimodal-Rail Division <i>Troy Hughes, MoDOT Central Office</i>
	MoDOT's LPA Program <i>Kenny Voss & Liz Prestwood, MoDOT Central Office</i>
12:00 PM—12:45 PM	Lunch
12:45 PM—2:15 PM	I-70 Rural Queue and Delay Warning System <i>Mark Sommerhauser, Kansas City Scout</i>
	What Are Complete Streets and Why Should I Care? <i>David Hutchison, City of Springfield, MO</i>
	Bicycling in Denmark <i>Nathan Becknell, City of Rogers, AR</i>
2:15 PM—2:30 PM	Break
2:30 PM—3:30 PM	Rebuilding After the Storm <i>Nick Heatherly & Dan Johnson, City of Joplin, MO</i>
4:00 PM	Sponsor Reception @ Big Whiskey's <i>1440 W Republic Rd</i>



OCITE SPONSOR RECEPTION

Join us immediately
following the Seminar
from 4:00 to 6:00 PM

1440 W Republic Rd



2016 OCITE TECHNICAL SEMINAR SPONSORS



THANK YOU SPONSORS!

CJW TRANSPORTATION CONSULTANTS

CRAWFORD, MURPHY & TILLY

HDR, INC.

OLSSON ASSOCIATES

TERRACON CONSULTANTS



PDH RECORD

2016 OCITE Technical Seminar

July 13, 2016 • Lake Springfield Park Boathouse • Springfield, MO

Session Attended	Title/Description	PDH
<input type="checkbox"/>	Project Freeway: US 60 Rogersville MoDOT Design-Build <i>Sean Matlock & Greg Chapman, MoDOT SW District</i>	0.5
<input type="checkbox"/>	Real-Time Travel Time Data Collection <i>Brian Doubrava, City of Springfield, MO</i>	0.5
<input type="checkbox"/>	Statewide Transportation Improvement Plan Update <i>Frank Miller, MoDOT SW District</i>	0.5
<input type="checkbox"/>	Traffic Management Considerations for Implementing a Temporary Diverging Diamond Interchange; A Case Study of 2015 Improvements at U.S. 65 & Battlefield Road, Springfield, MO <i>Reid Catt, Olsson Associates and Jim Fisher, Hartman & Co., Inc.</i>	0.5
<input type="checkbox"/>	Overview of Multimodal-Rail Division <i>Troy Hughes, MoDOT Central Office</i>	0.5
<input type="checkbox"/>	MoDOT's LPA Program <i>Kenny Voss & Liz Prestwood, MoDOT Central Office</i>	0.5
<input type="checkbox"/>	I-70 Rural Queue and Delay Warning System <i>Mark Sommerhauser, Kansas City Scout</i>	0.5
<input type="checkbox"/>	What Are Complete Streets and Why Should I Care? <i>David Hutchison, City of Springfield, MO</i>	0.5
<input type="checkbox"/>	Bicycling in Denmark <i>Nathan Becknell, City of Rogers, AR</i>	0.5
<input type="checkbox"/>	Rebuilding After the Storm <i>Nick Heatherly & Dan Johnson, City of Joplin, MO</i>	1.0
Total:		

Cost of Seminar: **\$50.00**

Receipt for 13th Annual OCITE Technical Seminar

Date: July 13th, 2016

OCITE Officer's Signature: _____

2016 OCITE Technical Seminar



Wednesday, July 13, 2016
8:15 a.m. - 4:00 p.m.

Lake Springfield Park Boathouse
Springfield, MO

SEMINAR TOPICS

- ☐ DDI Construction Traffic Management
- ☐ Complete Streets
- ☐ Statewide Transportation Improvement Program
- ☐ Real-Time Travel Time Data Collection
- ☐ I-70 Rural Queue and Delay Warning System
- ☐ Local Public Agency Considerations
- ☐ Multi-Modal Applications
- ☐ MoDOT Design-Build Project Delivery
- ☐ Joplin Infrastructure Recovery
- ☐ Municipal Engineering Perspective

FEATURED SPEAKERS

- ☐ Nathan Becknell, *City of Rogers, AR*
- ☐ Reid Catt, *Olsson Associates*
- ☐ Greg Chapman, *MoDOT SW District*
- ☐ Brian Doubrava, *City of Springfield, MO*
- ☐ Jim Fisher, *Hartman & Company, Inc.*
- ☐ Nick Heatherly, *City of Joplin, MO*
- ☐ Troy Hughes, *MoDOT Central Office*
- ☐ David Hutchison, *City of Springfield, MO*
- ☐ Dan Johnson, *City of Joplin, MO*
- ☐ Sean Matlock, *MoDOT SW District*
- ☐ Frank Miller, *MoDOT SW District*
- ☐ Liz Prestwood, *MoDOT Central Office*
- ☐ Mark Sommerhauser, *Kansas City Scout*
- ☐ Kenny Voss, *MoDOT Central Office*

OCITE SPONSOR RECEPTION

Join us immediately following
the Seminar from 4:30 to 6:00 at

BIG W
WHISKEY'S
AMERICAN RESTAURANT & BAR®

1440 W. Republic Road

ocite
ozarks chapter

EARN UP TO SIX PDHs

BUSINESS CASUAL
ATTIRE

REGISTRATION FORM

2016 OCITE Technical Seminar
July 13, 2016 — Lake Springfield Park Boathouse —Springfield, MO

REGISTRATION DEADLINE: Monday, July 11, 2016

PERSONAL INFORMATION (Please Print Clearly)

NAME (First and Last) _____

PROFESSIONAL TITLE _____

EMPLOYER _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE (_____) _____ FAX (_____) _____

EMAIL _____

SPECIAL FOOD ARRANGEMENTS _____

REGISTRATION	QUANTITY	COST	SUBTOTAL
Full Registration (Includes all Meals, Breaks and Reception)		\$50	
Student Registration (Includes all Meals, Breaks and Reception)		\$10	
Voluntary Donation to OCITE Scholarship Fund	—	\$10 or _____	
Payment Enclosed. <input type="checkbox"/> Will Pay at Registration. <input type="checkbox"/>		TOTAL	

I plan on attending the Sponsor Reception immediately following the seminar ☐ Yes ☐ No

REGISTRATION & PAYMENT

Mail to: OCITE
Attn: Jonathan Staats
5051 S. National Ave Suite 4-110
Springfield, MO 65810

Or Fax to: (417) 889-3402
Attn: Jonathan Staats

Make checks payable to: OCITE

Questions? Tom Dancey
(417) 864-1167 or
tdancey@springfieldmo.gov

OCITE SCHOLARSHIP FUND

Please consider making a donation to the OCITE Scholarship fund to support students pursuing a degree in engineering with an emphasis in the transportation engineering field.

COMMUNITY OUTREACH

We will be collecting items at the seminar to donate to Ozarks Food Harvest. Please consider making a donation of nonperishable food items so that OCITE can help to fight hunger in the Ozarks!

LOCATION: Lake Springfield Park Boathouse—5324 S Kissick Avenue—Springfield, MO 65810



OCITE sincerely appreciates the financial support of our private sponsors and is pleased to offer the following sponsorship packages for the 2016 Technical Seminar and Annual Golf Tournament.

2016 OCITE TECHNICAL SEMINAR- \$200

Lake Springfield Boathouse
July 13, 2016

Sponsorship includes:

- Recognition in Seminar Program
- Inclusion on Sponsorship Display Board
- Inclusion of Sponsor Provided Company Information/Brochures in Program Packet
- Recognition throughout the Seminar and Sponsor Reception

2016 Annual OCITE Golf Tournament - \$200

Location TBD
September 16, 2016

Sponsorship includes:

- Recognition in Tournament Information Flyer
- Inclusion on Sponsorship Display Boards on the Course
- Inclusion of Sponsor Provided Company Marketing Material (golf tees, notepads, pens, etc.) in Player Packets
- Recognition in Opening Announcements and Closing Awards Ceremony

**SPONSOR BOTH EVENTS FOR THE DISCOUNTED RATE OF
\$350!!!**

Contact Steve Prange, OCITE Secretary, (sprange@cmtengr.com or 417.869.6009) for details.

APPENDIX E:
CORRESPONDENCE WITH MEMBERS, MEETING
INVITES AND OTHER OCITE/MOVITE/ITE BUSINESS

Steve Prange

From: Steve Prange
Sent: Thursday, January 21, 2016 7:50 AM
Subject: OCITE Meeting | Wednesday, January 27, 2016

The next OCITE meeting is scheduled for **Wednesday, January 27, 2016**, at **11:30 a.m.** The meeting will be held at Coyote's Adobe Café (1742 S Glenstone Ave., Springfield, MO 65804) and the cost for members will be \$12 and non-members will be \$14. Dan Smith, with the City of Springfield, will be presenting an update on the renewal of the City's ¼ Cent Capital Improvement & 1/8 Cent Transportation Sales Tax.

Please **RSVP by noon on Monday, January 25, 2016**. Thank you and see you there!

STEVE PRANGE, PE | OCITE Secretary



Steve Prange

From: Steve Prange
Sent: Monday, March 7, 2016 9:05 AM
Subject: OCITE Meeting | Tuesday, March 22, 2016

The next OCITE meeting is scheduled for **Tuesday, March 22, 2016, at 11:30 a.m.** The meeting will be held at Cantina Laredo (4109 S. National Ave., Springfield, MO) and the cost for members will be \$12 and non-members will be \$14. (Students are always free) Marc Thornsberry, with FHWA, will be presenting "FHWA Missouri Division Program Update" to the membership.

Please **RSVP by noon on Monday, March 21, 2016.** Thank you and see you there!

STEVE PRANGE, PE | OCITE Secretary



Steve Prange

From: Steve Prange
Sent: Tuesday, May 17, 2016 9:42 AM
Subject: OCITE Meeting | Tuesday, May 24, 2016

All Members-

Due to the City of Springfield's Public Works Week Lunch Celebration, the next OCITE meeting is scheduled for **Tuesday, May 24, 2016**, at **11:30 a.m.** The meeting will be held at Avanzare (1908 S Glenstone Ave, Springfield, MO 65804) and the cost for members will be \$12 and non-members will be \$14. (Students are always free) Adam Humphrey, with Greene County Highway Dept., will be presenting "Kansas Expressway Extension Update" to the membership.

Please **RSVP by noon on Monday, May 23, 2016**. Thank you and see you there!

STEVE PRANGE, PE | OCITE Secretary



Steve Prange

From: Steve Prange
Sent: Monday, July 11, 2016 4:23 PM
Subject: RE: 12th Annual OCITE Technical Seminar - Final Agenda & Registration

A Reminder that The Ozark Chapter of the Institute of Transportation Engineers (OCITE) will be collecting canned food & non-perishable donations at our upcoming 2016 Annual Technical Conference, July 13th, at the Lake Springfield Boathouse in Springfield, MO. All proceeds will be collected and delivered to the Ozarks Food Harvest. Let's do our part to provide for those who need it most!



STEVE PRANGE, PE | OCITE Secretary




From: Steve Prange
Sent: Wednesday, July 6, 2016 11:28 AM
Subject: 12th Annual OCITE Technical Seminar - Final Agenda & Registration

The Ozark Chapter of the Institute of Transportation Engineers (OCITE) is pleased to announce the final program & list of presenters for our upcoming 2016 Annual Technical Conference, July 13th, at the Lake Springfield Boathouse in Springfield, MO.

The Annual Technical Conference is the showcase event for both our organization and the profession, bringing together transportation professionals from the Midwest to discuss the critical topics of today as well as to enjoy peer-to-peer conversation and networking. It is a platform for transportation experts, consultants, and others to share their expertise, experiences, and insights on topics with the transportation industry.

The registration deadline is 07/11/2016, so please send the completed registration form to Jonathan Staats (CJW Transportation Consultants), 5051 S. National, Suite 4-110, Springfield, MO 65810.

2016 OCITE Technical Seminar July 13, 2016 - Lake Springfield Park Boathouse Springfield, MO 65804	
8:00 AM - 8:30 AM	Breakfast
8:30 AM - 10:15 AM	Welcome/Opening Session
	Project Freeway: US 60 Rogersville MoDOT Design-Build <i>Sean Matlock & Greg Chapman, MoDOT SW District</i>
	Real-Time Travel Time Data Collection <i>Brian Doubrava, City of Springfield, MO</i>
	MoDOT's 2017 Statewide Transportation Improvement Program <i>Frank Miller, MoDOT SW District</i>
10:15 AM - 10:30	Break
10:30 AM - 12:00 PM	Traffic Management Considerations for Implementing a Temporary Diverging Diamond Interchange; A Case Study of 2015 Improvements at U.S. 65 & Battlefield Road, Springfield, MO <i>Reid Catt, Olsson Associates and Jim Fisher, Hartman & Co., Inc.</i>
	Overview of Multimodal-Rail Division <i>Troy Hughes, MoDOT Central Office</i>
	MoDOT's LPA Program <i>Kenny Voss & Liz Prestwood, MoDOT Central Office</i>
12:00 PM - 12:45 PM	Lunch
12:45 PM - 2:15 PM	I-70 Rural Queue and Delay Warning System <i>Mark Sommerhauser, Kansas City Scout</i>
	What Are Complete Streets and Why Should I Care? <i>David Hutchison, City of Springfield, MO</i>
	Bicycling in Denmark <i>Nathan Becknell, City of Rogers, AR</i>
2:15 PM - 2:30 PM	Break
2:30 PM - 3:30 PM	Rebuilding After the Storm <i>Nick Heatherly & Dan Johnson, City of Joplin, MO</i>
4:00:00 PM - 6:00 PM	Sponsor Reception <i>Big Whiskey's 1440 W. Republic Road, Springfield, MO</i>
	

STEVE PRANGE, PE | OCITE Secretary



Steve Prange

From: Steve Prange
Sent: Tuesday, August 9, 2016 9:23 AM
Subject: OCITE Meeting | Thursday, August 25, 2016

All Members-

The next OCITE meeting is scheduled for **Thursday, August 25, 2016**, at **11:30 a.m.** The meeting will be held at the Springfield-Branson National Airport (2300 N Airport Blvd, Springfield, MO 65802) and the cost for members will be \$12 and non-members will be \$14. (Students are always free) Brian Weiler, Director of Aviation., will be presenting an overview of the SGF Airport and provide a behind the scene tour of the terminal facility to the membership.

Parking will be provided in the short term parking lot area and will be validated for those who bring their tickets to the meeting.

Please **RSVP by noon on Monday, August 22, 2016**. Thank you and see you there!

STEVE PRANGE, PE | OCITE Secretary



Steve Prange

From: Steve Prange
Sent: Tuesday, September 20, 2016 3:48 PM
Subject: REMINDER : OCITE 2016 Golf Outing
Attachments: OCITE Golf Tournament Registration Flyer 2016 final.pdf

Everyone-

The Ozarks Chapter of the Institute of Transportation Engineers is thrilled to invite you to its 11th Annual Golf Tournament! The tournament will be hosted on Friday, October 14th, 2016 at Island Green Golf Club in Republic, MO.

For \$45 per golfer, or \$180 per foursome, you can play in the tournament. Your entry fee will include green fees, cart, welcome bag, and lunch after the tournament. Prizes will be awarded to top finishing teams and various holes throughout the course.

We are actively seeking sponsors for this year's tournament. By being a sponsor you will be promoting your company to area professionals and will receive recognition at the tournament. Sponsorships can be purchased for \$200.

If you would like to sponsor or play in this year's tournament, please send the attached registration form to Jonathan Peitz at jpeitz@springfieldmo.gov by September 30th, 2016 to reserve your spot. We look forward to seeing you there!

STEVE PRANGE, PE | OCITE Secretary



Steve Prange

From: Steve Prange
Sent: Monday, October 17, 2016 10:49 AM
Cc: 'Sampson, Douglas H'; 'Morrissey, Sarah I'
Subject: OCITE Meeting | Wednesday, October 26, 2016
Attachments: Engineering Program 10.26.16.pdf; ParkingMap.pdf

All Members-

The next OCITE meeting is scheduled for **Wednesday, October 26, 2016**, at **11:30 a.m.** The meeting will be held at the **Plaster Free Enterprise Center (405 N Jefferson Ave, Springfield, MO 65897) Room 1032** and the cost for members will be \$12 and non-members will be \$14. (Students are always free) Doug Sampson, Director of Planning, Design & Construction for Missouri State University, will be presenting "Missouri State University Visioning Guide Update" to the membership.

Parking will be provided in Lots 47 and 48. Please see attached parking map and parking permits for the event.



Please **RSVP by noon on Monday, October 24, 2016**. Thank you and see you there!

STEVE PRANGE, PE | OCITE Secretary



Steve Prange

From: Steve Prange
Sent: Friday, December 2, 2016 7:23 AM
Cc: 'ahumphrey@greencountymo.org'; 'aflippin@springfieldmo.gov'; 'andrew.mueller@modot.mo.gov'; 'Angela005@live.missouristate.edu'; 'rbailey@springfieldmo.gov'; 'rebecca.baltz@modot.mo.gov'; 'beth.schaller@modot.mo.gov'; 'bradparrish@ppimo.com'; 'Brandon.Braun@cityutilities.net'; 'Pbrookshire@springfieldmo.gov'; 'Mbuetngen@springfieldmo.gov'; 'cfalkenrath@cbbtraffic.com'; 'Eclaussen@springfieldmo.gov'; 'dsmith@springfieldmo.gov'; 'dseiler@gocjw.com'; 'weinkein@sbcglobal.net'; 'dgsnider37@suddenlink.net'; 'dlundstrom@greatriv.com'; 'dmiller@bransonmo.gov'; 'dlee@leeengineering.biz'; 'bdoubrava@springfieldmo.gov'; 'duffy.mooney@cityutilities.net'; 'cynthia.dunnaway@modot.mo.gov'; 'earlnewman@aol.com'; 'enewman@earlnewmanassociates.com'; 'eric.turner@modot.mo.gov'; 'Fred Mathews'; 'dgardner@springfieldmo.gov'; 'gbockman@greatriv.com'; 'mgugel@springfieldmo.gov'; 'jlhaynes@springfieldmo.gov'; 'hruble@escfirm.com'; 'DHutchis@springfieldmo.gov'; 'ITEfeeds@gmail.com'; 'jsaliba@springfieldmo.gov'; 'jwynn@gocjw.com'; 'jasher@gocjw.com'; 'Djessen@springfieldmo.gov'; 'joseph.rickman@modot.mo.gov'; 'jkeller@greencountymo.org'; 'jbolte@small-arrow.com'; 'jstaats@gocjw.com'; 'kjuranas@springfieldmo.gov'; 'kfrancis@bransonmo.gov'; 'kelly.turner@cityutilities.net'; 'k-pemberton@sbcglobal.net'; 'king@greatrivereng.com'; 'marc.thornsberry@dot.gov'; 'mfilice@bransonmo.gov'; 'mweber@olssonassociates.com'; 'Lmays@springfieldmo.gov'; 'micheal.bock@modot.mo.gov'; 'nlongpine@ozarkstransportation.org'; 'nbecknell@rogersar.gov'; 'nbrady@aeincmo.com'; 'nfossnight@gocjw.com'; 'pengel@aeincmo.com'; 'regina.pearce@modot.mo.gov'; 'rcatt@olssonassociates.com'; 'rartman@greencountymo.org'; 'rclark@bransonmo.gov'; 'ronald.effland@modot.mo.gov'; 'ryan@springfieldchamber.com'; 'sfields@ozarkstransportation.org'; 'sshank@greatriv.com'; 'Stacy.Bergmann@cityutilities.net'; 'StephanieMurphy@MissouriState.edu'; 'Steve Prange (sprange@cmtengr.com)'; 'twhaley@ozarkgreenways.org'; 'tdancey@springfieldmo.gov'; 'KThompso@springfieldmo.gov'; 'tomkryan@aol.com'; 'tdunlap@small-arrow.com'; 'Deidre.Berry@modot.mo.gov'; 'nheather@joplinmo.org'; 'dtdohmen@sbcglobal.net'; 'dmacdonald@trafficcontrolcorp.com'; 'Brandon.campbell@modot.mo.gov'; 'wglenn@bransonmo.gov'; 'frank.miller@modot.mo.gov'; 'ahargrave@aeincmo.com'; 'wstephenson@aeincmo.com'; 'bchadwick@aeincmo.com'; 'jmdavis@aeincmo.com'; 'jsivils@greatriv.com'; 'jpeitz@springfieldmo.gov'; 'dsalisbu@joplinmo.org'; 'bfoster@springfieldmo.gov'; 'Jason Clark'; 'Ryan Stehn'; 'henry.bevier@modot.mo.gov'; 'laurel.mckean@modot.mo.gov'; 'jennifer.thomas@hdrinc.com'; 'rlile71@miner.mst.edu'; 'jhaynes@leeengineering.biz'; 'jimfisher@hartmancomo.com'; 'Ty.Alexander@terracon.com'; 'jbrown@branco.com'; 'jwbachelor@transystems.com'; 'rcatt@olssonassociates.com'; 'jleek@olssonassociates.com'; 'mhodges@springfieldmo.gov'; 'apolocoser@springfieldmo.gov'; 'frank.miller@modot.gov'; 'andrew.seiler@modot.gov'; 'bergmann11@live.missouristate.edu'; 'djbt2d@mail.mst.edu'; 'njdp68@mail.mst.edu'; 'tadc77@mst.edu'; 'pmgtkd@mail.mst.edu'; 'greer87@live.missouristate.edu'; 'amjdk3@mst.edu'; 'mkx93@mail.mst.edu'; 'koppitz123@live.missouristate.edu'; 'hanna473@live.missouristate.edu'; 'tjm026@live.missouristate.edu'; 'mulnik198@live.missouristate.edu'; 'apf29@mst.edu'; 'pryor88@live.missouristate.edu'; 'molly121@live.missouristate.edu'; 'russell79@live.missouristate.edu'; 'schroeder2@live.missouristate.edu'; 'katrina011@live.missouristate.edu'; 'ClS2005@live.missouristate.edu'; 'wawdm3@mail.mst.edu'; 'woods291@live.missouristate.edu'; 'zimmer37@live.missouristate.edu'; 'kkbhwb@mail.mst.edu'; 'jmhw4b@mst.edu'; 'raj2n8@mail.mst.edu'; 'njz72@mail.mst.edu'; 'blld3b@mail.mst.edu'; 'rm7zb@mail.mst.edu'; 'acm5nc@mail.mst.edu'; 'lrpd4f@mst.edu'; 'bdryq5@mail.mst.edu'; 'arrnpb@mst.edu'; 'rtsgf7@mail.mst.edu'; 'mgs4r3@mail.mst.edu'; 'cbcq8@mst.edu'; 'tajCP6@mst.edu'; 'whq45@mst.edu'; 'cepmb7@mst.edu'; 'Brickner62@gmail.com'; 'hctzbc@mst.edu'; 'kswfff@mst.edu'; 'aaronboll@gmail.com'; 'rapfzf@mst.edu'; 'djbnr9@mst.edu'; 'rrs4zc@mst.edu'; 'kmcpc@mst.edu'; 'jlpm37@mst.edu'; 'amh9g6@mst.edu'; 'rjrc59@mst.edu'; 'jssxc5@mst.edu';

Cc: 'dcrzr7@mst.edu'; 'jcsparks101@yahoo.com'; 'jcw6c2@mst.edu'
Subject: OCITE Awards Banquet

All Members-

The annual OCITE award banquet is scheduled for **Wednesday, December 14, 2016**, at **11:30 a.m.** The meeting will be held at the **Vito's Kitchen (307 S. Jefferson, Springfield, MO 65897)** and the cost for members will be \$12 and non-members will be \$14. (Students are always free)

Please **RSVP by noon on Monday, December 12, 2016**. Thank you and see you there!

STEVE PRANGE, PE | OCITE Secretary





**2016 OCITE Winter Classic
Bowling Challenge & Social**
Thursday, February 25, 5:30-8:00 p.m.



Location: Andy B's
1127 E. Battlefield Road
Springfield, MO
andybspringfield.com

Cost: **\$20 per person** paid to Jonathan Staats, OCITE Treasurer, in cash, by credit card, or by check made payable to OCITE. The entry fee covers actual bowling expenses (lane, ball, shoe rental), **with all additional proceeds to benefit the OCITE Scholarship Fund.** Food and drink are not included and may be purchased separately.

If you don't plan to bowl, please come join the fun free of charge—of course, donations to the Scholarship Fund are welcome!

Details: Check-in begins at 5:30 p.m. and bowling begins at 6:00 p.m.

Register as a team or individually. No more than six individuals per team. Teams will be finalized based on total number of participants.

Prizes will be awarded to total highest team average score and the highest single game individual score.

TEAM REGISTRATION

Team: _____ **Phone #:** _____

Team Members: _____

or

INDIVIDUAL REGISTRATION

Name: _____ **Phone #:** _____

Please fill out this form and email it to Tom Dancey at tdancey@springfieldmo.gov no later than Monday February 22.

Steve Prange

From: Steve Prange
Sent: Monday, August 29, 2016 2:40 PM
Subject: OCITE | Bylaw Proposed Amendments
Attachments: OCITE Bylaws - Proposed Amendment 2016.pdf

All Members-

Attached are the proposed amendments to the existing OCITE Bylaws that were presented at the last chapter meeting on August 25, 2016. These are being distributed to members for review prior to our next scheduled meeting on Wednesday, October 26, 2016 at MSU. Please save all comments on these related changes for discussion and a membership vote at our next meeting.

STEVE PRANGE, PE | [OCITE Secretary](#)



**INSTITUTE OF TRANSPORTATION ENGINEERS
OZARKS CHAPTER (OCITE)
CHAPTER BY-LAWS**

ARTICLE I - PURPOSE

Section 1. The purpose of the OZARKS Chapter is the furtherance of traffic and transportation knowledge among its members; stimulation of professional improvement of its members; the fostering of closer association between persons with mutual interest in the traffic and transportation field; and the development of cooperation among its members for the betterment of traffic and transportation in the metropolitan area.

ARTICLE II - MEMBERSHIP

Section 2.1 - Any Institute member who resides within the twenty-four (24) Missouri counties in Southwest Missouri including Vernon, Barton, Jasper, Newton, McDonald, Cedar, Dade, Lawrence, Barry, Polk, Greene, Stone, Christian, Taney, Dallas, Webster, Douglas, Ozark, Wright, Laclede, Pulaski, Texas, Howell, and Phelps, hereinafter referred to as the geographic Chapter area, and who is in good standing within the MOVITE Section, shall be a Member of the Chapter upon submission of a membership application and the payment of Chapter dues.

Section 2.2 - Any Institute member may join the Chapter without residing within the geographic Chapter area by obtaining approval of the Chapter Board of Direction and upon payment of the Chapter dues.

Section 2.3 - Persons residing within geographic Chapter area and who fall into one or more of the following classifications may be affiliated with the Chapter as Chapter Affiliates:

1. Persons who are not eligible to be voting members of the Institute but who are accumulating experience toward Institute membership, or
2. Students in a recognized engineering school, or
3. Persons who are professionally engaged in related fields, or
4. Persons in sub-professional work in transportation or traffic engineering, or
5. Persons who are in a position to work with and assist transportation and traffic engineers by virtue of official positions or commercial employment

Section 2.4 - Chapter members who reside within geographic Chapter area, shall be entitled to all of the privileges of the Chapter except that student members may not vote or hold elective office. Chapter Affiliates who reside within the geographic Chapter area shall be entitled to all of the privileges of the Chapter except that they may not hold the offices of President, Vice President, Secretary, or Treasurer as defined in Article V Section 5.1. Chapter Members and Chapter Affiliates who do not reside within geographic Chapter area shall be entitled to all of the privileges of the Chapter, except that they may not hold elective office for purposes of the by-laws, residence for a member is determined by the member's current preferred mailing address as maintained by ITE.

Section 2.5 - All applications for Chapter Affiliate, except by students, shall include a description of their relationship with transportation as indicated in Section 2.3. All applications for Chapter Affiliates by a student shall be certified by a faculty member at the school attended by the applicant.

Section 2.6 - The Chapter's Board of Direction, or Board's delegate, shall process applications for Chapter Affiliate, including securing confidential reports from the applicant's references as required, and review the application for final action. Election of Chapter Affiliates shall be by vote of the Chapter's Board of Direction. An affirmative vote by a majority of those attending shall be required for election.

Section 2.7 - Chapter Honorary Membership can be granted at the discretion of the Chapter's Board of Direction to persons who are retired and such other criteria as determined by the Board. Chapter Honorary Members shall be entitled to all other privileges of the Chapter, except that they may not hold elective office.

ARTICLE III - RESIGNATION AND EXPULSION

Section 3.1 - A Chapter Affiliate or Member may resign from the Chapter by written communication to the Chapter Board of Direction. If Chapter dues have been paid, the Board shall accept the resignation in good standing.

Section 3.2 - Any Chapter Member or Chapter Affiliate whose dues are more than one year in arrears shall be dropped from Chapter membership by the Chapter Board of Direction, and the unpaid dues, but not more than the total of two years dues, shall become an obligation to be paid before the person can be restored to good standing in the Chapter.

Section 3.3 - Any Chapter Member whose Institute membership has been forfeited shall also forfeit membership in the Chapter, and will be reinstated to membership in the Chapter only if reinstated to membership in the Institute. Any Chapter member who is placed on inactive status by the Institute's Board of Direction shall also be placed on inactive status by the Chapter's Board of Direction.

Section 3.4 - Any Chapter Affiliate who, by reason of any change in occupation or profession, except by retirement, shall cease to be in contact regularly and frequently with transportation or traffic engineers or the transportation and traffic engineering profession shall forfeit affiliation with the Chapter without prejudice.

Section 3.5 - The Chapter's Board of Direction shall periodically review the qualifications of Chapter Affiliates. Upon meeting minimum qualifications for Institute membership the Chapter Affiliate shall be encouraged to apply for such membership.

Section 3.6 - Any Chapter Member or Affiliate who advertises, uses, or attempts to use identification with the Chapter in any manner whatsoever with intent to derive personal gain therefrom shall forfeit affiliation with the Chapter.

Section 3.7 - The Chapter's Board of Direction shall consider the expulsion of any Chapter Affiliate (a) upon information coming to its notice, or (b) upon the written request of five or more members, that, for the cause set forth, a person identified as a Chapter Affiliate be expelled. The Chapter's Board of Direction shall thereupon follow the procedure set forth in Article II Section 18 of the Institute Constitution. In the event such a charge is brought against a Member of or an Affiliate of the Institute, the Chapter's Board of Direction shall immediately refer the matter to the Institute Board of Direction.

ARTICLE IV - DUES AND ASSESSMENTS

Section 4.1 – An initiation or entrance fee for new members may be established or waived by the Chapter Board of Direction.

Section 4.2 - The fiscal year of the Chapter shall be from January 1 to December 31 of the same year. Annual dues shall be set by the Chapter Board of Direction and payable on a fiscal year basis for both Chapter Members and for Chapter Affiliates. Initial Annual Dues are set at \$10 and the Board of Direction may raise the dues by up to \$2 per year without a vote of the membership. A dues increase of more than \$2 per year shall require a majority vote of those members casting ballots in accordance with amendment ballot procedures as set forth in these By-Laws. Dues for students may be at a reduced rate determined by the Chapter's Board of Direction. Chapter Honorary Members shall pay no yearly dues to the Chapter.

Section 4.3 – Dues shall be due from all members at the time of the first meeting of the fiscal year.

Section 4.4 – Dues of new Chapter Members and Chapter Affiliates shall be payable upon election. A fifty percent reduction in dues shall be given to those joining during the last six months of the fiscal year.

Section 4.5 – A special assessment may be made on a majority vote of the Chapter's Board of Direction.

Section 4.6 – All conferences and meetings conducted by the Chapter shall be planned on a financially self-supporting basis. Higher registration fees may be charged to those attendees who are neither Chapter Members nor Affiliates.

ARTICLE V – CHAPTER OFFICERS

Section 5.1. The elective officers shall be President, Vice-President, Secretary, Treasurer, and at least two Directors. The Immediate Past President shall continue to serve as a voting member of the Chapter Board for one year following completion of their term as President. Persons elected to the offices of President, Vice-President, Secretary, and Treasurer shall be members of the Institute. Directors may be Chapter Members or Chapter Affiliates and in such number as set at the discretion of the Chapter's Board of Direction.

Section 5.2. Officers are expected to conduct themselves in an appropriate manner that reflects favorably on the Chapter, and shall attend and be active in Chapter functions. Any officer who fails to attend three (3) or more business meetings during the year or two (2) business meetings in succession may be relieved of their position. The President shall fill the vacancy as specified in accordance with Article VII, Section 7.3 of the By-Laws or by the Immediate Past President if the officer to be relieved of their position is the President.

ARTICLE VI – DUTIES OF CHAPTER OFFICERS

Section 6.1. The President shall preside at the meetings of the Board of Direction and the organization and insure that all rules and regulations are strictly observed, appoint and serve as an ex-officio of all committees, decide tie votes, and see that the officers faithfully perform their duties.

Section 6.2. The Vice-President shall act as an adviser to and assist the President, plan the program and arrange other accommodations for the business meetings, and in the absence of the President assume his/her position and duties.

Section 6.3. The Secretary shall record the proceedings of the organization proper, write, and conduct the correspondence. The Secretary shall be responsible for the preparation of all reports due to the Section and the Institute.

Section 6.4. The Treasurer shall take in and pay all bills contracted by the Chapter, sign all checks, give bimonthly reports to the assembly, and exercise authority in financial matters in accordance with such bylaws and resolutions as may be adopted by the membership from time to time. The Treasurer shall keep an accurate record account of all receipts and expenditures of the organization and have his/her books open for the inspection of any member.

Section 6.5. The First-Year Director shall serve as chair of the membership committee and other duties as assigned by the President. The membership committee shall review the applications submitted for membership and provide a recommendation for approval to the Board of Direction. Visitors and potential new members in attendance at Chapter meetings shall be recognized and welcomed by the Chair of the Membership Committee.

Section 6.6. The Second-Year Director in shall serve as chair of the budget committee and other duties as assigned by the President. The budget committee shall evaluate the income and expenses of the Chapter and submit a recommended budget for consideration by the membership at the first business meeting of the following year.

ARTICLE VII - NOMINATION AND ELECTION OF OFFICERS

Section 7.1. Any officer, upon the consent of the Board of Directors, may succeed himself or herself for additional years of service, provided that the consent of the Board of Directors is renewed for each additional term. Directors shall serve overlapping two-year terms with one new Director elected each year.

Section 7.2. The President shall appoint a nominating committee, who, with the assistance of the Secretary, shall notify the voting membership by ballot not less than forty-five (45) days prior to the annual meeting of the names of at least one candidate for each office. A call for nominations shall occur at the first business meeting prior to the

annual meeting. Ballots will accepted up to the beginning of the annual business meeting at which time the teller committee will count the ballots. Newly elected officers shall be announced at the annual meeting with terms to begin January 1 of the following year.

Section 7.3. Should any elective office become vacant before the expiration of its term, the President with the approval of the Board of Direction, shall appoint the next ranking officer or Board member to fill said vacancy in ascending order leaving the lowest elected position open. This position shall then be filled by an eligible member appointed by the President.

ARTICLE VIII - MEETINGS

Section 8.1. Business meeting dates and places will be arranged by the Vice-President with the approval of the Board of Direction, including the annual meeting; except that, no meeting may be scheduled which would conflict with the ITE Annual Meeting, the Annual Meeting of District 4, MOVITE Section Meetings (Spring and Annual), and the Missouri State Traffic and Safety Conference. Meeting of the Chapter for a particular month may be waived by the Board of Direction. The Annual Meeting of the Chapter shall be held in the month of December.

Section 8.2. Quarterly meetings of the Chapter Board of Direction shall be held at a time and meeting place designated by the President.

Section 8.3. Report of the financial condition of the organization shall be made by the Treasurer to the Board of Direction at its quarterly meetings and to the membership as a whole at each business meeting.

Section 8.4. Committee reports and reports by the President may be made at any meeting at which business of the Chapter is conducted.

ARTICLE IX - GOVERNMENT

Section 9.1. The government of the organization shall be vested in the Board of Direction.

Section 9.2. The Board of Direction shall consist of the elective officers and the most recent Past-President who is a member of the Chapter or Affiliate Member of the Chapter.

Section 9.3. The Board of Direction shall meet at least quarterly. A majority of the Board shall constitute a quorum. The conduct of the Board of Direction meeting shall conform to Robert's Rules of Order.

ARTICLE X - AMENDMENTS

Section 10.1. Proposals to amend the Bylaws may be made by the Board of Direction or by written petition signed by at least five (5) members.

Section 10.2. The by-laws of the Chapter may be adopted, and amended after adoption, only if the proposition is submitted in writing to all voting members of the Chapter at least thirty (30) days in advance of the date on which action is proposed. Adoption and amendment shall require an affirmative two-thirds vote of those voting. Chapter by-laws shall be filed with the Section Board and the Institute within thirty (30) days after adoption or amendment and shall take effect upon being filed with the Section Board.



11th Annual Golf Tournament

Friday, October 14th, 2016

Location: Island Green Golf Club – <http://www.islandgreengolfclub.com/>
169 Country Club Drive, Republic MO, 65738

Cost: \$45 per person paid to Jonathan Staats, OCITE Treasurer, in cash or check made payable to 'OCITE'. The cost will include green fee, cart, welcome bag, and lunch after the tournament.

Details: Check-in begins at 8:15am Friday morning – Tee off is at 9:00am.

Format is a 4-person scramble with a modified shotgun start.

Prizes will be awarded to top finishers and on various holes throughout the course.

Sponsorships: Sponsors will be recognized on displays and recognized at the tournament. Sponsorships can be purchased for \$200.

Team: _____

Phone #: _____

Team Members: _____

*For more information contact Jonathan Peitz at 417-864-1994 or
jpeitz@springfieldmo.gov*

Please fill out this form and email it to Jonathan no later than Friday, September 30, 2016.

Adopted Policies

Date: 10/05/16

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Section 1 – Officer Duties

1.1 Duties of the Past President

- a. Chair of the OCITE Nominating Committee. Nominating Committee shall consist of the Immediate Past President and two other members of the Chapter as appointed by the President.
- b. Responsible for obtaining President's Plaque to be presented at the Annual Meeting.
- c. Serves as a Mentor for the Board of Direction to insure understanding and proper exercise of duties and procedures.
- d. Prepares Annual Report of Chapter activities from the previous year for submission to Section Vice-Chair and ITE Headquarters on schedule set by Section and ITE.

1.2 Duties of the President

- a. Serves as the Chapter Liaison to the Section Board.
- b. Insures that all rules and regulations are strictly observed.
- c. Appoints and serves as an ex-officio of all committees. At a minimum, there shall be a Nominating Committee, Audit Committee, and Tellers Committee.
- d. Prepares the Agenda for all meetings of the Board of Direction.
- e. Presides over all meetings of the Chapter.
- f. Decides tie votes.
- g. Insures that the officers faithfully perform their duties.

1.3 Duties of the Vice-President

- a. Acts as an adviser to and assistant to the President.
- b. In the absence of the President, assumes the responsibilities and duties of the position.
- c. Serves as Chapter Liaison to student chapters within the OCITE geographical area.
- d. Plans for setting schedule of meetings, meeting locations, speaker and/or program and arrange other accommodations for the Chapter meetings for the following year. Tentative meeting schedule and locations shall be approved by the Board and presented to the membership at the Annual Meeting in December.

1.4 Duties of the Secretary

- a. Maintains a current listing of OCITE members with contact information.
- b. Prepares and distributes minutes of all meetings of the Board and business meetings conducted at general membership meetings.
- c. Writes and conducts the correspondence of the Chapter.
- d. Responsible for retention of Chapter History Files.
- e. Notifies MOVITE and ITE Headquarters of election results.
- f. Notifies MOVITE and ITE Headquarters of meeting schedule.
- g. Maintains official record of Section Charter, By-Laws and Policies.

1.5 Duties of the Treasurer

- a. Receives and pays all bills contracted by the Chapter.
- b. Maintains an accurate record account of all receipts and expenditures of the organization and shall have the books open for inspection by any member.
- c. Signs checks and reconciles checking and savings accounts.
- d. Prepares initial dues notices for all Chapter members before January of each year. Provides billings quarterly to collect late dues payments. Notifies persons of loss of membership after one year in arrears.
- e. Provides a bimonthly financial report to the Board and membership.
- f. Exercises authority in financial matters in accordance with such bylaws and resolutions as may be adopted by the membership from time to time.

1.6 Duties of the Directors

- a. **First Year Director** – Serves as Chair of the Membership Committee. The Membership Committee reviews the applications submitted for membership and provide a recommendation for approval to the Board of Direction. Visitors and potential new members in attendance at Chapter meetings are recognized and welcomed by the Chair of the Membership Committee.

- b. **Second Year Director** – Serves as Chair of the Budget Committee. The Budget Committee evaluates the income and expenses of the Chapter and submits a recommended budget for the new year for consideration by the membership at the Annual Meeting.

Section 2 – Membership

2.1 Membership Application Procedures – OCITE membership application procedures for processing are as follows:

- a. All applications for membership shall be submitted to the Membership Committee for review. Membership shall be granted in accordance with provisions of the Chapter Charter.
- b. Upon approval of a new member, the Membership Committee Chair shall notify the Secretary and Treasurer for letter of congratulations and welcome with invoice for dues.

2.2 Honorary Members – Chapter Honorary Membership can be granted at the discretion of the Chapter's Board of Direction to persons who are retired and such other criteria as determined by the Board. A list of Honorary Members shall be maintained by the Secretary.

Section 3 – Meetings

3.1 Meeting Schedule – The Vice-President will determine the schedule and location for meetings of the Chapter for the following year and present the schedule to the Board of Direction for approval (subject to any necessary confirmations) at the Annual Meeting in December. Luncheon meetings may be held monthly with the exception that no meeting shall be set within two weeks of a scheduled International ITE Meeting, Annual District 4 Meeting, Spring or Fall MOVITE Meeting, or the Annual Missouri State Traffic and Safety Conference.

3.2 Joint Meetings – Joint meetings are encouraged subject to Board approval.

3.3 Meeting Expenses – Meetings shall be organized to be self-supporting.

Section 4 – Finances

4.1 Dues – Dues for all members shall be paid annually by all members without penalty if paid by the end of January each year or within one month of being elected to membership in the Chapter. Annual dues shall be 50% for persons whose membership application is approved after July 1 for the remainder of the year. Annual dues are herein set at \$10 on a calendar year basis for both Chapter members and for Chapter Affiliates. Students and

Chapter Honorary Members shall pay no annual dues to the Chapter and are excluded from special assessments.

- 4.2 Agency Dues** – When more than one Chapter membership is requested for persons working at the same agency (and when paying with one check), annual dues for additional Chapter memberships are \$9.00 each.
- 4.3 Initiation or Entrance Fee** – A one-time initiation or entrance fee for new members may be established or waived by the Chapter Board of Direction. Current Initiation / Entrance Fee is set at \$10.
- 4.4 Signers on OCITE Checking Account** – The Treasurer and President are designated to act as signers on the OCITE checking and savings accounts, however, only one signature shall be required to write checks to pay bills.

Section 5 – Government

- 5.1 Geographical Area** – The area designated for membership in this Chapter shall be the twenty-four (24) Missouri counties in Southwest Missouri including Vernon, Barton, Jasper, Newton, McDonald, Cedar, Dade, Lawrence, Barry, Polk, Greene, Stone, Christian, Taney, Dallas, Webster, Douglas, Ozark, Wright, Laclede, Pulaski, Texas, Howell, and Phelps. The geographical area covered by this Chapter of ITE may be established from time to time by majority vote of the Section Board, or as the area shall be established from time to time as an outcome of amendments to the area designated by the Board of Direction of the MOVITE Section or the Board of Direction of the Institute, as provided in the Chapter Charter.
- 5.2 Automatic Nominations for Executive Board** - The current Vice-President shall automatically be nominated by the Nominating Committee for the Office of President. The current Secretary shall automatically be nominated by the Nominating Committee for the Office of Vice-President. The current Treasurer shall automatically be nominated by the Nominating Committee for the Office of Secretary. The current Second Year Director, if eligible, shall automatically be nominated by the Nominating Committee for the Office of Treasurer. Other nominees may be made by the Nominating Committee for these offices as deemed appropriate or necessary. These provisions shall not apply if the current officer(s) decline to run or if the current officer(s) no longer reside or hold employment within the Chapter geographical area.

Section 6 – Relationship to MOVITE Section

The Chapter owes its existence to the MOVITE Section with approval of the Chapter Charter. The OCITE President shall serve as the liaison to the MOVITE Section by providing Chapter activities reports for each meeting of the MOVITE Board of Direction and by attending (or designating a member in their place) to attend meetings of the MOVITE Board of Direction. The current MOVITE President shall be invited to attend the Annual Meeting of the Chapter and

all other meetings as practicable. The OCITE Chapter shall avoid holding meetings in conflict with International ITE, District or Section meetings and will encourage all Chapter members to attend Section meetings and be active participants in Section, District and ITE activities.

Section 7 – Relationship to Student Chapters

The OCITE Chapter shall be committed to encourage, foster and support activities of all student chapters within the OCITE geographical area. Activities may include the arranging of meeting speakers, field trips, equipment displays and joint meetings with the Chapter.

Section 8 – Chapter Website

A chapter website will be maintained by the Secretary, or his/her designee, that includes a listing of the current Board of Direction, the Charter, By-Laws, Policies, membership application, chapter events, student scholarship information, sponsorship opportunities, annual reports, and other general chapter information. The Web address, or URL, for the website is www.ocite.org.

Section 9 - Activities Report to MOVITE and ITE

The Secretary will submit annually (or more frequently if requested) an activities report for the upcoming year to MOVITE and ITE Headquarters including list of officers, membership statistics, financial information, meeting dates and summary of meeting activities, and other information as requested. The Past President will prepare and submit the Annual Report of Chapter Activities for the previous year.



Ozarks Chapter Institute of Transportation Engineers (OCITE)

Student Scholarship Application Form

(Must be Mailed or Delivered by November 15, 2016)

Mailing address (address where all notifications of scholarship awards will be sent):

First Name: _____ Last Name: _____

Street/P.O. Box: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Indicate the college / university you plan to attend in the upcoming academic year:

University: _____ Department: _____

Degree Program: _____ Expected Graduation Date: _____

Advisor: _____

Recently completed course work or anticipated course work in the upcoming academic year that should include at least one transportation related course in engineering or planning:

_____	_____
_____	_____
_____	_____
_____	_____

Educational and Experience Background: Please Attach your Resume with Academic Status (College/University, Dates Attended, Degree Program, Credit Hours Completed, GPA, and Student Activities). Please include any Engineering Related Job Experience, (i.e. internship, etc.), and any Military Experience.

Also, please attach a Letter of Recommendation.

I certify that the information provided on this form is true and correct.

Applicant's Signature: _____ Date: _____

OCITE Student Scholarship Application Information



OCITE

Ozarks Chapter Institute of Transportation Engineers (OCITE) is a local chapter of the Institute of Transportation Engineers (ITE) serving the transportation community of Southwest Missouri. This transportation community includes traffic and transportation professionals representing public agencies, academic institutions, private industry, and consulting.

Scholarship

Transportation is important to the economy across Southwest Missouri as well as our nation and our world. As such, it is critical that professionals be available to maintain and expand our systems of delivering goods and services. To further this effort, OCITE is offering an academic scholarship to deserving students pursuing course work in engineering in the hope that the recipient will continue into a career in the traffic/transportation field.

Eligibility

To qualify for the OCITE Student Scholarship, in the upcoming academic year a candidate must be:

- A junior, senior or graduate student at a University (preference may be given to applicants attending a University located in the OCITE region)
- Enrolled in and / or completed traffic and/or transportation engineering course work.
- Previous recipients of this scholarship are not eligible.

Application

To apply for the OCITE Student Scholarship, you must:

Complete and submit the enclosed application form along with resume and letter of recommendation.

Submit all application materials to OCITE Vice-President at pbrookshire@springfieldmo.gov by **November 15, 2016**.

All applicants will be notified of the selection by December 1, 2016.

Selection Criteria

Candidates will be evaluated on the basis of their proposed program of study, career objectives, presentation and recommendation from their university professor. The OCITE selection committee reserves the right to consider regional universities located within the OCITE coverage areas when considering similar deserving applicant as a final award criterion. Applicants who do not meet the eligibility requirements and/or fail to comply with the application process will not be considered.

Amount

Scholarship recipient will be presented with a \$400 check at the OCITE Awards Banquet in December

Questions

Contact Paula Brookshire, OCITE Vice-President, for questions or clarifications at 417-864-1989 or pbrookshire@springfieldmo.gov.



Ozarks Chapter of the
Institute of
Transportation Engineers

January 27, 2016

TO: Dan Smith, Director of Public Works

RE: Renewal of the City's 1/4 Cent Capital Improvements Sales Tax & 1/8 Cent Transportation Sales Tax

Members of the Board of Direction for Ozarks Chapter of the Institute of Transportation Engineers (OCITE) have reviewed the projects to be included in the renewal of the City's 1/4 Cent Capital Improvements Sales Tax Program and 1/8 Cent Transportation Sales Tax Program.

After discussing the need for these traditional infrastructure, continuation, and new projects, Board Members agree that renewal of both sales tax programs are in the best interest of our community. Though the economic climate is unpredictable, the community will greatly benefit from reduced emissions and fuel savings by alleviating congestion around the community, adding sidewalks for neighborhoods and schools, developing bike route signs and markings, and preservation of existing transportation infrastructure, again without a tax increase. It is estimated that the 1/4 Cent Capital Improvements Sales Tax will generate approximately \$30,000,000 over a three-year period, and the 1/8 Cent Transportation Sales Tax will generate approximately \$20,000 over a four-year period, to be used for capital improvements and maintenance activities, and the fact is that approximately 50% of revenue to be gained from the sales taxes will come from persons who do not live in Springfield but use its infrastructure to travel to work and shop.

The Board strongly believes that this program is a crucial need for our community's growing population. The Board unanimously approves a motion to endorse the passage of the City's 1/4 Cent Capital Improvements Sales Tax and 1/8 Cent Transportation Sales Tax referendums on the April 5th ballot.

ON BEHALF OF THE BOARD OF DIRECTION
OZARKS CHAPTER OF THE INSTITUTE OF TRANSPORTATION ENGINEERS (OCITE)

Steve Prange, Secretary

Cc: Members of the OCITE Board of Direction

APPENDIX F:
OCITE 2016 AWARDS PROGRAM & RESOLUTIONS

2016 Awards Program



Tom Dancey, 2016 OCITE President
Master of Ceremonies

2016 OCITE Student Scholarship: Kara Grunden
Presented by Paula Brookshire, 2016 OCITE Vice President

Distinguished Service Award: Becky Baltz
Presentation will be made at January 2017 Business Meeting

Transportation Achievement Award: City Utilities of
Springfield - Transit Center
Presented by Eric Claussen, OCITE Past President

Transportation Professional of the Year Award: Dane Seiler
Presented by C. Jay Wynn, MOVITE Past President

Presentation of President's Plaque
Martin Gugel, OCITE Past President

Installation of 2017 OCITE Board of Direction
Jason Haynes, MOVITE Past President

Presentation of 2017 Schedule of Meetings
Paula Brookshire, 2017 OCITE President

RESOLUTION

RECOGNIZING Dane Seiler as the “2016 Transportation Professional of the Year” for his many contributions to the provision of transportation services to the Southwest Missouri Region and for his service in the advancement of the transportation profession for the benefit of the general public.

WHEREAS, Dane has made multiple contributions to the transportation engineering profession in southwest Missouri through his dedicated service as an employee of CJW Transportation Consultants. Specifically, Dane has led CJW Transportation Consultants’ efforts on numerous projects in the region, and has provided leadership in for the profession though various local and national endeavors. And,

WHEREAS, Dane was recognized for his hard work and leadership over his eleven years at CJW Transportation Consultants by being promoted to President in September 2016. And,

WHEREAS, Dane has also been employed as an Adjunct Instructor at Missouri State University since 2011, where he teaches a transportation engineering laboratory course in the Civil Engineering Department, and provides mentorship to his students and promotes the transportation engineering profession. And,

WHEREAS, Dane has been an active member of numerous professional and technical societies including ITE, MOVITE, OCITE, APWA, and ITS Heartland. Dane has been a member and strong supporter of OCITE, serving on the board of direction and is a former past president. Dane has also been a strong supporter of MOVITE, and has recently been elected to serve on their board of direction as Missouri Director. And,

WHEREAS, Dane is a graduate of the 2016 class of LeadershipITE, a year-long program that selects and brings emerging transportation leaders from the U.S. and Canada together to discuss important transportation issues, and learn the skills to become more effective leaders in the profession.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTION OF THE OZARKS CHAPTER OF THE INSTITUTE OF TRANSPORTATION ENGINEERS (OCITE), THE FOLLOWING:

THAT, OCITE has selected Dane Seiler to receive the “2016 Transportation Professional of the Year Award” in recognition of his many contributions as an Engineer with CJW Transportation Consultants, to the Transportation Engineering profession for the benefit of the general public.

Presented the 14th day of December, 2016

On behalf of OCITE

Tom Dancey, President

RESOLUTION

RECOGNIZING City Utilities Transit of Springfield, Missouri with the 2016 Transportation Achievement Award for the design and construction of the Springfield Transit Center.

WHEREAS, City Utilities recognized the need for a transit center that would better accommodate the traveling public by providing space for larger buses and fleet expansion, desired to provide a safer facility with modern amenities like Wi-Fi accessibility, public charging stations and large screens that display route information, weather and news updates, and

WHEREAS, City Utilities Transit redesigned transit routes to provide more efficient service to meet the needs of the traveling public providing service to areas that were not served before focusing on employment and essential services, and

WHEREAS, City Utilities worked together with the Federal Transit Administration, the City of Springfield, the Ozarks Transportation Organization, and many others to ensure the project was completed to meet federal regulations while providing an enhancement to the downtown and becoming a model for redevelopment, and

WHEREAS, the \$4.4 million investment in the Springfield Transit Center has become an example for downtown and a likely catalyst for private redevelopment along Main Street leading to further public investment by the City of Springfield and the Federal Highway Administration to construct streetscape improvements along Main Street which includes the City of Springfield's first protected bicycle lane.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTION OF THE OZARKS CHAPTER OF THE INSTITUTE OF TRANSPORTATION ENGINEERS (OCITE), THE FOLLOWING:

THAT, OCITE has selected City Utilities Transit to receive the "2016 Transportation Achievement Award" for the design and construction of the Springfield Transit Center.

Presented the 14th day of December, 2016

On behalf of OCITE

Tom Dancey, President

RESOLUTION

RECOGNIZING Rebecca "Becky" Baltz for over 32 years of Distinguished Service and her many contributions to the Transportation Engineering profession for the benefit of the general public.

WHEREAS, in 1984, Becky Baltz received her B.S. Degree in Civil Engineering from Missouri University of Science and Technology in Rolla, Missouri. And,

WHEREAS, Becky began her distinguished career in June 1984 as a Highway Designer for the Missouri Department of Transportation (MoDOT) - District Six in St. Louis. She then served as a Traffic Studies Engineer from January 1986 until she relocated to Springfield in 1988 where she held many positions with District Eight including Senior Traffic Engineer, District Liaison Engineer, Transportation Planning Coordinator, Transportation Planning Manager, and Assistant District Engineer. And,

WHEREAS, when Becky was named District Engineer in January 2006 for District Seven in Joplin, she became at that time only the second female who had held the position of District Engineer for MoDOT. Throughout her career she continued to search for ways to attract young women into the engineering profession, which is evident in the education component she included in the U.S. 60 design-build project to introduce young women from Rogersville High School to careers in transportation engineering. And,

WHEREAS, Becky led the restructuring phase in 2011 that consolidated facilities and combined Districts Seven and Eight into one Southwest District, the largest MoDOT district in terms of employees, where she continued in the role as District Engineer until her retirement in 2016. And,

WHEREAS, through her organizational leadership and technical knowledge, significant transportation improvements have been achieved that will be a lasting benefit throughout southwest Missouri including, among many, the region's first six-lane freeway on U.S. 65 through Springfield; completing the four-laning of the corridor between Springfield and Kansas City; completion of the Route 249 corridor in the Joplin area; bridge construction/reconstruction over Lake Taneycomo in Branson; construction of five new diverging diamond interchanges in Joplin, Ozark, and Springfield; conversion of U.S. Route 71 to Interstate 49; and completion of the urban directional freeway interchange at U.S. 60 and U.S. 65, the largest single transportation project in the region's history.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTION OF THE OZARKS CHAPTER OF THE INSTITUTE OF TRANSPORTATION ENGINEERS (OCITE), THE FOLLOWING:

THAT, OCITE has selected Becky Baltz to receive the "2016 Distinguished Service Award" in recognition of numerous years of Distinguished Service and her many contributions to the Transportation Engineering profession for the benefit of the general public.

Presented the 14th day of December, 2016
On behalf of OCITE

Tom Dancey, President



Ozarks Chapter of the Institute of Transportation Engineers

presents this

Certificate of Accomplishment to **Kara Grunden**

to honor her academic excellence and bright future in the transportation
profession with the

2016 OCITE Student Scholarship

12-14-16

DATE

PRESIDENT



Ozarks Chapter of the Institute of Transportation Engineers

presents this

Certificate of Appreciation to **Martin Gugel**

for outstanding contribution of time and talent by serving as

2016 OCITE Past President

12-14-16
DATE

PRESIDENT



Ozarks Chapter of the Institute of Transportation Engineers

presents this

Certificate of Appreciation to

Paula Brookshire

for outstanding contribution of time and talent by serving as

2016 OCITE Vice President

12-14-16
DATE

PRESIDENT



Ozarks Chapter of the Institute of Transportation Engineers

presents this

Certificate of Appreciation to **Steve Prange**

for outstanding contribution of time and talent by serving as

2016 OCITE Secretary

12-14-16
DATE

PRESIDENT



Ozarks Chapter of the Institute of Transportation Engineers

presents this

Certificate of Appreciation to

Jonathan Staats

for outstanding contribution of time and talent by serving as

2016 OCITE Treasurer

12-14-16
DATE

PRESIDENT



Ozarks Chapter of the Institute of Transportation Engineers

presents this

Certificate of Appreciation to **Sara Fields**

for outstanding contribution of time and talent by serving as

2016 OCITE Second Year Director

12-14-16
DATE

PRESIDENT



Ozarks Chapter of the Institute of Transportation Engineers

presents this

Certificate of Appreciation to **Andrew Flippin**

for outstanding contribution of time and talent by serving as

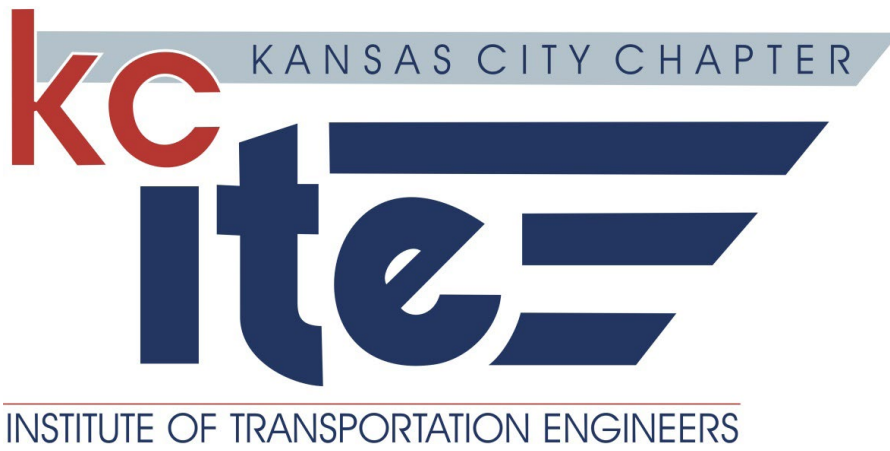
2016 OCITE First Year Director

12-14-16
DATE

PRESIDENT

APPENDIX E

KCITE 2016 ANNUAL REPORT



2016 Annual Chapter Report

Kansas City Chapter

Institute of Transportation Engineers

Executive Summary

The Kansas City Chapter of ITE (KCITE) celebrated its thirteenth year in 2016. KCITE continues to provide the best venue for transportation professionals in the Kansas City metropolitan area to earn PDH's for PE and PTOE requirements, build relationships with colleagues, and learn new information related to transportation. The board spends time not only selecting presentation topics that are new to the membership, but also looks for meeting locations that are new or have been historically successful for KCITE meetings. The bi-monthly chapter meetings continue to be well-attended with presentations on a variety of topics that appealed to professionals in both the public and the private sectors. KCITE also provided multiple training events for its membership, offering more in depth and specific training opportunities. These events created ample opportunities for our membership to network and obtain professional development hours (15 total offered). The KCITE Board is excited about the chapter's future and credits the success of the chapter to the hard working individuals who have made a positive impact by forming such a strong chapter base.

13
Years in
Kansas City

15
PDHs offered
this year

The chapter boundaries were established in 2003 to include the major cities within a 70-mile radius of Kansas City over 20 counties, which offers the opportunity for representatives from agencies, institutions, and companies throughout the metropolitan area to be fully involved in a local connection to ITE. The KCITE chapter also includes the University of Kansas (KU) and the University of Missouri – Kansas City (UMKC). The presence of local student ITE chapters enables KCITE to foster and assist these student chapters, an ongoing goal of the organization.

For the past seven years, KCITE has sponsored the Great Plains (Kansas, Missouri, and Colorado) Future City Competition where students of 6th, 7th, and 8th grades participate in a national competition to build a future city. This year, the chapter awarded the KCITE "Present It" Award to The New Lakewood Team from St. Matthew Catholic School in Topeka, Kansas. The chapter scholarship funds enable continued support of students while increasing awareness of the transportation profession.

In 2016, the Excellence in Transportation Award was awarded to HNTB for the Kansas Truck Parking Plan. Each year the award is presented to an organization (government agency, legislative body, consulting firm, industry, or other private-sector organization) in the categories of transportation planning, operations, and facilities located within the Chapter boundaries.



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Administration

KCITE Chapter is governed by the Chapter Board of Direction. The officers consist of the President, Vice President, Secretary/Treasurer, Member Director, Affiliate Director, and the Past President. Each year a chapter member is elected for the board to occupy the position of Member Director and every two years an affiliate member is elected for the position of Affiliate Member Director. Elections are conducted every year during the month of November and candidates for the Director positions are open for any member or affiliate member of the private or public sector. The following year the Member Director is moved to Secretary/Treasurer Officer Position. Likewise the other officers move up to the next officer position until becoming the Past President. The exception to this is the Affiliate Member Director, who serves a two-year term on the Board.

In 2016 only the Member Director position was up for election. The Member Director was to be elected among the membership of the public sector. To keep a balance of representation from the public and private sectors, candidates for the director positions alternate between the two sectors during each election cycle. The 2016 elections (for the 2017 Board) were held in mid-November and early December of 2016 and were administered using our chapter website supported by StarChapter. The online election process was set up to ensure that each vote would be confidential and that no person could vote more than once. Jackie White, City of Grandview, MO was elected as the Member Director for the 2017 Board of Direction.



Annual Past President's Dinner



Chapter Officers

Position	2016 Officers	2017 Officers
President	Kendra Miller	David Church
Vice President	David Church	Lindsay Harris
Secretary/Treasurer	Lindsay Harris	Tom Evans
Member Director	Tom Evans	Jackie White
Affiliate Director	David MacDonald	David MacDonald
Past President	Mike McKenna	Kendra Miller



Arrangements Committee

The Arrangements Committee is a standing committee that is chaired by the Vice-President and includes the Affiliate Director and six (6) Chapter members who serve staggered two-year terms. The Arrangements Committee is responsible for the selection of topics and venues for chapter meeting presentations. Coordination with the speakers and venues is also the responsibility of the committee. Despite the rising costs for food and venues, the committee worked hard to keep meeting costs in line with what our membership is used to, while providing excellent meeting locations, food, and interesting technical topics.

2016 Arrangements Committee Members

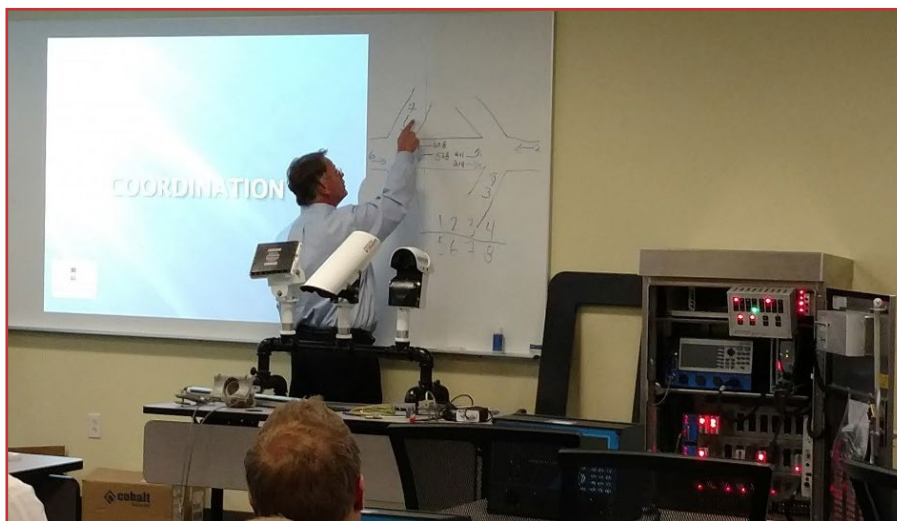
David Church – Vice President
David MacDonald – Affiliate Director
Lee Baer
Jackie White
Eric Kocher
Arij Humedia
Matt Volz
Sara Peters



Training Committee

The Training Committee is a standing committee that is chaired by the Member Director and traditionally includes six (6) Chapter members who serve staggered two-year terms. In 2016 the interest in serving was much higher and the board decided to go with seven (7) Chapter members. The Training Committee is responsible for the selection of topics for additional training events held separate from the chapter meetings and for the coordination of these training events.

2016 Training Committee Members	
Tom Evans – Member Director	
Newell Reeser	
Randy Gorton	
Jeremy Stretz	
Matt Haug	
Bruce Baldwin	
Jackie Gatotho	
Carla Anderson	





Budget and Dues Structure

The 2016 budget was approved by the Board of Directors on January 5, 2016 and by the chapter meeting attendees on January 14, 2016. The original philosophy of the Board has been and remains that chapter meeting costs be fully supported by the fees charged for each meeting. The funds from annual dues have been used to support the other operations of the Chapter for items such as door prizes, speaker gifts, and awards. Since the commissioning of the new website in 2013, monthly website fees are now incurred for ongoing support, operation, and maintenance of the website. These fees are primarily offset through the sale of corporate sponsorships. Sponsor's logos are displayed on the website with a link to their company's website, and the logos are displayed on the presentation screen before chapter meetings. A copy of the 2016 proposed KCITE budget is included in the Appendix of this report.

The annual dues for 2016 remained at \$10 each for chapter members and chapter affiliates. Students can become members for free with an advisor's support and are encouraged to do so. With the addition of the designation of lifetime membership to KCITE by-laws and policy manual in 2009, lifetime members of ITE may be offered free membership in KCITE. The chapter had 2 lifetime members in 2016. As described above, the income from annual dues is used to support the various operations of the Chapter.

Membership

In 2016, KCITE experienced a slight growth in membership. Although, the student membership was zero this year and raised concern. In 2014 KCITE worked closely with the KU chapter that did a mass sign up during one of their chapter meetings but renewals did not occur in 2015 and dwindled to zero in 2016. In 2017 KCITE is planning to hold a meeting at KU and hopefully have the students present on the new driving simulator. We are optimistic that our membership will continue to grow and join the ITE parent organization as the Board becomes more proficient with the features and capabilities of new website. For instance, the website will make it easier for the Board to identify and contact prospective members and encourage them to join.

	'16	'15	'14	'13	'12	'11	'10	'09	'08	'07	'06	'05	'04	'03
Total KCITE Members	119	117	143	123	112	123	121	119	147	138	120	121	98	70
Chapter Members	83	80	79	68	71	78	84	75	86	81	77	78	73	65
Chapter Affiliates	34	32	36	52	37	43	32	39	53	57	43	43	25	5
Lifetime Members	2	2	2	2	0	2	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Student Affiliates	0	3	26	1	4	0	4	5	N/A	N/A	N/A	N/A	N/A	N/A



Financial Statement

The KCITE Financial Statement is a summary of the income and expenses that the Chapter incurred during the year. The statement includes all financial transactions from the end of 2015 to end of 2016. The 2016 Annual Financial Statement is summarized below. The full document can be viewed by [clicking here.](#)

2016 Financial Statement Summary	
Beginning Balance as of 12/31/2015	\$7,673.78
2016 Total Income	\$11,618.00
2016 Total Expenses	\$10,562.74
Ending Balance as of 12/31/2016	\$8,729.04

KCITE FEIN: 33-1083149

Income outweighed expenses in 2016 because of high meeting attendance and having excess stock of speaker and door prize gifts from a mass order in 2015, meaning no gift purchases were needed in 2016.

KCITE continues to use our standardized process for transferring money from Paypal. The previous Board agreed on an amount of money (\$200) that would always reside in the KCITE Paypal account, and after each chapter meeting, all funds in the Paypal account above the \$200 base will be transferred to the regular KCITE bank account.

Meetings

KCITE typically holds chapter meetings six (6) times a year on the second Thursday of the months of January, March, May, July, September, and November. Meeting locations vary and are sometimes dependent upon the meeting topic. The Arrangements Committee also strives to hold meetings in various parts of the chapter area to encourage attendance by all members regardless of their location. Additionally, KCITE looks for opportunities to hold joint meetings with other professional organizations. The July 2016 meeting was jointly held with APWA. The meeting produced a record 95 attendees and was a huge success for KCITE.

Chapter Meeting Date	Total	Members & Affiliate Members	Students	Non-Members
January 14, 2016	80	64	0	16
March 3, 2016	88	63	0	25
May 12, 2016	63	50	0	13
July 14, 2016	95	49	0	46
September 8, 2016	70	55	0	15
November 10, 2016	72	55	0	17
Average Attendance	78	56	0	22



72

Average
Percentage of
Membership
Attending
Each
Meeting

Meeting Summary

All of the meeting dates, locations, speaker(s), topics and PDH's awarded for each meeting are included below, followed by a summary and picture for each meeting. Additional meeting details and pictures can be found on the website, [please click here](#). Following tradition, KCITE's 10th Annual Golf Tournament was held following the May Chapter Meeting. 24 golfers enjoyed a beautiful spring day on the golf course.

Chapter Meeting Date	Location	Speaker	Topic	PDH
January 14	Cinzetti's, Overland Park, KS	Mark Stuempel, GBA & John Fitzpatrick, GBA	Noise – Policy, Analysis and Abatement	1.0
March 3	Black on Burlington, North Kansas City, MO	Jennifer Fales, EMC, KC, MO	Royals World Series Parade Event	1.0
May 12	Deer Creek Golf Club, Overland Park, KS	James Pflum, MODOT	MoDOT's Road to Tomorrow	1.0
July 14	Grandview Community Center, MO	Jackie White, Grandview, Jason Meyer, Burns & Mac, Todd Thalmann, TranSystems, & Mark, Kissik Const.	Automated & Connected Vehicles	1.0
September 8	MoDOT, Lee's Summit, MO	JP Storey, Salamder & Mark Sommerhauser, KC Scout	Smart Work Zones/ Harvesters Food Drive	1.0
November 10	Burns & McDonnell, Kansas City, MO	Steve Santovasi, Burns & Mac, Bob Brock, KDOT, & Ed Young, GBA	Use of Drones in Transportation	1.0
Total				6.0

Meeting Summary

January - Highway Noise Studies



We started off the year right at Cinzetti's, always a favorite location, learning about highway noise studies.

Meeting Summary

March - Royals Parade



On the heels of the Royals World Series win, KCITE gathered at Black on Burlington to learn how the City of Kansas City, Missouri Emergency Operations managed the traffic for the 800,000+ parade attendees.

Meeting Summary

May - Road to Tomorrow & Golf Tournament



KCITE members were treated to a fajita buffet at the Deer Creek Golf Course while learning about MoDOT's Road to Tomorrow. Perfect weather on the golf course followed the meeting for the 24 lucky attendees who golfed.



Meeting Summary

July - Design-Build Mo-150 Outer Road



A joint meeting with APWA produced a record crowd for KCITE. We learned about the Design-Build of the M-150 Outer Road Project. At this meeting, HNTB's Kansas Truck Parking Plan was honored for winning KCITE's Excellence in Transportation Award.

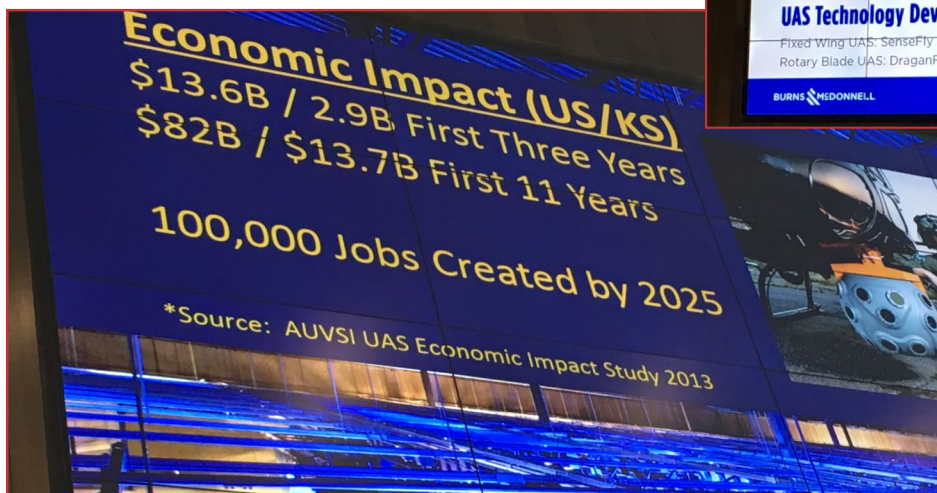
September - Smart Work Zone Technologies



Smart Work Zone Technologies was the topic presented at MODOT's Kansas City District Office. At this meeting money was collected in lieu of cans for the harvesters can food drive. The convenience of giving money instead of cans helped increase participation.

Meeting Summary

November - Drones in Transubstantiation



KCITE members enjoyed three presenters' perspectives on the use of drones on transportation. The November meeting was also the membership and sponsorship drive for the upcoming year.



Community Awareness and Involvement Activities

KCITE has traditionally held a canned food drive for Harvesters as part of our September meeting. In order to improve participation we revamped it to a food drive for Harvesters in which monetary donations were collected in lieu of canned donations. At our September 8, 2016 meeting we exceeded our goal of collecting \$300 by raising \$373. This successful food drive will pay for 1,119 meals in the Kansas City Area.

1,119
Meals funded

In addition to the transportation related meeting presentations, the KCITE leadership often briefs information about other transportation projects or issues that are impactful to the Kansas City Area.

Technical Activities

KCITE hosts various technical or training activities throughout the year. Training locations vary and are dependent upon current interest within the KCITE community. The annual goal according to KCITE's Policy Manual is to provide our members with the opportunity to receive at least 15 PDHs through chapter meetings (6PDHs) and training activities (9PDHs); in 2016, KCITE offered a total of 10 PDHs which met the goal for the training outreach. All detailed information is located on our website.

Sponsorship of training activities by public agencies and private companies is encouraged to minimize expenses, as trainings have typically been offered at no cost to the attendee. KCITE has focused on workshop type training activities.

The final training of 2016 was very popular. Originally a training planned for 25 participants was so popular an additional 13 spots were added. The additional spots were full in 11 minutes!

Below is a brief description of training, held in 2016, shown in the table below.

Event Date	Title	Location	Sponsors	PDH	No. of Attendees
April 21	KCMO Emergency Operations Center Tour	KCMO EOC	KCITE / KCMO	1.5	20
July 11	HCM 6th Edition; What's New	Mazuma Credit Union	KCITE/ KU	2.0	22
August 10	Roadway Lighting Lunch and Learn	Burns and McDonnell	KCITE/ BMC	1.5	*
September 22	ICM, What is it & why do we need to know	TREKK DESIGN	KCITE / TREKK	2.0	22
December 19	Hands on Traffic Signals 101	GBA	KCITE / GBA	3.0	38
Totals				10	102

* PDH's provided by IESKC





Student Chapter Activities

KCITE supports two local student chapters. The University of Kansas (KU) chapter is an established student chapter and several students have attended and presented at chapter meetings and KCITE-sponsored training opportunities in previous years. In 2015, KCITE had 3 student affiliate members and zero in 2016. The lack of student participation has encouraged the KCITE board to look for new ways to encourage attendance. In 2017 KCITE is planning to hold a meeting in Lawrence to encourage the current students to look beyond campus for networking and learning opportunities in transportation. 2017 will be timely as KU students will have an opportunity to present on the new driving simulator purchased by the University of Kansas. Some of the monetary support for the simulator was provided by consultant organizations that are members of KCITE. Additionally, members of KCITE support the student chapter's activities on campus (the student chapter meets regularly) and provides assistance as requested through speaker coordination and professional representation at meetings.

University of Missouri Kansas City (UMKC) students and staff worked to start a chapter several years ago, however with staff and student transitions we have not seen growth of the UMKC chapter. The engineering program is small and getting faculty support and student interest in a student organization has been difficult. KCITE continues to reach-out to the University and to encourage students and faculty to attend meetings and get involved with KCITE. We hope that in the future a stronger student chapter can be established and that our chapter can continue support of those students.

KCITE continues to offer student sponsorship in the form of free annual membership to the chapter, free attendance to the chapter meetings, and reimbursement of transportation needed to attend chapter activities. KCITE also offers all training activities to students, for a reduced fee or no fee at all.

In addition to support of the local collegiate chapters, the KCITE board continues to investigate ways to encourage and educate youth regarding opportunities in transportation and traffic related fields. KCITE continues to sponsor the Future City competition. The Future City competition is for sixth, seventh and eighth grade students in the Great Plains region. The students develop a City using SimCity, write an essay, build a physical model, and present to judges the day of the competition. For the last six years the KCITE board has sponsored an award that recognizes a student team that best exemplifies an innovative transportation system in their future city. This year, several chapter members also participated as judges at the event. The competition was held January 21, 2016, and KCITE is proud to continue its involvement with this event.



Awards Program

In 2004, the Chapter established the KCITE Excellence in Transportation Award that is presented annually to an organization(s) for an outstanding transportation project in the chapter area. The award is based on six criteria including regional innovation, impact, and efficiency. There is a seventh category to capture a unique element of a submittal that doesn't fall into one of the six categories. In 2016, the KCITE board reviewed 6 submittals and selected HNTB to receive the award for the Kansas Truck Parking Plan.

Chapter Website

Beginning in 2013, KCITE entered into an agreement with a vendor called StarChapter to host and create a new website for the chapter. StarChapter markets its services to local volunteer run chapters of professional organizations. The service allows the board to conduct several of our different functions through the new website. Our e-mails; meeting and training event registration; elections; and data storage are all accessed through the website instead of the separate platforms that were previously used. This report and most of the appendices can be accessed electronically through the website.

The new website continues to be a source for members and non-members to find information on local activities. The website can be found at www.kcite.org. The website is utilized to publicize all chapter meetings, training activities, and other transportation related events or trainings. Visitors to the website can find chapter meeting agendas, minutes, previous presentations, board and committee member listings, contact information for board members, and other information.

The most significant change that has come from the new website is that a profile is created for each member. Members are assigned a user name and password, allowing them to log in to the website using their profile. Once logged in, members can register for events or update membership information. That information is instantly updated and stored in a location and format that is easy for the board to access. Several other beneficial features have included the ability to pay for meetings and memberships by credit card. Microsoft Outlook appointments can be generated for events so they can be added to member calendars. The board can easily generate reports about meetings, attendance, memberships, and dues from a secure administrative section of the website. There are many more features in StarChapter that can be implemented by KCITE. These features should lead to more improvements to the website and benefits to the membership in the future as the board becomes more familiar with the service.

In 2015 and 2016 MOVITE awarded KCITE with the best chapter website within the MOVITE region.

In 2015 KCITE embraced social media with Facebook and live Twitter feeds during our meetings. In 2016 we added a social media chair to help promote our social media presence and encourage others to join in. By the end of 2016 we had 266 followers that we share and retweet information related to transportation with. That number continues to grow every day.





Coordination with MoVITE

KCITE as an organization is in a unique situation as we encompass not only multiple local jurisdictions (City's) but also two states. With membership on both sides of the state line we have the opportunity to work with both the Missouri and Kansas directors who coordinate and provide a direct link to MOVITE. In fact, David Church has served as the Kansas Director and is currently a member of the KCITE Board. The current state directors for MOVITE, Dane Seiler (Missouri) and Brian Geiger (Kansas) have worked with the Board to inform us of MOVITE activities, offer support, and gather ideas of how MOVITE can assist KCITE (and KCITE support MOVITE). Brian has been on both of KCITE's committees (Arrangements and Training) and attends KCITE meetings regularly. Dane contacted KCITE to get a list of meetings and find a time to attend. He is also a regular at the KCITE golf tournament. We look forward to continuing our relationship with the MOVITE directors and assisting them in achieving their goals.

During 2016 we had the unique situation, in which the KCITE President and the MOVITE Vice President work in the same office and have collaborated numerous times throughout the year.

Several of the KCITE members attend the Spring and Fall MOVITE meetings including the president and past-president. Additionally, KCITE members serve as speakers, vendors, and board members of MOVITE.

APPENDIX F

OTEA 2016 ANNUAL REPORT

Oklahoma Traffic Engineering Association



2016 Annual Report



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2016 - 2017 EXECUTIVE BOARD

Past President	Jack Stewart, P.E.	Canadian County Commissioner
President	Lauren Ludwig, P.E.	Geometrics Design Engineering Manager Oklahoma Department of Transportation
Vice President	B. J. Hawkins, P.E., P.T.O.E.	Traffic Engineer Traffic Engineering Consultants, Inc.
Secretary / Treasurer	Angelo A. Lombardo, P.E.	Transportation Engineer - City of Norman
ODOT / OTA / FHWA Director	Jami Short, P.E.	Engineering Manager Oklahoma Department of Transportation
City / County Director	Brian McNabb	Traffic Signal Supervisor - City of of Norman
Consulting Engineer Director	Esther Smith - Shaw, P.E., P.T.O.E	Traffic Engineer - Lee Engineering Company
Supplier / Vendor	Len Scantling	Vice President - Midstate Traffic Control

**2016-2017 OTEA Board of Directors**

From Left to Right: Angelo Lombardo (Secretary-Treasurer), Len Scantling (Contractor / Supplier Director), Esther Shaw-Smith (Consultant Director), Brian McNabb (City / County / FHWA Director), Jami Short (ODOT Director), B. J. Hawkins (Vice President), Lauren Ludwig (President), and Jack Stewart (Past President)

MEMBERSHIP

The Oklahoma Traffic Engineering Association had 160 members at the end of calendar year 2016. The organization continues to have a diverse make-up with members representing Federal, State, County and Municipal governments, transportation equipment vendors and suppliers, contractors, consulting engineers and students from the University of Oklahoma and Oklahoma State University.

DUES STRUCTURE

OTEA's dues are \$25.00 per year. Dues have remained unchanged for twenty years.

FINANCIAL STATEMENT

A summary of OTEA's finances is shown below:

OTEA 2016 Financial Statement Summary	
Beginning Balance	\$84,874.26
Income	\$65,724.42
Expenses	\$59,264.15
Ending Balance	\$91,334.53
OTEA FEIN: 73-1242275	

MEETINGS

OTEA held two meetings during calendar year 2016 as part of its 50th Anniversary Celebration.

The Spring Conference was held at the stand out venue of the Hard Rock Convention Center in Tulsa. The agenda included phenomenally informative and interesting topics initiated by the OTEA Board, capped by the celebration of the Association's 50th year of existence. We had 154 members attending and 29 meeting sponsors.

The number one reason for the success was the unbelievable amount of teamwork exhibited by the OTEA Board. The Board is represented across the spectrum of industry; city, county, and state governments; engineers, technical specialists, and traffic industry suppliers.

This year's 2016 Spring Conference was kick started by the always anticipated golf tournament. Once again, the thanks and appreciation are all earned and bestowed on Mr. Marty Pinkley for his perennially great job of organizing it. Many sponsors helped defray costs and they, too, are very much thanked and appreciated. The tournament would not happen without all of their support.

The first day was capped off with the annual hamburger fellowship sponsored, prepared, and served by Pelco Products. A great time was had by all at the Port of Catoosa facilities.

The second day of the spring meeting, May 5th, was begun with an "ODOT ITE Update" by Jared Schwennesen followed by a "Driving Forward Turnpike Expansion Plan" explanation by OTA's David Murdock. After a break, Mr. Michael Spayd with Garver Engineers informed those in attendance of the "University North Park Traffic Impact Study," and for the last presentation before lunch, Dr. Leonard West gave an extremely



2016 Spring Meeting Hamburger Cookout

interesting presentation titled "MUTCD Turns 80 – What's Next?"

The conference lunch provided an opportunity to



2016 Spring Meeting Participants

give the previous day's Golf Tournament results and present the 2016 scholarships. Leading off the afternoon session was Mr. Daniel O'Connor from ACOG to bring the audience up to speed about the "Commuter Rail Study for the OKC Metro." Next, Kevin Saint Jacques from Freese Nichols extolled the virtues of "One Way to Two Way Traffic Conversions." A refreshing break gave everyone an opportunity to visit with the vendor(s) of their choice for expert advice on the many high tech tools/equipment available in our industry to make life easier for us as professionals and safer for the citizens we serve.

After a break, Mr. Michael Spayd with Garver Engineers informed those in attendance of the “University North Park Traffic Impact Study,” and for the last presentation before lunch, Dr. Leonard West gave an extremely interesting presentation titled “MUTCD Turns 80 – What’s Next?”

The conference lunch provided an opportunity to give the previous day’s Golf Tournament results and present the 2016 scholarships. Leading off the afternoon session was Mr. Daniel O’Connor from ACOG to bring the audience up to speed about the “Commuter Rail Study for the OKC Metro.” Next, Kevin Saint Jacques from Freese Nichols extolled the virtues of “One Way to Two Way Traffic Conversions.” A refreshing break gave everyone an opportunity to visit with the vendor(s) of their choice for expert advice on the many high tech tools/equipment available in our industry to make life easier for us as professionals and safer for the citizens we serve.

The final formal presentation of the day was from Mr. Don Maas with McCain, Inc. to explain about “Low Voltage ATC Cabinets.”

The final formal presentation of the day was from Mr. Don Maas with McCain, Inc. to explain about “Low Voltage ATC Cabinets.”

Following a Social Hour was the highlight of this 2016 conference, The Banquet. After a delicious meal, the ITE Vice President, Shawn Leight, gave the audience “ITE Updates.” The evening was capped off with the much anticipated OTEA 50th Anniversary recognition, organized by Chairman of the event, Mr. Don Russell, “Celebrating the Past and Embracing the Future.”

The final day of the conference was on Friday morning, May 6, 2016. The day opened with a hearty breakfast followed by two formal presentations: “LED Lighting” given by Cory Cornett.



OTEA Past Presidents at the 50th Anniversary Meeting



ITE President Shawn Leight updating 2016 OTEA Spring Meeting participants on the work of the Institute

The annual business meeting recognized each and every 2016 OTEA Spring Meeting Sponsor. They are all so greatly appreciated for the technical knowledge they impart to us, the financial support they offer OTEA, but mainly they are just great professional people that everyone enjoys being around and fellowshiping with.

Lastly, the election results were given by the vote-tallying ad-hoc subcommittee, and the new 2016-2017 officers were introduced.

OTEA now looks forward to moving into the next 50 years of growing professionally as a group and individually.



Charter Member Hal Hofener reflecting on 50 years of OTEA History

2016 Spring Meeting Finances

By: Angelo A. Lombardo, P.E.



Spring 2016 Meeting Income & Expenses

	AMOUNT
INCOME	
Registration (153)	\$ 19,461.00
Sponsorship (29)	\$ 14,100.00
Golf Tournament (Green Fees) (55 Players)	\$ 3,300.00
Golf Tournament (Hole Sponsorship)	\$ 1,800.00
Total Income	\$ 36,861.00
EXPENSES	
Angelo Lombardo (Reimbursement) Starbucks (Speaker Gifts)	\$ 228.63
Ad Specialties (Registration Gifts)	\$ 2,700.16
Angelo Lombardo (Reimbursement) - Board Dinner / Breakfast	\$ 170.73
Sooner Trophies	\$ 81.56
Hard Rock Hotel	\$ 24,945.87
Registration Supplies (Name Tags, etc.)	\$ 74.20
Cherokee Hills Golf Club	\$ 2,750.00
Marty Pinkley (Reimbursement) (Golf Prizes)	\$ 566.41
Door Prizes	\$ 2,000.00
Annual Dues (153 @ \$25)	\$ 3,825.00
Total Expenses	\$ 37,342.56
Net Income	\$ (481.56)



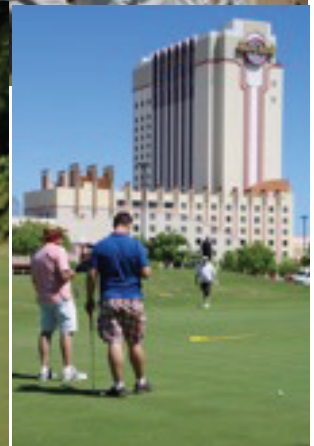
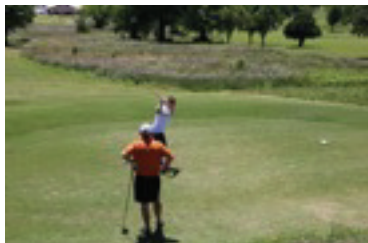
2016 Spring Meeting Golf Tournament



The Winning Team!
1st Place Score of 67 - Won a scorecard Playoff
From Left to Right - Steve Murphy, Andre Favret, Jeff Schlittenhardt and Chuck Boyd



2016 Spring Meeting in Pictures



The 2016 Fall meeting was as joint meeting with MOVITE held in Oklahoma City at the Renaissance Hotel / Cox Convention Center from October 5-7, 2016.



Oklahoma Transportation Secretary Gary Ridley addressing participants of the joint MOVITE / OTEA Fall Meeting

In addition to the Spring and Fall meetings, the Board of Directors met monthly to plan the activities of the organization.

Appendix B contains the agenda and registration packet for the 2016 Spring meeting.

STUDENT SUPPORT

In 2016 OTEA received eight applications (five from University of Oklahoma students) and three from Oklahoma State University students. The applications were reviewed by members of the selection committee headed by Mrs. Kristie Drury - Past President.

Recipients for 2016 were:

Nairi Matevosyan

Mairi is a senior in the School of Civil Engineering at the University of Oklahoma. She has worked in several transportation research projects while in school, including the testing of large-scale reinforced embankment models in an outdoor geotechnical testing station at OU. She is also currently working on the development of a sensor-enabled geosynthetics for performance monitoring of geotechnical and transpiration infrastructure.



President Jack Stewart and O.U. Student Nairi Matevosyan receiving one of the OTEA Scholarships during the May 2016 Spring Meeting



Upon graduation, she plans to pursue a doctoral degree in Civil Engineering and continue expanding her research in geotechnical engineering. She is particularly interested in the advancement of research in geotechnical engineering as it applies to reinforced sold structures and slope stability, ultimately finding applications to transpiration and improving the durability of the country's domestic infrastructure.

Dovie Rayburn

Dovie is a senior in the School of Civil Engineering and Environmental Science at the University of Oklahoma. She is originally from Norman and comes from a family of Transportation Engineers. Her father is a Capital Projects Engineer for the City of Norman and a member of OTEA.

Dovie will graduate in May of 2017 and plans to pursue a graduate degree in Civil Engineering with a focus on structural design.



President Jack Stewart and O.U. Student Dovie Rayburn receiving one of the OTEA Scholarships during the May 2016 Spring Meeting

Stephan Moreno

Stephan is a senior at Oklahoma State University and anticipates graduating with a degree in Civil Engineering in May of 2017. He is currently working in the ODOT/OSU Roadway Design Squad.

In his application he credits Dr. Jason Peek, P.E., former Transportation Manager for the City of Stillwater and OTEA Member for motivating him and peeking his interest in transportation engineering.

Students were recognized during the 2016 Spring meeting banquet. Nairi and Dovie were able to attend the meeting and shared a few words of gratitude with those who were in attendance.

Scholarship disbursements were made directly to the Office of the Bursar at the University of Oklahoma and Oklahoma State University on August 10, 2016 to assist each of the scholarship recipients with the cost of tuition during the Fall 2016 semester (\$1,000 each).

In 2006, the OTEA Board of Directors approved the establishment of a scholarship program to recognize outstanding Oklahoma civil engineering students. Every year, students from the University of Oklahoma and Oklahoma State University have an opportunity to apply for one of three \$1,000 scholarships awarded on an annual basis.

EDUCATIONAL ACTIVITIES

OTEA continues to facilitate and promote professional training and certification for work zone traffic control supervisors and technicians. In 2016, OTEA conducted one three-day certification class during the week of June 20, 2016 at the Moore Norman Technology Center. The thirty three participants included municipal, county and private contractor personnel.



Oklahoma Traffic Engineering Association

Please reply to: OTEA
c/o Angelo Lombardo
4405 Trophy Drive
Norman, OK 73072
Phone No. (405) 360-6664

CLASS REGISTRATION FORM

Class Date: June 20-22, 2016

Location: Moore Norman Technology Center
4701 12th Avenue NW
Norman, OK, 73069



Name: _____

Work Type: ☐ Planning ☐ Design ☐ Construction ☐ Operations ☐ Maintenance
☐ Inspection ☐ Incident Management

Employer Type: ☐ Contractor ☐ Consultant ☐ Government ☐ Utility

Employee Identification Number: _____

Employer Name: _____

Mailing Address
Street / Box: _____

City: _____ State _____ Zip _____

E-Mail: _____

Telephone No.: _____

Years of Experience in Traffic Control: _____



Send this form with a Check for \$500 (Government Employee) or \$550 (Non Government Employee) to:

Oklahoma Traffic Engineering Association
c/o Angelo Lombardo
4405 Trophy Drive
Norman, OK 73072



COMMUNITY OUTREACH

OTEA continues to advocate traffic safety by educating teenagers throughout the state of Oklahoma about the dangers of distracted driving. In 2016, OTEA volunteers facilitated two different presentations at Claremore High School in NE Oklahoma, bringing the total number of presentations to 29 and the number of high school students who have heard the message to 3,750.

Mr. David Riesland, Traffic Engineer for the City of Norman, continues to lead this effort on behalf of the organization.



Claremore High School Students attend OTEA's Safe Driving Presentation

CHAPTER WEBSITE AND COMMUNICATIONS

The organization continues to maintain the chapter's web page. The web page is now used to publicize all chapter meetings, training activities and other events. It also features a link to Paypal for members who prefer to pay for their meeting registration using credit cards. Mr. Duane Cranford serves as the web-master.

In 2016 OTEA also launched a Facebook Page and Twitter Account to better reach its membership.

The chapter also continues to publish its newsletter - the OTEField, with local and national information of relevance to transportation professionals in Oklahoma. Mr. Angelo Lombardo serves as the Editor and Publisher. In 2016, two issues of the OTEField were mailed to the membership.

OKLAHOMA TRAFFIC ENGINEERING ASSOCIATION

SUMMER 2016



OTEFiField

OTEA's 50th Anniversary History of the Organization

by: Steve Hofener, P.E. and Angelo Lombardo, P.E.

The Oklahoma Traffic Engineering Association (OTEA) had its beginnings at Oklahoma State University in 1961. At that time a group of traffic professionals formed a committee known as the Oklahoma Traffic Engineering Advisory Committee (OTEAC) to advise a branch of OSU, the Southwest Center for Safety on speakers and topics for an annual safety conference. The first annual conference was held in January 1962. The committee met in the fall of each year to assist in putting together the traffic engineering portion of the program.

The third meeting of OTEAC occurred on January 14, 1964 to plan for the Fourth Annual Traffic Control Conference. Committee members in attendance included Bill Thomas, Lee Knight, Keith English, Tom Hicks, Hal Hofener, Ken Long, and others. Tom Hicks was the chair.

The sixth meeting of the committee was held September 22, 1965 again chaired by Tom Hicks. Committee members present included Keith English, Lee Knight, Guy Stanton, Lt. Elmo Lyman, George Morgan, Hal Hofener, Tom Hicks, Pete Lombard and Ken Long. These men can be considered the founding fathers and charter members of OTEA. At the meeting a Constitution and Bylaws were drafted for the Oklahoma Traffic Engineering Association (OTEA). The organization was to be an association of traffic professions and technicians statewide. The purpose of the association was to disseminate current

information, educate, and to hold technical meetings.

On Friday, February 3, 1967 at the end of the Annual Safety Conference at OSU, the first meeting of OTEA was held. The meeting started at 11 a.m. and adjourned at 12 p.m.. Lee Knight served as the acting President. The meeting was held in the Circus room of the OSU Student Union. There were 60 members present. The Constitution and Bylaws were approved and the first officers elected. Elected was Lee Knight, President, Hal Hofener, Member, George Morgan and Buford Watson as Associate Members. Sometime in 1967, Hal Hofener's position title was changed from Member to Vice President. George Morgan's title was changed from Associate Member to Treasurer.

OTEA continued holding their meetings in conjunction with the Annual Safety Conference at OSU from 1967-1969. The first OTEA meeting away from the Safety Conference was held at the Skirvin Hotel in Oklahoma City in 1970. The meeting was a joint meeting with the regional section of the Institute of Transportation Engineers (ITE) a national association known as the Missouri Valley Institute of Transportation Engineers (MOVITE). There were 112 registered participants at the meeting. The President of OTEA at the time was Harold Miller, Traffic Engineer for the City of Tulsa.

(Continues on Page No. 15)

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2016-2017 OTEA OFFICERS

President

Lauren Ludwig, P.E.
ODOT - Roadway Design

Vice-President

B. J. Hawkins, P.E.
Traffic Engineering Consultants

Directors

Jami Short, P.E.
ODOT - Traffic Engineering

Brian McNabb
City of Norman

Esther Shaw-Smith, P.E.
Lee Engineering

Len Scantling
Midstate Traffic Control

Past President

Jack Stewart, P.E.
Canadian County

Secretary Treasurer / Editor

Angelo A. Lombardo, P.E.
City of Norman



BY-LAWS

No changes to the by-laws were enacted in 2016.



Oklahoma Traffic Engineering Association

Appendix A - Financial Statement

Accounts Summary

As of December 31, 2016

Assets:	ASSETS
\$91,334.53	Checking \$45,694.98
	Money Market \$45,639.55
Liabilities:	NET WORTH \$91,334.53
\$0.00	

▼ Checking

	OTEA - Checking	BALANCE
		\$45,694.98
		\$45,694.98

▼ Savings

	OTEA - CD No. 1	BALANCE
		\$26,749.17
	OTEA - CD No. 2	\$18,890.38
		\$45,639.55

Net Worth: \$91,334.53

Category Summary

Date Range: Custom Dates (1/1/2016 - 12/31/2016)

Accounts: All Accounts

Categories: All Categories

Tags: All Tags

Type: Custom

☐ Show Memo/Notes

Money In	\$65,724.42
Annual Dues	\$300.00
Interest Income	\$256.75
Interest Income	\$0.37
Meeting Income	\$51,305.88
Miscellaneous Income	\$116.00
OTEFIELD	\$257.95
Work Zone Class	\$13,487.47

Money Out	-\$59,264.15
2017 Spring Meeting	-\$250.00
8/8/2016 OTEA - Checking Ardmore Convention Center	-\$250.00
Meeting Expenses	-\$38,805.56
Miscellaneous Business	-\$14,120.05
Tax Accountant	-\$600.00
Web Page	-\$191.76
Work Zone Class Expenses	-\$5,296.78

Money In:	\$65,724.42
Money Out:	-\$59,264.15
Net Total:	\$6,460.27



Oklahoma Traffic Engineering Association

Appendix B - Spring and Fall Meeting Programs

Oklahoma Traffic Engineering Association

2016 OTEA SPRING MEETING

Mark your calendar for the 2016 Spring Meeting



Date: May 4 - 6, 2016
Hard Rock Hotel and Casino
Tulsa, Oklahoma

FOSTERING BETTER TRAFFIC AND TRANSPORTATION IN THE STATE OF OKLAHOMA SINCE 1966

- ✓ Driving Forward - OTA's Expansion Program
- ✓ MUTCD turns 80 - What's next?
- ✓ Converting one-way back to two-way streets
- ✓ Traffic Impacts - The UNP Case Study
- ✓ History of OTEA
- ✓ Vendor Exhibits

Registration packets will be e-mailed in early March of 2016. You will also be able to download the information from the OTEA Web Page - <http://otea-ok.org>



Oklahoma Traffic Engineering Association

2016 Spring Meeting Registration Packet

Fostering better traffic and transportation in the
State of Oklahoma since 1966

Meeting Program Highlights

- ✓ Driving Forward - OTA's Expansion Program
- ✓ MUTCD turns 80 - What's next?
- ✓ Converting one-way back to two-way streets
- ✓ Traffic Impacts - The UNP Case Study
- ✓ History of OTEA
- ✓ Vendor Exhibits



Important Dates

April 13, 2016 - Room Reservations
All reservations must be in by midnight on this date. Rooms will be dropped after this day, which may result in loss of rooms or room type.

April 15, 2016 - Meeting Registration Due

April 19, 2016 - Golf Registration Due.
Must register by this day in order to play.
No walk-ins allowed.

April 22, 2016 - Last day to cancel and
receive full registration refund



Date: May 4 - 6, 2016

**Hard Rock Hotel and Casino
Tulsa, Oklahoma**





OTEA SPRING MEETING

May 4 - 6, 2016

Hard Rock Hotel

Tulsa, Oklahoma

REGISTRATION FORM



NAME: _____

EMPLOYER: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____ E-MAIL: _____

Registration Fees

Conference fees include Social on Wednesday, technical sessions, breaks, lunch and dinner on Thursday, and breakfast and technical session on Friday.

- | | |
|---|----------|
| <input type="checkbox"/> Before April 15, 2016 | \$150.00 |
| <input type="checkbox"/> After April 15, 2016 | \$200.00 |
| <input type="checkbox"/> Thursday Only (with Lunch) | \$ 75.00 |

Extra Meals for Spouse/Guest

- | | |
|---|----------|
| <input type="checkbox"/> Thursday Lunch | \$ 25.00 |
| <input type="checkbox"/> Thursday Dinner | \$ 50.00 |
| <input type="checkbox"/> Friday Breakfast | \$ 20.00 |

TOTAL FEES: \$ _____

Payment

Make checks payable to OTEA. Refunds provided if cancellation is made prior to April 22, 2016

- ☐ Check Included
- ☐ P.O. Included
- ☐ Credit Card (PayPal through OTEA Web Page)
(Need to include Pay Pal receipt with registration form)



Institute of Transportation Engineers

Golf

Are you playing golf on Wednesday?

- ☐ Yes ☐ No

Golf fees are \$60 and can be paid by cash or check at the golf course, or with credit card using PayPal. If using PayPal, make sure you bring a copy of the receipt when you check in. The tournament will be held at the Cherokee Hills Golf Club, located at 777 West Cherokee Street, Catoosa, OK 74015. It is an 18-hole par 70 course with tree lined fairways, dramatic elevation changes and bent grass greens. The cost includes green fee, cart, prizes and the tournament entry fee. To register or to help sponsor the tournament, please contact Marty Pinkley at 405-755-0858 or e-mail him at mpinkley@aol.com.

Accommodations

The meeting will be held at the Hard Rock Hotel and Convention Center in Tulsa. Rooms are available for \$89 per night plus tax for single occupancy. Reservations can be made by calling (918-384-7800) or Toll Free at (800) 760-6700. A block of rooms will be held until April 13, 2016.

Special Dietary Needs

Please check the box if you have a special dietary requirement

- ☐ Yes (Vegetarian)

Submit Form

Mail, fax or e-mail this completed form to:

Oklahoma Traffic Engineering Association
c/o Angelo Lombardo, Secretary - Treasurer
4405 Trophy Drive
Norman, OK 73072

Fax: (405)366-5418

E-Mail: angelo.lombardo@normanok.gov





COME ROCK WITH US IN TULSA!

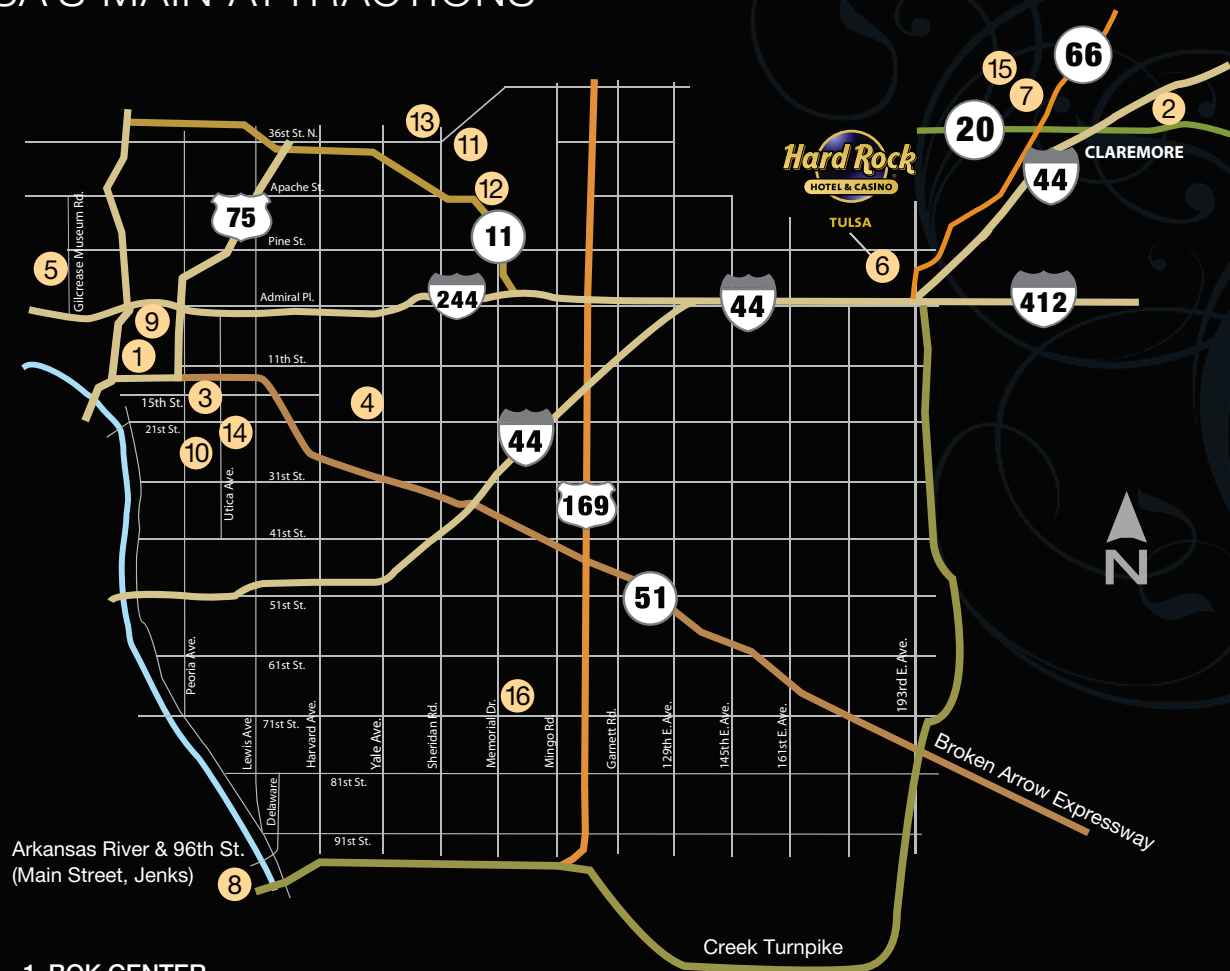
- Located right off of I-44 exit 193rd St/Exit 240
- Complimentary airport transportation – every hour on the hour upon request - 918-384-7673
- Only 9 miles from Tulsa International Airport
- 454 non-smoking luxurious rooms & suites
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- Toby Keith's I Love This Bar & Grill
- Fine dining – McGill's on 19
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- Non-smoking casino area & sports bar
- Complimentary covered parking and valet
- World-famous Hard Rock Store
- Cherokee Art Gallery
- Indoor/outdoor pool and workout facility



For Hotel Reservations please call (918-384-7800) or Toll Free at (800) 760-6700. The block of rooms will be held until April 13, 2016.



TULSA'S MAIN ATTRACTIONS



1. BOK CENTER

200 South Denver Ave., Tulsa, OK 74103

2. CHEROKEE CASINO WILL ROGERS DOWNS

20900 S. 4200 Rd., Claremore, OK 74019

3. CHERRY STREET – ANTIQUE & UNIQUE STORES, BARS AND RESTAURANTS

15th St. between Peoria & Utica, Tulsa, OK

4. EXPO SQUARE

4145 E. 21st St., Tulsa, OK 74114

5. GILCREASE MUSEUM OF ART

1400 N. Gilcrease Museum Rd., Tulsa, OK 74127

6. HARD ROCK HOTEL & CASINO TULSA

777 W. Cherokee St., Catoosa, OK 74015

7. J.M. DAVIS ARMS & HISTORICAL MUSEUM

330 N. J.M. Davis Blvd., Claremore, OK 74017

8. OKLAHOMA AQUARIUM

300 Aquarium Dr., Jenks, OK 74037

9. OKLAHOMA JAZZ HALL OF FAME

111 E. First St., Tulsa, OK 74103

10. PHILBROOK MUSEUM OF ART

2727 S. Rockford Rd., Tulsa, OK 74114

11. TULSA AIR AND SPACE MUSEUM & PLANETARIUM

3624 N. 74th E. Ave., Tulsa, OK 74115

12. TULSA INTERNATIONAL AIRPORT

7777 E. Apache St., Tulsa, OK 74115

13. TULSA ZOO

6421 E. 36th St. N., Tulsa, OK 74115

14. UTICA SQUARE

21st St. & Utica, Tulsa, OK 74114

15. WILL ROGERS MEMORIAL MUSEUMS

1720 W. Will Rogers Blvd., Claremore, OK 74017

16. WOODLAND HILLS MALL

7021 S. Memorial Dr., Tulsa, OK 74133

17. CHEROKEE NATION CULTURAL TOURISM

cherokee.tourism@cnet.com, 877-779-6977



2016 OTEA GOLF TOURNAMENT

Cherokee Hills Golf Club









The Course...

Designed by renowned architect Perry Maxwell in 1924, the course at Cherokee Hills Golf Club is steeped in rich Oklahoma history. Redesigned by Tripp Davis, it's a true challenge for the most accomplished golfer, while inviting enough for the weekend player.

Traverse tree-lined fairways, dramatic elevation changes, demanding bentgrass greens, natural rock outcroppings and babbling brooks. Enjoy the course correction this outdoor spa provides just steps from Hard Rock Hotel & Casino Tulsa.

Cherokee Hills Golf Club is located 15 minutes east of downtown Tulsa at Interstate 44 and 193rd East Avenue, exit 240.

-  **Location:** 770 West Cherokee Street
Catoosa, OK 74015
800.760.6700
cherokee.golf@cnet.com
-  **Cost:** \$60 (includes green fee, cart, entry fee and prizes).
Payment must be made in cash, by check (written to OTEA) or by credit card (using PayPal). If you pay by credit card, please bring receipt when you check in.
-  **Format:** 4-Player Scramble
-  **Check in:** Begins at 10:45 am on May 4, 2016. Shot Gun Start @ 12:00 Noon
-  **Prizes:** 1st, 2nd, and 3rd places, closest to the pin and long drive
-  **Registration:** Call, fax or e-mail registration to:

Marty Pinkley
(405)755-0858 (Office)
(405)752-7947 (Fax)
mpinkley@aol.com

Tournament Fee includes the following:

- 18-hole green fee with cart
- Practice facility usage (range balls)
- Tax
- Professional scoring of event
- Professional cart signs and scorecards
- \$5 Rewards Play (subject to availability)
- Member pricing in Pro Shop during event
- Return play discount card (participant email required)

DRESS CODE

No denim, tank tops, sweat pants, athletic shorts or cut-offs allowed. All shorts must be hemmed and of appropriate length. Men must wear a shirt with an appropriate collar. Women must either wear sleeves or an appropriate sleeveless shirt with a collar. Cherokee Hills Golf Club is a soft spikes-only facility.



2016 OTEA GOLF TOURNAMENT REGISTRATION FORM

Name: _____

Company: _____

Phone: _____

Average 18-Hole Score: _____

Must register by April 19 in order to participate. The Golf Course does not allow walk-in

OTEA SPRING MEETING

May 4 - 6, 2016

Hard Rock Hotel
Tulsa, Oklahoma



WEDNESDAY - MAY 4, 2016

12:00 Noon	Golf Tournament (Cherokee Hills Golf Club)
4:00 pm - 6:00 pm	Cookout - Hamburgers and Hot Dogs (Port of Catoosa)
8:00 pm - 11:00 pm	50th Anniversary Social (Hard Rock Hotel Convention Center)

THURSDAY - MAY 5, 2016

8:00 am to 9:00 am	Late Registration	
8:30 am to 8:45 am	Welcoming Remarks	Jack Stewart, P.E. - President
8:45 am to 9:30 am	ODOT ITS Update	Alan Stevenson, P.E.
9:30 am to 10:00 am	"Driving Forward" Turnpike Expansion Plan	David Murdock, P.E. - OTA
10:00 am to 10:30 am	BREAK	
10:30 am to 11:15 am	University North Park Traffic Impact Study	Michael Spayd,, P.E. - Garver Engineers
11:15 am to 12:00 Noon	MUTCD Turns 80 - What's Next	Leonard West, P.E., Ph.D. - West Engineering
12:00 Noon to 1:30 pm	LUNCH (Presentation of 2016 Scholarships and Golf Tournament Results)	
1:30 pm to 2:15 pm	Commuter Rail Study for the OKC Metro	Daniel O'Connor, ACOG
2:15 pm to 3:00 pm	One Way to Two Way Traffic Conversions	Kevin Saint Jacques, P.E. - Freese Nichols
3:00 pm to 3:30 pm	BREAK	
3:30 pm to 4:15 pm	High Intensity Pavement Markings	Doug Williams - 3M Company
4:15 pm to 4:30 pm	Final Comments	
6:00 pm to 7:00 pm	Social Hour (Hard Rock Hotel Convention Center)	
7:00 pm to 9:00 pm	BANQUET	
	Speakers - Shawn Leight , P.E., P.T.O.E. , ITE Vice President - ITE Updates	
	Don Russell, P.E. - OTEA 50th Anniversary: Celebrating the Past and Embracing the Future	
9:00 pm to 11:00 pm	Hospitality Time (Hard Rock Hotel Convention Center)	

FRIDAY - MAY 6, 2016

8:00 am to 9:00 am	Breakfast	
9:00 am to 9:30 am	Auto Pedestrian Features	Frank Fisher - Consolidated Traffic Controls, Inc.
9:30 am to 10:00 am	McCain 32 Phase Controller	Don Maas - McCain, Inc.
10:00 am to 10:30 am	Business Meeting	
10:30 am to 11:00 am	Election Results and Introduction of 2016-2017 Officers	
11:00 am	Closing Remarks	





OTEA

Oklahoma Traffic Engineering Association
4405 Trophy Drive
Norman, OK 73072
OTEFfield@sbcglobal.net

Sponsorships

Dear OTEA Member and Supporter:

The spring meeting has been set for May 4 - 6, 2016 at the Hard Rock Hotel in Tulsa. We hope that you will be a meeting sponsor and / or purchase an exhibit or display table. The following two levels of sponsorship are available:

Platinum \$600 and More provides (1) Meeting and Breakfast Sponsor, (2) Exhibit Booth, (3) Special Recognition, (4) Meeting Registration for one person

Gold \$300 provides (1) Meeting and Breakfast Sponsor, (2) Exhibit Booth. (Must Register for the meeting separately)

Please send OTEA a check at the address above for the level of sponsorship that you desire. Your sponsorships enable us to keep the registration fees low and allow many of our members to attend who do not have meeting budgets.

The golf tournament will be held on Wednesday, May 4, 2016. Marty Pinkley has agreed to be the contact person for those wishing to contribute to this event (e.g., donate prizes or sponsor holes). Please call him at 405-755-0858 or mpinkley@aol.com.

Thank you for your interest in being a sponsor for the OTEA conference! *Confirm your registration by April 15, 2016 to ensure your logo is included in conference publicity materials.*





OTEA



Institute of Transportation Engineers



Vendor and Sponsor Registration

Company:

Name(s):

Address:

Telephone:

E-Mail:

Sponsorship Level	Sponsorship Amount	Exhibitor (Yes / No)	Sponsorship Total
<i>Platinum</i> (1) Meeting and Breakfast Sponsor, (2) Exhibit Booth, (3) Special Recognition (4) Meeting Registration for <u>one person</u>	\$600		
<i>Gold</i> (1) Meeting and Breakfast Sponsor (2) Exhibit Booth (3) <u>Must register separately for the conference</u>	\$300		
TOTAL			

Submit registration form and check to: OTEA c/o Angelo Lombardo at 4405 Trophy Drive, Norman, OK 73072. Angelo can be contacted at 405-366-5327 or via e-mail at angelo.lombardo@normanok.gov. Make checks payable to OTEA. If paying by credit card, please do so by using Pay-Pal through the link in the OTEA Web Page (www.otea-ok.org)

Confirm your registration by April 15, 2016 to ensure your logo is included in conference publicity materials.

Method of Payment (please check one):

☐ Check

☐ Credit Card (Pay-Pal)



OTEA FALL MEETING

October 20, 2015
Midstate Traffic Control, Inc.
12501 N. Santa Fe Avenue
Oklahoma City



Tentative Agenda

8:30 am to 8:45 am	Welcoming Remarks	Jack Stewart, P.E. - President
8:45 am to 9:30 am	Status of Federal Transportation Funding Bill	TBD- FHWA
9:30 am to 10:15 am	ODOT ITS Update - Snowplowing Program Weather Management	Dr. Hazem Refai - University of Oklahoma
10:15 am to 10:45 am	BREAK	
10:45 am to 11:30 am	Work Zone Traffic Control - Keeping Current	TBD
11:30 am to 12:00 Noon	2015 Oklahoma Bicycle Summit	Pete Kramer - League of American Cyclists
12:00 Noon to 1:00 pm	LUNCH	
1:00 pm to 1:45 pm	Traffic Signal Detection Technologies	Discussion Panel
1:45 pm to 2:15 pm	S.H. 9 Adaptive Traffic Signal System in Norman	Jeff O'Brian - Econolite Control Product David Riesland, P.E. - City of Norman Don Russell, P.E. - Russell Engineering
2:15 pm to 2:30 pm	OTEA 50th Anniversary Celebration Update	
2:30 pm to 3:00 pm	BREAK	
3:00 pm to 4:00 pm	Tolling Operations and AET	Mary Biswell - OTA
3:45 pm to 4:45 p.m.	Midstate Traffic Control Plant Tour	Len Scantling - Midstate Traffic Control, Inc.
4:45 pm to 5:00 p.m.	Closing Remarks	
5:00 p.m.	Adjourn	

REGISTRATION FEE

Members - \$30.00 (before October 9, 2015) Late Registration - \$40.00
Non-Members - \$60.00 (before October 9, 2015) Late Registration - \$70.00

REGISTRATION FORM

NAME: _____

EMPLOYER: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____ E-MAIL: _____

Please mail registration form to:
Oklahoma Traffic Engineering Association
c/o Angelo Lombardo
4405 Trophy Drive
Norman, OK 73072
or Fax it to (405)366-5418 or e-mail it to angelo.lombardo@normanok.gov



Payment made by check or credit card through pay-pal using link on the OTEA Web Page (otea-ok.org)

APPENDIX G

LOCATE 2016 ANNUAL REPORT

2016 ANNUAL CHAPTER REPORT



Lincoln - Omaha - Council Bluffs
Association of Transportation Engineers

Prepared By:

Adam Denney, PE

2016 LOCATE Chapter Secretary



Summary

The Lincoln-Omaha-Council Bluffs Association of Transportation Engineers (LOCATE), a local chapter of the Missouri Valley section of ITE (MOVITE), celebrated its eleventh year as a chapter in 2016. Through the leadership of our president, Mike Forsberg, the chapter continued its commitment to providing professional development opportunities for public and private sector transportation professionals in the Lincoln-Omaha-Council Bluffs area as well continued support of the Drive Smart program.

In addition to our general meetings, LOCATE continued its participation in:

- The LOCATE/UNL Meet & Greet
- The Annual NEASCE/LOCATE Transportation Conference (co-sponsor).
- The Joint NSPE/LOCATE Meeting

More information on the 2016 events can be found on the events page of our chapter website: <http://locatechapter.org/events/>.

Membership

Chapter membership was slightly down in 2016. Despite the decrease in total membership, participation in chapter meetings and other activities remain consistent, averaging between 25 and 35 attendees with as many as 46 attending the March meeting that followed the Meet and Greet. We continue to see success by rotating meeting locations around Lincoln, Omaha, and Council Bluffs. The LOCATE chapter also continues to sustain a fair number of student and affiliate members. As of December 31, 2016, LOCATE membership totaled 102.

2016 Membership Numbers

Chapter Members	70
Chapter Affiliates	32

Total LOCATE Members 102

Activities

The 2016 Chapter calendar was filled with a variety of technical and social events. LOCATE held six general meetings, and two joint events with ASCE and NSPE. Additionally, the chapter hosted a mini-golf social outing for its members. Throughout much of the year, the organizing and notifying members about Chapter activities were done electronically through the Chapter's website. Meeting agendas for each of the meetings are available in the **Appendix**. Each of the events is described as follows:

- February 2016:** The first general meeting of the year was in Omaha on February 17th, 2016 at Upstream Brewing. The meeting featured Lauren Cenic, METRO Transit, Bryan Guy, City of Omaha, and Mike Forsberg, HDR who gave a presentation on the Dodge Street BRT project in Omaha, NE. The presentation went into the background of the project, the proposed route, and stop locations. **Figure 1** displays the proposed route for the BRT. (26 in attendance)

ALIGNMENT / STATION LOCATIONS

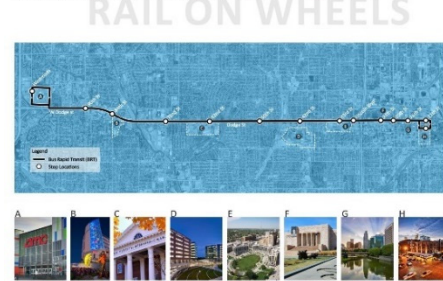


Figure 1 – Proposed Dodge Street BRT Line

- March 2016:** The second general meeting was held in Lincoln on March 9th, 2016 at the UNL Whittier Research Center. Austin Yates, NDOR's ITS Engineer, and Jessica Sherwood of NDOR presented on the Department's Statewide Operations Center (Shown on **Figure 2**). Their presentation included updates on the recently completed statewide operations center. This meeting followed the annual Transportation Meet & Greet. This event was held for the fifth year with great success. LOCATE worked with the UNL Transportation department and the UNL ITE student chapter to bring in over 50 students to talk with professionals from twelve companies and agencies about career opportunities. Proceeds from the event went towards the Dr. McCoy scholarship fund. (26 members in attendance, 20 students)



Figure 2 – Statewide Ops Center Presentation

- May 2016:** The annual LOCATE/ASCE Nebraska Chapter Transportation conference was held on May 6th, 2016, at the Walter Scott Conference Center on the University of Nebraska-Omaha campus. The all-day event featured speakers from around the area who discussed various topics and projects including adaptive signal control in Council Bluffs, Incident Management in the Omaha Area, the Omaha and Lincoln Smart City Challenge applications and many others. (Attendance: +100). Ryan Huff, a former LOCATE Board member and current member is shown presenting at the annual conference in **Figure 3**.



Figure 3 – Ryan Huff presents at the ASCE/LOCATE Conference on Continued Process Improvement at NDOR

- **June 2016:** With such great turnout and response from last year's event, the LOCATE Board again hosted the second annual mini-golf event at Boulder Creek in Omaha on June 16th, 2016. This member appreciation event turned out to be a great, fun time for all who attended. (Approximately 20 in attendance)
- **July 2016:** The July general meeting was held in Council Bluffs, IA on July 13th, 2016 at Barley's. Wes Mayberry from the Iowa DOT (Shown on **Figure 4**) presented on the Council Bluffs Interstate System – Segment 4. This multi-phase project will reconstruct all interstates and interchanges within Council Bluffs, as well as associated municipal, utility, and railroad modifications. The presentation focused on the I-480/I-29/West Broadway Interchange. (27 in attendance)
- **September 2016:** The September general meeting was held in Lincoln, NE on September 21st, 2016 at Old Chicago. Mike Piernicky from Olsson Associates and Brian Johnson from NDOR presented on the NW 48th Street Diverging Diamond Interchange (DDI) project (Shown on **Figure 5**). This project included the construction of Nebraska's first DDI. The presentation discussed project inception, design, construction challenges, and lessons learned. (31 LOCATE members and 2 students in attendance)
- **October 2016:** The October meeting was a joint meeting with the Nebraska Society of Professional Engineers (NSPE). The meeting was held in Omaha at the Scott Conference Center on October 11th, 2016, and featured Dennis Pate with the Omaha Henry Doorly Zoo. Mr. Pate is shown presenting to the group in **Figure 6**. He discussed the Zoo's Master Plan and its implementation. The presentation also provided updates on current construction projects occurring at the Zoo. (15 LOCATE members in attendance)



Figure 4 – Wes Mayberry presenting at the July Meeting



Figure 5 – Mike Piernicky & Brian Johnson Presenting on the NW 48th Street DDI



Figure 6 – Dennis Pate at the LOCATE/NSPE Mtg.

- **December 2016:** The final event for 2016 was the LOCATE annual meeting which was held on December 16th, 2016 in Ashland, NE. The meeting was held at Parker's Smokehouse and included a typical business meeting followed by a speaker. The Nebraska State Director for MOVITE, Bryan Guy, provided an update on MOVITE happenings and the LOCATE board provided an annual recap. New board members were announced and Mike Forsberg was honored as the departing chapter President (Shown on **Figure 7**). The presenter for the annual meeting was Korey Donahoo, with NDOR. His presentation focused on the Department's new methodology for prioritizing and selection capital improvement projects. The meeting also featured games and prizes for participants. (40 in attendance)



Figure 7 – Mike Forsberg Being Honored for His Service

The following table summarizes the activities and total attendance for 2016:

Table 1. 2016 LOCATE Event Summary

Date	Event	Location	Speaker	Topic	Attendance
2/17	February General Meeting	Upstream Brewing - Omaha, NE	Lauren Cenic, METRO Bryan Guy, City of Omaha Mike Forsberg, HDR	Omaha BRT	26
3/19	March General Meeting/Student Meet & Greet	Whittier Building - UNL - Lincoln, NE	Austin Yates, NDOR Jessica Sherwood, NDOR	NDOR's Statewide Operations Center	46*
5/6	LOCATE/ASCE Joint Conference	Scott Conference Center – Omaha, NE	Various	Various	100+
6/16	Mini-Golf Social Event	Boulder Creek – Omaha, NE	-	-	~20
7/13	July General Meeting	Barley's – Council Bluffs, IA	Wes Mayberry, Iowa DOT	Council Bluffs Interstate System – Segment 4	27
9/21	September General Meeting	Old Chicago – Lincoln, NE	Mike Piernicky, Olsson Associates Brian Johnson, NDOR	NW 48 th Street Diverging Diamond Interchange (DDI)	33**
10/11	Joint LOCATE/NSPE Meeting	Scott Conference Center – Omaha, NE	Dennis Pate, Henry Doorly Zoo	Omaha Henry Doorly Zoo Master Plan	15***
12/16	Annual Meeting	Parker's Smokehouse – Ashland, NE	Korey Donahoo, NDOR	NDOR - Prioritizing and Selection Capital Improvement Projects	40

* 20 of the attendees were students from the Meet & Greet

** 2 of the attendees were students

*** Does not include NSPE attendance

Drive Smart

This project was initiated in 2008 after the MOVITE president challenged local chapters to find ways to “make a difference” in their communities.



In response, LOCATE developed an outreach program to educate local area high school students regarding safe choices when driving. The goal of the program is to discuss safe driving choices with teens that are either beginning to drive or have just begun driving. By introducing these topics to drivers at a young age, we hope to help them form good driving habits and raise their awareness regarding the various consequences associated with poor choices behind the wheel.

At the end of 2015, this program became independent of the LOCATE organization. However, it is still primarily staffed and run by LOCATE members and receives sponsorship through LOCATE. Recent budget surpluses in LOCATE have allowed the organization to provide a small budget for presentation materials, handouts, and an annual appreciation event for the presenters.

The program is run and maintained by Shane King and Matt McLaughlin. Shane organizes presentations in volunteers within Lincoln and Matt takes care of Omaha metro presentations. Together, they have scheduled presentations that reached 2,518 students in 2016. Cumulatively since its inception, the Drive Smart Presentation has been shown to almost 16,000 students. **Table 2** below lists the goals discussed for Drive Smart for academic year 2016-2017.

Table 2. Drive Smart Goal Matrix

2016-2017 Goal Description	Goal Result (tracking)
Increase schools reached in Lincoln from 3 to 4	2 schools presented at to-date
Increase schools reached in Omaha from 5 to 8	5 schools presented at to-date
Increase Twitter followers from 20 to 250	20 followers to-date
Present to at least 3,000 students	1,187 students to-date
Increase volunteer presenters in Lincoln from 6 to 8	6 volunteers
Increase volunteer presenters in Omaha from 10 to 15	11 volunteers
Present at 1 annual conference	0 conferences

With a funding source, Drive Smart is now able to make strides to thank the volunteers who dedicate their time to present. Volunteer appreciation lunches were held in both Lincoln and Omaha this year. This is an event to not only thank the volunteers, but plan for the next year’s presentation and recruit new presenters.

A summary of the Drive Smart activities as well as a graphic showing student outreach to date is shown in the **Appendix**.

Board Activities

The Board of Director's met two times in 2016 to coordinate a variety of things from Chapter activities to website updates. Board meetings were carried out in person and via conference calls depending on availability and need. Meeting agendas for each of the meetings are available in the **Appendix**. A summary of the meetings is shown in **Table 3**.

Table 3. 2016 LOCATE Board Event Summary

Date	Event	Location
January 8, 2016	Kick-off Meeting	Round the Bend - Ashland, NE
October 21, 2016	Board Meeting to discuss Elections, Dues Increase, and Annual Meeting	Conference Call

Leadership Transitions

Elections for our 2017 officers were held in late November and early December of 2016. In addition to the Treasurer position, a new Director of Education was chosen. There were two candidates for Treasurer; Shane King and Garret Menard. There was one candidate for the Director of Education position, Dr. John Sangster. All candidates bios are included in the **Appendix**. This process was again administered through the election website, OpaVote. Private, electronic ballots were sent out to the membership and all voting was kept confidential. The total cost to use the OpaVote voting system was \$10. Voter turnout was up from previous years at 45%, with 74 returned ballots. The results of the 2016 Officer Elections are shown below and can be found in the **Appendix**:

President	Chris Rolling
Vice President	Adam Denney
Secretary	Ryan Haas
Treasurer	Shane King (<i>New Board Member</i>)
Affiliate Director	Austin Yates
Director of Education	Dr. John Sangster (<i>New Board Member</i>)
Past President	Mike Forsberg

Dues Increase

In addition to the leadership elections, an annual dues increase of \$5 was proposed on this year's ballot. The current dues of \$10 would increase to \$15. Our chapter by-laws required that a dues increase greater than \$2 shall be put to a vote by the membership. The need for an increase in dues was driven by the following items:

- Financial support for the Drive Smart program
- Financial support to the Dr. Pat McCoy Scholarship
- Financial support to the MOVITE Scholarship
- Keep meeting costs down (near the cost of the meal)
- LOCATE member appreciation event

The vote passed with a majority, 83% approval. The new annual LOCATE dues for 2017 are \$15. The dues increase voting results can be found in the **Appendix**.

Finances

The budget surplus has again allowed the organization to continue its contributions to the following expenditures:

- Expenses related to website
- Sponsorship of Drive Smart
- Contributions to the McCoy Scholarship Fund
- Free Lunches for Student Attending General Meetings
- Member Appreciation Event
- Miscellaneous Meeting Expenses

Annual dues and lunch costs charged to the members primarily covered the expenses related to general meetings and other operations of the Chapter, such as providing free meeting attendance (including meals) for students. The income from MOVITE was used to fund the other expenditures. The board again contributed to the existing Pat McCoy Scholarship fund. At the end of 2016, the Chapter's account balance was \$4,789.94. Although the year end account balance was strong the organization suffered a net loss of \$1,559.72 in 2016. The additional spending caused the Board Members to propose a dues increase to the membership of \$5 (from \$10 to \$15) to help offset the additional costs. The final 2016 Treasurer's Report, listing total expenses, revenues and reserves, is included in the **Appendix**.

With the 2016 financial information, anticipated future expenses and income were estimated to develop a Chapter budget for 2017. The 2017 Budget will be approved by the Board of Direction in early 2017 and is included in the **Appendix**.

Appendix:

2016 Annual

Chapter Report

Contents include:

- General Meeting Agendas
- Summary of Drive Smart
- Board Meeting Agendas
- Election Results
- 2016 Actual Income & Expenses
- 2017 Budget

General Meeting Agendas

LOCATE General Meeting

February 17, 2016

11:30 am – 1:00 pm

Upstream Brewing Company (17070 Wright Plaza) Omaha, NE

» **PRESIDENT**
Mike Forsberg
HDR Engineering, Inc.
8404 Indian Hills Drive
Omaha, NE 68114
402-926-7146
mike.forsberg@hdrinc.com

» **VICE PRESIDENT**
Chris Rolling
Olsson Associates
2111 South 67th Street, Suite 200
Omaha, NE 68106-2882
402-341-1116
crolling@olssonassociates.com

» **SECRETARY**
Adam Denney
Felsburg, Holt, & Ullevig
11422 Miracle Hills Drive, Suite 115
Omaha, NE 68154
402-445-4405
Adam.Denney@FHUENG.com

» **TREASURER**
Ryan Haas
City of Omaha
1819 Farnam St, Ste 603
Omaha, NE 68183
402-444-5102
ryan.haas@cityofomaha.org

» **IMMEDIATE PAST PRESIDENT**
Bryan Guy
City of Omaha
1819 Farnam St, Ste 603
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402-444-5312
bryan.guy@cityofomaha.org

» **AFFILIATE DIRECTOR**
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Nebraska Department of Roads
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Lincoln, NE 68512
402-479-4771
austin.yates@nebraska.gov

» **DIRECTOR OF EDUCATION**
Larry Rilett, Ph. D.
University of Nebraska-Lincoln
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Lincoln, NE 68583-0851
402-472-1992
lrilett2@unl.edu

» **DRIVESMART COORDINATOR**
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712-326-33742
matthew.mclaughlin@hdrinc.com

» **DRIVESMART COORDINATOR**
Shane King
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Lincoln, NE 68508
402-474-6311
sking@olssonassociates.com

» **WEBSITE ADMINISTRATOR**
Kara Minarik
Olsson Associates
2111 South 67th Street, Suite 200
Omaha, NE 68106-2882
402-970-2315
kminarik@olssonassociates.com

1. Lunch
2. President's Report, Mike Forsberg – *Mike presented on the website and issues concerns we are having. Instructed members to pay in advance and RVSP for meetings.*
 - a. Member dues through website (www.locatechapter.org) and coordination with Treasurer
 - b. Meeting RSVP and payment feedback
 - c. MOTIVE Scholarship – *LOCATE made \$200 donation to the Scholarship.*
 - d. MOVITE State Director's Report – *Mark Meisinger was absent from the meeting. Mike indicated that Mark would be able to pay for the Meet and Greet for any Public Agency would could not do so.*
3. Vice President's Report, Chris Rolling – *Chris discussed upcoming events and details of the March Meeting and UNL Meet and Greet.*
 - a. 2015 Annual Report update
 - b. 2016 Meet and Greet and general meeting – Wednesday, March 9th, Whittier Building, UNL
 - c. MOVITE Spring 2016 Meeting – April 20-22, Wichita, KS
 - d. 2016 NEASCE/LOCATE Transportation Conference – Friday, May 6th, Scott Conference Center, Omaha
 - e. 2016 MIDWESTERN District Meeting – June 26-28, Holiday Inn Chicago
4. Secretary's Report, Adam Denney - *Adam asked the members if there were any issues receiving emails from MailChimp. No issues were reported.*



Lincoln - Omaha - Council Bluffs
Association of Transportation Engineers

- » **PRESIDENT**
Mike Forsberg
HDR Engineering, Inc.
8404 Indian Hills Drive
Omaha, NE 68114
402-926-7146
mike.forsberg@hdrinc.com
- » **VICE PRESIDENT**
Chris Rolling
Olsson Associates
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- a. 2015 Treasurer Report audit – *2015 Books were audited and approved by Jim Kollbaum, AECOM and Courtney Sokol, HDR.*
5. Treasurer’s Report, Ryan Haas – *Ryan reported the account balance and that we had some large planned expenditures in the month of January including the Website Payment. Also, LOCATE made their annual \$200 Donation to the MOVITE Scholarship.*
- a. Member dues
- b. Financial report (balance)
6. Affiliate Director’s Report, Austin Yates
7. DriveSmart Coordinator’s Report, Jake Weiss – *Jake indicate they are looking for a few volunteers for upcoming presentations. Directed members to sign up using the website.*
8. Presentation: Dodge Street BRT
- a. Speakers: Lauren Cencic, Metro; Bryan Guy, City of Omaha; Mike Forsberg, HDR

LOCATE General Meeting

March 9, 2016

11:30 am – 1:00 pm

UNL Whittier Building (2200 Vine Street) Lincoln, NE

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1. Lunch
 2. President's Report, Mike Forsberg
 - a. Member dues through website (www.locatechapter.org) and coordination with Treasurer
 - b. Meeting RSVP and payment feedback
 3. Vice President's Report, Chris Rolling
 - a. 2015 Annual Report update
 - b. MOVITE Spring 2016 Meeting – April 20-22, Wichita, KS
 - c. 2016 NEASCE/LOCATE Transportation Conference – Friday, May 6th, Scott Conference Center, Omaha
 - d. June General Meeting, Council Bluffs
 - e. 2016 MIDWESTERN District Meeting – June 26-28, Holiday Inn Chicago
 4. Secretary's Report, Adam Denney
 5. Treasurer's Report, Ryan Haas
 - a. Member dues
 - b. Financial report (balance)
 6. Affiliate Director's Report, Austin Yates
 7. Director of Education Report, Dr. Larry Rilett
 8. DriveSmart Coordinator's Report
 9. MOVITE State Director's Report, Mark Meisinger
 10. Presentation: NDOR Operations Center
 - a. Speakers: Austin Yates and Jessica Sherwood

2016 NEASCE / LOCATE TRANSPORTATION CONFERENCE

CLICK HERE TO REGISTER

CONFERENCE COORDINATORS

Paul Knievel

ASCE Nebraska Section
Transportation Technical Chair
Paul.Knievel@hdrinc.com
402.399.4846

Chris Rolling

LOCATE Vice President
mrolling@olssonassociates.com
402.938.2450

PLANNING COMMITTEE

Randy Hoskins
City of Lincoln
Moe Jamshidi
Nebraska Department of Roads
Ticha Rohan
HDR (ASCE Representative)
Greg Youell
Metropolitan Area Planning Agency
Todd Pfitzer
City of Omaha
Randy Peters
University of Nebraska

MAY 6, 2016 | 8:00 AM - 5:00 PM

8:00 AM REGISTRATION & CONTINENTAL BREAKFAST
8:30 - 5:00 CONFERENCE

SCOTT CONFERENCE CENTER
6450 PINE STREET; OMAHA, NEBRASKA
PARKING IN LOT 9 ACROSS FROM SCOTT
CONFERENCE CENTER (COMPLEMENTARY)



DIRECTIONS:
DIRECTIONS FROM THE SOUTH
From I-80 and 72nd St, go north
on 72nd St approximately 1.5 miles
to Pine St. Turn right on Pine St for
0.6 miles. At the curve is the Scott
Conference Center.

DIRECTIONS FROM THE WEST
From I-680 and Pacific St, go east on
Pacific St to 67th St. Turn right on 67th
St. Go to Pine St, take a left. At the
curve is the Scott Conference Center.

AGENDA

WELCOME: 830AM	
<i>(Paul Knievel - ASCE Transportation Co-Chairs - HDR) (Ticha Rohan - ASCE Transportation Co-Chair - HDR) (Chris Rolling - LOCATE Vice President - Olsson)</i>	
SPEAKER	TOPIC
Curt Simon, METRO Brian Comer, HNTB	Omaha BRT & Urban Circulator
Greg Youell, MAPA Michael Felschow, MAPA	Heartland Connections - Regional Transit Vision
Devin Biesecker, City of Lincoln	Lincoln's SW 40th Street Bridge: Redesigning During Construction
Anne McColister, NCEA Dr. Moe Alahmad, UNL	Connecting Nebraska Communities Driving America's Fuel
BREAK: 1010 AM	
SPEAKER	TOPIC
Moe Jamshidi, NDOR	Adopt the Transportation Innovation Act and provide transfers from the Cash Reserve Fund
Gary Forman, NDOR	Omaha's Incident Management Program
John Wilson, Iowa DOT	Iowa DOT Contracted Incident Response & Demonstration Vehicle
LUNCH & VEHICLE DEMONSTRATION: 1135 am	
SPEAKER	TOPIC
Mark Franz, City of Council Bluffs Jeff Riesselman, HDR	Adaptive Control - South Expressway Implementation
Ryan Huff, NDOR	Process Improvement
Ken Smith, City of Omaha Todd Pfitzer, City of Omaha	Omaha Parking Update
Erika Nunes, City of Lincoln	City of Lincoln PMS Update
BREAK: 235 PM	
SPEAKER	TOPIC
Stephanie Rittershaus, Benesch	Successful Public Involvement on Challenging Public Projects
Phil Rossbach, HDR Brian Goss, HDR Mike Kleffner, City of Omaha	26th and Q Street Bridge Replacement
Murthy Koti, City of Omaha Lonnie Burkland, City of Lincoln	Smart City Challenge
CLOSING: 430 PM	
<i>(Paul Knievel - ASCE Transportation Co-Chair - HDR) (Ticha Rohan - ASCE Transportation Co-Chair - HDR) (Chris Rolling - LOCATE Vice President - Olsson)</i>	

LOCATE General Meeting

July 13, 2016

11:30 am – 1:00 pm

Barley's (114 W Broadway), Council Bluffs, IA

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1. Lunch

2. President's Report, Mike Forsberg

- a. ASCE/LOCATE Conference in May – 151 Attendees; 12 Sponsors
- b. Member Appreciation Putt-Putt Event in June – 20 Attendees
- c. Meeting RSVP and payment feedback
- d. Website Events Page Updates
- e. Affiliate Director (Austin Yates) – No planned webinars
- f. DriveSmart Coordinator (Matt McLaughlin) – Running total of students presented to is nearing 15,000 since inception; Presenters Lunch Coordination Meeting in Omaha scheduled for August 19th

3. Vice President's Report, Chris Rolling

- a. September General Meeting, Lincoln – September 14th
- b. MOVITE Fall 2016 Meeting – October 5-7, Oklahoma City, OK
- c. October Joint LOCATE/NSPE Meeting, Omaha – October
- d. LOCATE Annual Meeting – December

4. Secretary's Report, Adam Denney

- a. Emails

5. Treasurer's Report, Ryan Haas

- a. Member dues near 90 paid
- b. Financial report (balance)

6. MOVITE State Director's Report, Mark Meisinger

7. Presentation: Council Bluffs Interstate System – Segment 4

- a. Speaker: Wes Mayberry, Iowa DOT

LOCATE General Meeting
September 21, 2016
11:30 am – 1:00 pm
Old Chicago (Haymarket), Lincoln, NE

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1. Lunch
2. President's Report, Mike Forsberg
 - a. Upcoming Elections – Treasurer and Director of Education
 - i. Nominations in October (feel free to nominate early)
 - b. Notes from DriveSmart Coordinators Lunch
 - i. Presented to 2,748 students in area schools in 2015-2016
 - ii. Updated goal from 2,500 students/year to 3,000 students/year
 - iii. Looking to present/showcase DriveSmart program at regional meetings (ASCE/LOCATE Conference, MOVITE, ITS Heartland)
 - iv. Looking to expand into Millard and Council Bluffs school districts
 - v. Want to add new presenters in both Lincoln and Omaha –
Presentations are given in pairs so there's not as much pressure when giving the presentation
3. Vice President's Report, Chris Rolling
 - a. MOVITE Fall 2016 Meeting – October 5-7, Oklahoma City, OK
 - b. Joint LOCATE/NSPE Meeting, Scott Conference Center in Omaha –
October 11th; Topic: Henry Doorly Zoo Ongoing Expansion
 - c. LOCATE Annual Meeting – December 9th (Tentative)
4. Treasurer's Report, Ryan Haas
 - a. Nearly 100 paid members
 - b. Financial report (balance)
5. MOVITE State Director's Report, Mark Meisinger
6. Presentation: NW 48th Street DDI
 - a. Speakers: Brian Johnson, NDOR and Mike Piernicky, Olsson Associates



Lincoln - Omaha - Council Bluffs
Association of Transportation Engineers

LOCATE/NSPE Joint Meeting
October 11, 2016
11:30 am – 1:00 pm
Scott Conference Center, Lincoln, NE

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1. Lunch
2. President's Report, Mike Forsberg
 - a. Board meeting to be held on October 19th – Email Mike (mike.forsberg@hdrinc.com) with any items you would like the board to discuss and address.
 - b. Upcoming Elections – Treasurer and Director of Education
 - i. Nominations due 1-2 weeks into November (exact date to be sent out following the board meeting)
 - c. DriveSmart
 - i. Looking to add new presenters in both Lincoln and Omaha – Contact Matt McLaughlin in Omaha (matthew.mclaughlin@hdrinc.com) or Shane King in Lincoln (sking@olssonassociates.com)
3. Vice President's Report, Chris Rolling
 - a. LOCATE Annual Meeting – December 9th (Tentative)
4. Treasurer's Report, Ryan Haas
 - a. Financial report (balance)
5. MOVITE State Director's Report, Mark Meisinger
6. Presentation: Henry Doorly Zoo



Lincoln - Omaha - Council Bluffs
Association of Transportation Engineers

LOCATE Annual Meeting

December 16, 2016

11:30 am – 1:00 pm

Parker's Smokehouse, Ashland, NE

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1. Lunch
2. President's Report, Mike Forsberg
 - a. Year recap
 - b. Website updates
3. Vice President's Report, Chris Rolling
 - a. February – General Meeting, Omaha
 - b. March – Meet/Greet Event and General Meeting, Lincoln
4. Treasurer's Report, Ryan Haas
 - a. Financial report – Balance
5. Drive Smart Update – Matt McLaughlin
6. MOVITE State Director's Report – Mark Meisinger / Bryan Guy
7. Election Results
 - a. Treasurer
 - b. Director of Education
 - c. LOCATE Dues Increase
8. 2017 Outlook
9. Speaker – Korey Donahoo, NDOR – Prioritizing and Selecting Capital Improvement Projects
10. Game and Prizes

Summary of Drive Smart



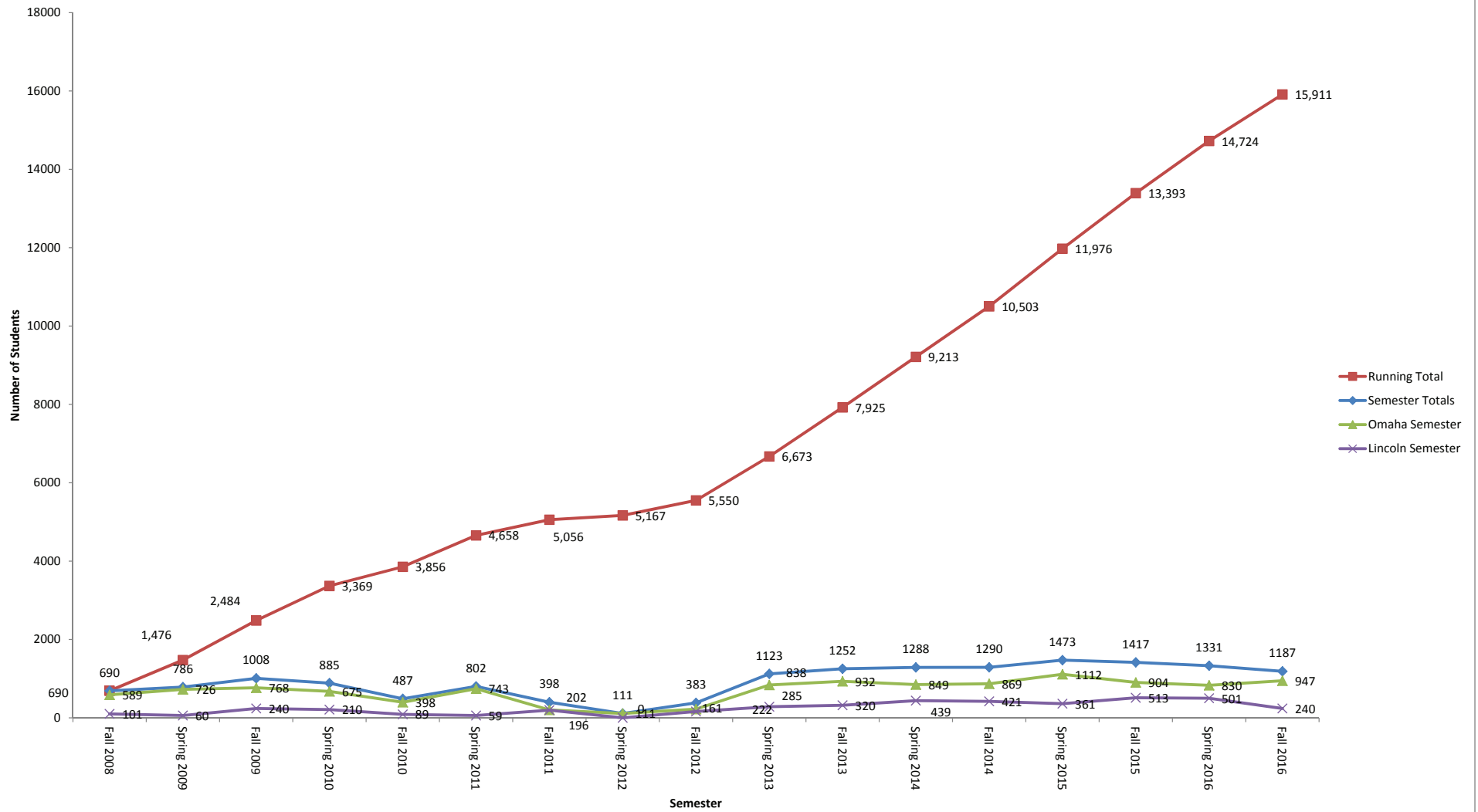
Drive Smart December 2016 Update:

- Attached semester and historical running numbers to-date
- Below Table 1.0 listing of our goals we discussed summer 2016 for academic year '16-17'
- General Comments (the good):
 - Lincoln had a good year AND sent holiday cards to teaching staff. Great way to stay connected as teachers begin planning the Spring semester.
 - Omaha added a volunteer presenter! The goal is to add 5, so we have 4 more to go.
 - Lincoln received some great feedback from some of the additional videos available [on our drop box](#).
 - The presentation slide deck was updated, the content is largely the same but the theme was given a fresh look. Check out the drop box!!
- General Comments (the bad):
 - We have some work to do to grow our Twitter followers. The slide deck was updated so that the Twitter handle is provided up front early in the presentation. Hopefully it helps. Please remember to ask the students to follow us!
 - Scheduling conflicts and outreach efforts have hampered our “schools reached” growth. Goals No. 1 and 2. Need to improve next Spring.
 - Total students reached this semester was below target BUT we still had a good semester. Uphill climb in the Spring. Keep in mind we increased our goal from 2,500 students to 3,000 students per academic year.

Table 1.0 – Drive Smart Goal Matrix

Goal No.	Goal Description	Goal Result (tracking)	Comment
1	Increase schools reached in Lincoln from 3 to 4	2 schools presented at to-date	Lincoln East targeted for next year. Northstar and Pius potentials.
2	Increase schools reached in Omaha from 5 to 8	5 schools presented at to-date	Marian, Mercy, Central and Gretna targeted for next year.
3	Increase Twitter followers from 20 to 250	20 followers to-date	Updated slide deck pushes Twitter to the front.
4	Present to at least 3,000 students	1,187 students to-date	
5	Increase volunteer presenters in Lincoln from 6 to 8	6 volunteers	
6	Increase volunteer presenters in Omaha from 10 to 15	11 volunteers	
7	Present at 1 annual conference	0 conferences	Several conferences in the Spring as potentials.

LOCATE Drive Smart (December 2016 Update)



Board Meeting Agendas

Board Meeting Agenda

January 8, 2016

11:30 am – 1:00 pm

Old Chicago (78th Street/Cass Street) Omaha, NE

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1. New Officers, Officer Duties

- a. Treasurer (Ryan) – Member dues; expenses
- b. Secretary (Adam) – Meeting minutes; emails; meeting invites
- c. Vice President (Chris) – Organize meetings
- d. President (Mike) – Lead board and meetings
- e. Affiliate Director (Austin) – Input to board; training opportunities; special member events
- f. Director of Education (Larry) – Input to board; student involvement

2. End of Year Items

- a. Election Results – 54 ballots received
- b. Election Software Feedback
- c. 2015 Treasurer Books – Audit at February meeting
- d. 2015 Annual Report – Due end of January to Jason Haynes, MOVITE President

3. Beginning of Year Items

- a. Transfer of bank account signatory – Ryan, Adam and Mike
- b. New website updates
 - i. Member login
 - ii. Officers
 - iii. Upcoming/past events
 - iv. MailChimp
- c. 2016 dues; Agency renewal form



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4. MOVITE Scholarship - \$200, Form returned to Andy Swisher
5. DriveSmart
 - a. Materials onto website/dropbox
 - b. Recording of presentations
6. Meeting Planning

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2016

January

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August

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November

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December

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24	25	26	27	28	29	30
31						

- Federal Holiday
- Potential Meeting
- Dates to Avoid



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Tentative Meeting Schedule:

- February 10 – Omaha
- March 9 – Lincoln (Joint Meet and Greet)
- April – ASCE/LOCATE Transportation Conference
- June 8 – Council Bluffs
- July – LOCATE Member Event
- August 10 – Lincoln
- October 25 – Joint NSPE/LOCATE Meeting (NSPE to run meeting in 2016)
- December 9 – Annual Meeting

Dates to Avoid:

- March 16 – ACEC Event in Lincoln
- April 20-22 – MOVITE Spring Meeting, Wichita, KS
- June 26-28 – 2016 ITE MIDWESTERN District Meeting, Chicago, IL
- September – MOVITE Fall Meeting

Meeting Topics/Speakers:

- NDOR Statewide Operations Center and 511 System Upgrades – Jessica Sherwood (NDOR)
- Council Bluffs Adaptive Signals – Jeff Riesselman (HDR) and Mark Franz (City of Council Bluffs)
- 14th Street/Old Cheney Intersection Redesign – Kyle Anderson/Mark Meisinger (FHU)
- Metro Travel Improvement Study – Terry Gibson (NDOR), Michael Felschow (MAPA) and Ralph Batenhorst (HDR) – Not until fall
- Omaha BRT – Lauren Cencic (Metro), Bryan Guy (City of Omaha) and Mike Forsberg (HDR)
- MAP 21 Performance Measures – Ryan Huff (NDOR)
- NW 48th Street DDI – City of Lincoln or NDOR and Olsson

Board Meeting Agenda

October 21, 2016

12:00 pm – 1:00 pm

Conference Call (866) 583-7984; Code: 1030392

Attendees: Mike Forsberg, Ryan Haas, Chris Rolling, Bryan Guy and Austin Yates

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1. LOCATE Board Elections – Continue to use OpaVote based its cost and simplicity. Need to download the election results within 5 days; otherwise, they are deleted. Email members for Board position nominations during the week of 10/25/16. Due date for nominations 11/11/16. Ask nominees for bios after 11/11/16. Run election from 11/21/16 to 12/7/16
 - a. Director of Education – Dr. John Sangster at UNL said he would run
 - b. Treasurer – John Diediker at Olsson said he would run
2. LOCATE Annual Meeting
 - a. Location – Parkers? – Chris Rolling will contact Parkers. Meeting time will be 11:30-1:00.
 - b. Date – December 9th? – This date doesn't have any conflicts with other meetings. Tentative, pending availability at Parkers.
 - c. Speaker – The Board discussed topics of MAP-21 performance measures, the Build Nebraska Act (Moe Jamshidi or Khalil Jabur at NDOR) and process improvement (Ryan Huff at NDOR). The Board decided that having Moe or Khalil talk about the Build Nebraska Act would be the best choice given recent presentations on the other topics.

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- d. Game – Chris will think about a game to play and Ryan will purchase raffle prizes (gift cards).

3. Improving Dues Payment for 2017

- a. Goal – Get dues paid within first quarter of the year
- b. Is there a need to invoice companies with more than 1 LOCATE member? Some large groups like the City of Omaha, City of Lincoln and NDOR need an invoice sent to them. Send emails to key LOCATE members for larger groups (contact the main contact at these groups to find out if people at their company are going to pay individually or as a group).

4. Website Updates

- a. Membership registration/renewal – Tied to discussion above – Need to extend membership expiration to March 31st to allow time for members to pay in the first quarter of the year without being kicked out of the members only area of the website. Need to clean up the member registration pages to be more user friendly.
- b. Members only page – Member list showing all members versus paid members; Missing information for members
- c. Event pages – Linking RSVP and Calendar invite
- d. Need to reach out to website developer (Angela) to get assistance.

5. PDH Certificates – Adam to create PDH certificates and email them out to attendees of all meetings. Adam will work with Chris on the files that are set up to generate the certificates.



Lincoln - Omaha - Council Bluffs
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Tentative Meeting Schedule:

- June 8 – Council Bluffs
- July – LOCATE Member Event
- August 10 / September 14 – Lincoln
- October 25 – Joint NSPE/LOCATE Meeting (NSPE to run meeting in 2016)
- December 9 – Annual Meeting

Dates to Avoid:

- June 26-28 – 2016 ITE MIDWESTERN District Meeting, Chicago, IL
- October 5-7 – MOVITE Fall Meeting, Oklahoma City, OK

Meeting Topics/Speakers:

- 14th Street/Old Cheney Intersection Redesign – Kyle Anderson/Mark Meisinger (FHU)
- Metro Travel Improvement Study – Terry Gibson (NDOR), Michael Felschow (MAPA) and Ralph Batenhorst (HDR) – Not until fall
- MAP 21 Performance Measures – Ryan Huff (NDOR)
- NW 48th Street DDI – City of Lincoln or NDOR and Olsson

Election Results

John Sangster, PE, PTOE, Ph.D.

Position Sought: Director of Education, LOCATE Chapter of ITE

Education

Ph.D. in Civil Engineering, 2015, Virginia Polytechnic and State University
MS in Civil Engineering, 2011, Virginia Polytechnic and State University
BS in Civil Engineering, 2004, Illinois Institute of Technology

Professional Affiliations

Institute of Transportation Engineers (ITE), 2006-present
Advisor, UNL Student Chapter, 2016-present
President, Virginia Tech Student Chapter, 2012-2013, 2014-2015
Transportation Research Board (TRB), 2011-present
Member, Conduct of Research Committee (ABG10), 2011-present
American Society for Engineering Education (ASEE), 2011-present

Academic Positions Held

University of Nebraska at Lincoln, Lincoln, NE
Assistant Professor, Department of Civil Engineering, 2015-present
Virginia Polytechnic and State University, Blacksburg, VA
Graduate Research Assistant, Department of Civil Engineering, 2010-2015

Consulting Positions Held

Stantec Consulting Inc., Auburn, NH
Transportation Engineer, 2005-2010
Alvord, Burdick & Howson LLC, Chicago, IL
Junior Engineer, 2003-2010

Licensing

Professional Engineer (Civil), New Hampshire, 2008
Professional Traffic Operations Engineer, 2014

Statement

After seven years in consulting, I made the decision in 2010 to return to graduate school to pursue a career in academia. I succeeded in that effort, and I'm now settling into my second year here as an assistant professor in the department of civil engineering at UNL. As I get accustomed to my academic responsibilities, I'm now looking to reengage with the rest of my professional life.

This fall I took over as the advisor for the ITE student chapter here at UNL, and I am eager for opportunities to engage the student body with local practitioners. I would be honored to be elected as the Director of Education for LOCATE, and look forward to a long and fruitful partnership with the organization.





2017 LOCATE Elections Results

This page shows final results for this election. You can also recount the ballots for free using all of the counting methods supported by OpaVote or download the ballots to recount them on your own.

These results will be available until 13 Dec 2016 at 10:54 CST.

Use the tabs below to see results for each of the contests in this election.

[LOCATE Treasurer](#)[LOCATE Director of ...](#)[LOCATE Member D...](#)

LOCATE Director of Education

Summary

John Sangster, Ph D. is the winner after counting 74 ballots using Plurality/FPTP/SNTV. There were 1 candidates competing for 1 seat.

Ballots: [🔄 Recount Ballots](#) [👁 View Ballots](#) [📄 Download Ballots](#)

Other Report Formats: [Text Report](#) [CSV Report](#) [JSON Report](#)

Detailed Results

Counting votes using Plurality/FPTP/SNTV. There are 1 candidates competing for 1 seat. The number of voters is 74 and there were 73 valid votes and 1 empty votes.

The bar charts below show the vote counts for each candidate. Place the mouse over a bar to see the number of votes.

Plurality/FPTP/SNTV



Winners

Winner is John Sangster, Ph D..

OpaVote Election Results (<http://www.OpaVote.com/>)

LOCATE Director of Education

There are 1 candidates competing for 1 seats. The number of voters is 74 and there were 73 valid votes and 1 empty votes.

Counting votes using Plurality/FPTP/SNTV.

Candidate	Count
John Sangster, Ph D.	73
Exhausted	0

Winner is John Sangster, Ph D..

Shane A. King, PE, PTOE

Senior Traffic Engineer

Phone: 402-458-5011

Email: sking@olssonassociates.com

Education

Bachelor of Science, Civil Engineering;
University of Nebraska-Lincoln, 2002

Professional Registrations

Professional Engineer: NE #E-12448, IA #22336,
CO #48600

Professional Traffic Operations Engineer: # 2840



Affiliations

Institute of Transportation Engineers (ITE)

Missouri Valley Section Institute of Transportation Engineers (MOVITE)

Lincoln-Omaha-Council Bluffs Association of Transportation Engineers (LOCATE)

Engineers Club of Lincoln

Professional Experience

Olsson Associates, Engineer, 2003 – Present

Statement

I appreciate the opportunity to be considered for LOCATE Treasurer. I have been a LOCATE member since its inception in 2005 and have witnessed great leadership throughout the last decade. If elected, I will dedicate the necessary time and effort to continue those strong leadership patterns that we have come accustomed to. As an officer, I will use my influence to garner greater involvement by members and also an increase in membership outside of the “Traffic Engineering” umbrella.

LOCATE has taken on many educational efforts via conferences, webinars, and Drive Smart to name a few. As the Lincoln Drive Smart Coordinator, I’ve communicated firsthand with many high school teachers who value this effort on our part. It has created an outstanding opportunity for professionals to interact with students and for our members to pause and remember that the work we do day-in, day-out has a direct impact on people’s lives.

I would appreciate your vote!

Garret Menard, EI

Phone: (402) 578-9254

E-mail: garret.menard@hdrinc.com

Education

Bachelor of Science, Civil Engineering,

University of Nebraska at Lincoln (2013)

Professional Membership

Institute of Transportation Engineers (ITE)

Missouri Valley Section of the Institute of Transportation Engineers (MOVITE)

Lincoln Omaha Council Bluffs Area – Transportation Engineers (LOCATE)

Professional Experience

2014 – Present: Traffic Engineer, HDR Engineering, Omaha, NE

2013 – 2014: Roadway Designer, Nebraska Department of Roads, Lincoln, NE

2011 – 2013: Traffic Intern, Nebraska Department of Roads, Lincoln, NE

Statement

I appreciate your consideration to serve on the LOCATE board. Over the past couple years I have been active in the LOCATE Chapter and have enjoyed getting to know my peers both professionally and personally. During these past years, I have been active in the Drive Smart program, presenting to students at local schools about safe driving habits. It's been great to be part of a program that teachers and parents find value in and that allows us to engage students to help them understand the importance of safe driving. Participating in the **Drive Smart** program has become a passion of mine, and I will continue to encourage the growth of this program in the Lincoln, Omaha, and Council Bluffs areas. As a student and intern in Lincoln, I was fortunate to attend LOCATE meetings to learn about our profession and meet my future peers. As a LOCATE Board member, I would work to encourage more **student involvement** from UNO and UNL. Finally, if elected, I would build on the connections that I've made through LOCATE to continue bringing in **innovative and entertaining presentations** for LOCATE meetings (along with tasty food). Thanks again for your consideration. Happy Holidays and Go Big Red!



2017 LOCATE Elections Results

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Use the tabs below to see results for each of the contests in this election.

[LOCATE Treasurer](#)[LOCATE Director of ...](#)[LOCATE Member D...](#)

LOCATE Treasurer

Summary

Shane King is the winner after counting 74 ballots using Plurality/FPTP/SNTV. There were 2 candidates competing for 1 seat.

Ballots: [Recount Ballots](#) [View Ballots](#) [Download Ballots](#)

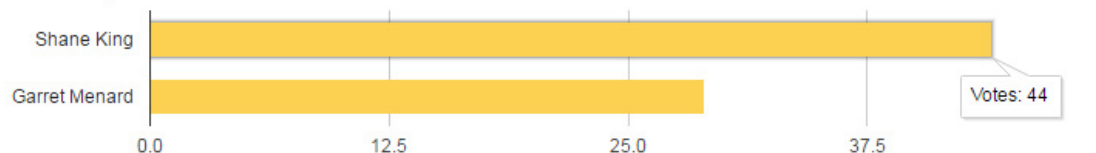
Other Report Formats: [Text Report](#) [CSV Report](#) [JSON Report](#)

Detailed Results

Counting votes using Plurality/FPTP/SNTV. There are 2 candidates competing for 1 seat. The number of voters is 74 and there were 73 valid votes and 1 empty votes.

The bar charts below show the vote counts for each candidate. Place the mouse over a bar to see the number of votes.

Plurality/FPTP/SNTV



Winners

Winner is Shane King.

OpaVote Election Results (<http://www.OpaVote.com/>)

LOCATE Treasurer

There are 2 candidates competing for 1 seats. The number of voters is 74 and there were 73 valid votes and 1 empty votes.

Counting votes using Plurality/FPTP/SNTV.

Candidate	Count
Shane King	44
Garret Menard	29
Exhausted	0

Winner is Shane King.



2017 LOCATE Elections Results

This page shows final results for this election. You can also recount the ballots for free using all of the counting methods supported by OpaVote or download the ballots to recount them on your own.

These results will be available until 13 Dec 2016 at 10:54 CST.

Use the tabs below to see results for each of the contests in this election.

[LOCATE Treasurer](#)[LOCATE Director of ...](#)[LOCATE Member D...](#)

LOCATE Member Dues Increase

Summary

Yes is the winner after counting 74 ballots using Plurality/FPTP/SNTV. There were 2 candidates competing for 1 seat.

Ballots: [Recount Ballots](#) [View Ballots](#) [Download Ballots](#)

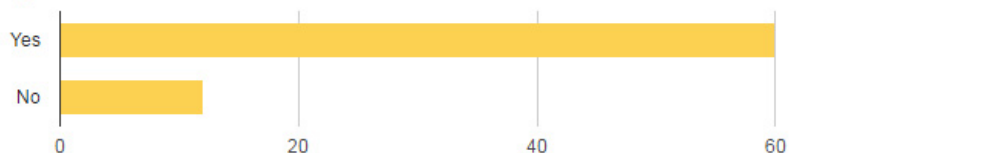
Other Report Formats: [Text Report](#) [CSV Report](#) [JSON Report](#)

Detailed Results

Counting votes using Plurality/FPTP/SNTV. There are 2 candidates competing for 1 seat. The number of voters is 74 and there were 72 valid votes and 2 empty votes.

The bar charts below show the vote counts for each candidate. Place the mouse over a bar to see the number of votes.

Plurality/FPTP/SNTV



Winners

Winner is Yes.

OpaVote Election Results (<http://www.OpaVote.com/>)

LOCATE Member Dues Increase

There are 2 candidates competing for 1 seats. The number of voters is 74 and there were 72 valid votes and 2 empty votes.

Counting votes using Plurality/FPTP/SNTV.

Candidate		Count
-----------	--	-------

=====		
-------	--	--

Yes		60
-----	--	----

No		12
----	--	----

Exhausted		0
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Winner is Yes.

2016 Actual Income & Expenses

2016 LOCATE TREASURER'S REPORT

Date: **February 14, 2017**

**2016
To Date**

INCOME:

1. Dues (102 paid)	\$1,020.00
2. Meetings	\$2,680.68
3. Checking Account Interest	\$0.00
4. Corporate Sponsorship	\$1,000.00
5. Miscellaneous	\$255.00
TOTAL INCOME	\$4,955.68

EXPENSES:

1. Postage	\$0.00
2. Supplies	\$310.64
3. Meetings	\$4,256.70
4. Student Meetings	\$0.00
5. Miscellaneous	\$1,948.06
TOTAL EXPENSES	\$6,515.40

SUMMARY OF ACCOUNT

Beginning of Year Checking Balance	\$6,349.66
Total Income	\$4,955.68
Total Expenses	\$6,515.40
Net Over Period	(\$1,559.72)
Checking Balance	\$4,789.94

Treasurer:



Ryan Haas

>>LOCATE
Lincoln - Omaha - Council Bluffs
Association of Transportation Engineers

2017 Budget

2017 LOCATE BUDGET

Date: February 15, 2017

		2016 To Date	2017 Budget
INCOME:			
1.	Dues	\$ 1,020.00	\$ 1,500.00
2.	Meetings	\$ 1,967.00	\$ 3,500.00
3.	Checking Account Interest	\$ -	\$ -
4.	Corporate Sponsorship	\$ 1,000.00	\$ 1,000.00
5.	Miscellaneous	\$ 255.00	\$ -
TOTAL INCOME		\$4,242.00	\$6,000.00

EXPENSES:			
1.	Postage	\$ -	\$ 10.00
2.	Supplies	\$ 269.60	\$ 350.00
3.	Meetings	\$ 4,256.70	\$ 4,000.00
4.	Student Meetings	\$ -	\$ 500.00
5.	Miscellaneous	\$ 1,887.78	\$ 1,000.00
TOTAL EXPENSES		\$6,414.08	\$5,860.00

Shane A. King

Treasurer:

Shane King

>>LOCATE
Lincoln - Omaha - Council Bluffs
Association of Transportation Engineers



Lincoln - Omaha - Council Bluffs
Association of Transportation Engineers



Lincoln - Omaha - Council Bluffs
Association of Transportation Engineers

2016 LOCATE

www.locatechapter.org



APPENDIX H

CMITE 2016 ANNUAL REPORT



2016 Annual Report

2016 was a good year for CMITE. In our tenth year as an ITE local chapter, CMITE has a routine in place that has worked well for the size, geography, and demographic characteristics of the group. This routine includes six chapter luncheons each year, three of which are in Jefferson City, MO, and three of which are in Columbia, MO.

Throughout the course of the year, we try to maximize partnerships and expand relationships with related organizations while maintaining our distinct personality as an organization. Our mix of student and professional members provides for great networking and discussion and fosters our mission of promoting transportation engineering.

Our first luncheon of 2016 was held on January 27th at the Parrish conference room at MoDOT's central office. Our speaker was Jesse Manning, Director of Commercial Operations for Rhythm, who gave a presentation on Intersections of the Future. There were 24 attendees at the meeting, including eight students.

The second CMITE meeting was held at the City of Columbia on March 24th. Our speaker was Dennis Randolph, P.E., Director of Public Works of the City of Grandview. Mr. Randolph gave a presentation on "Infrastructure Development in an Environmental Justice Community." He was scheduled to give the same presentation at an ASCE conference later in the year. There were 21 attendees at the meeting, including seven students.

In April, CMITE partners with the University of Missouri Seminar Series for a teleconference on the MU campus. The presenter was Dr. Ryan Fries, P.E. from the University of Illinois-Edwardsville who presented on "Real-Time Traveler Information Accuracy and Availability in Illinois." There were 28 attendees including 16 students.

The fourth meeting was held on June 28 in Jefferson City at a pizza restaurant. It was a joint meeting of MSPE and CMITE where the MSPE Executive Director and lobbyist Bruce Wylie gave an "Engineering Legislative Update." The total attendance including MSPE members was 34. No students attended this meeting.

The August meeting was held on the 31st at the FHWA office in Jefferson City. Kevin Ward, the FHWA Division Administrator presented on the "FAST Act" in Jefferson City. There were 23 attendees including seven students.

The annual Traffic and Safety Conference was combined with the Blueprint conference for the first time. The conference was held October 18-20 at the Holiday Inn Executive Center in Columbia, MO. The Traffic and Safety Conference is hosted by MU and MoDOT. CMITE sponsored a poster session, our 7th annual, this year awarding prizes of \$100 for first place and \$50 for second. A total of 10 posters were submitted. The first

place winner was Yohan Chang and the second place winner was Roozbeh Rahmani. On the second night of the conference, CMITE sponsored a social hour which was attended by 20+ people.

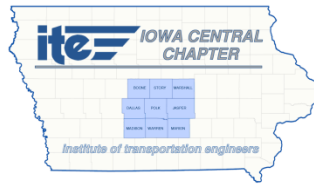
The last meeting of the year was held on November 4th. University of Missouri students presented their posters from the Traffic Conference at the Columbia City Hall. The presenters were Michael Schoelz, Roozbeh Rahmani, Jacob Berry, and Christopher Fitzpatrick. There were 22 people in attendance, including eight students.

CMITE leadership rotated at the end of 2016. Phil Teeple moved from the Vice President to the President role. Frank Yates moved from the Secretary/Treasurer to the Vice President. Ray Shank was elected the new Secretary/Treasurer. Garrett Depue then became the Past President.

The total paid membership for the 2016 calendar year was 22. CMITE has a bright future ahead and a committed membership that will keep us going.

APPENDIX I

ICITE 2016 ANNUAL REPORT



**Institute of Transportation Engineers
Iowa Central Chapter**

2016 Annual Report

March 27, 2017

Summary

The Iowa Central Chapter of ITE had a successful 2016 and continues to grow since inception in 2013. The chapter is a part of the Missouri Valley Section of ITE (MOVITE) as well as the Midwestern District of ITE. The group has been meeting on a regular basis and offers a variety of continuing education and networking opportunities for the membership.

The Iowa Central Chapter exists to promote traffic and transportation engineering in central Iowa, provide networking and knowledge-sharing between members, and to engage student members into local and regional activities.

Board

The board of directors for ICITE in 2016 included the following:

President	Eric Petersen	eric.petersen@wdm.iowa.gov
Vice-President	Todd Knox	tknox@snyder-associates.com
Treasurer	Jennifer McCoy	jlmccoy@dmgov.org
Secretary	Tyler Wiles	twiles@hrgreen.com
Administrator	Doug Ripley	dripley@trafficcontrolcorp.com
Past-President	Brian Willham	bjwillham@dmgov.org

Elections were held in late 2016, and Ryan Davis was elected as the new Secretary for 2017. Todd, Jennifer, and Tyler will move up one position, and Eric will take the role of Past-President for 2017.

Membership

The chapter membership for 2016 included approximately 20 active members. There are additional people that have attended group activities in the past that will hopefully become members soon. The membership is comprised of consultants and public employees with the Iowa DOT and several local municipalities.

Activities

In 2016, ICITE hosted or co-hosted the following events:

February – ICITE hosted lunch and viewed an ITE Webinar on “Communicating Technical Topics to Non-Technical Audiences” in West Des Moines. Eight members attended to learn and share experiences.

April – ICITE held a joint meeting with the Iowa State University Transportation Student Association. There were 21 students and 6 ICITE members present, and 3 students gave presentations on their current transportation research projects. After the meeting, the two organizations had a networking social event at Old Chicago in Ames.



June - ICITE hosted lunch and viewed a webinar titled *"Shared Mobility: Current Practices and Guiding Principles."* There were 12 ICITE members present.

August – ICITE organized a tour of the Iowa Department of Transportation's Traffic Management Center in Ankeny, IA. There were 14 ICITE members present. After the tour, ICITE sponsored a social event at Old Chicago in Ankeny.



September – ICITE assisted with the ITE Midwest Student Leadership Summit, held at Iowa State University and hosted by the ISU Transportation Student Association. This was the first of its kind, and about 10 ICITE members helped students with presentations, mock interviews, and resume reviews. There were around 80 students from 13 universities present at the event.

November – Members of ICITE served as judges for the ISU Civil, Construction, and Environmental Department's 6th Annual Graduate Student Poster Competition. Graduate students were able to display their research with posters, of which 16 were from the transportation engineering division. Posters were judged based on content and design, and the presenters were judged based on articulation and knowledge.

November-December – ICITE hosted the first 3 webinars in an 8-part webinar series titled "Implementing the New Highway Capacity Manual, 6th Edition." These webinars will continue through March 2017. About 10-15 people have attended each webinar.

December - ICITE hosted a holiday social event and "Toys for Tots" toy drive at 1908 Draught House in Johnston. Toys were dropped off at a local "Toys for Tots" drop-off location.



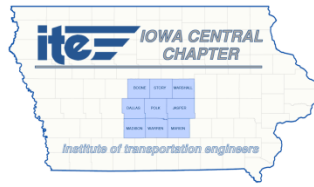
Finances

The goal of the Board is to support annual expenses through meeting income and chapter dues and to keep any costs for student chapter members to a minimum.

The 2016 Treasurer's Report, listing total expenses, revenues, and reserves, is included in the Appendix. Also included is the 2017 Chapter Budget.

Local Arrangements Committee

ICITE formed a Local Arrangements Committee (LAC) in Spring 2016 and began planning for the Spring 2017 MOVITE meeting to be held April 19-21 in Des Moines. Several LAC meetings were held during 2016 to plan for that upcoming event. A Twitter account for the event has been created for the event (@Movite2017SPR). We are excited to host this event and are looking forward to welcoming MOVITE members to Des Moines.



APPENDIX

2016 ICITE Treasurer's Report

Date: December 31, 2016

2016 Actual

INCOME:

1.	Dues & Meetings	\$806.00
2.	Checking Account Interest	\$0.00
3.	Chapter Sponsorship	\$0.00
4.	Reimbursement from State Director	\$0.00
5.	Miscellaneous (State Dir Funds & Other)	

TOTAL INCOME: \$806.00

EXPENSES:

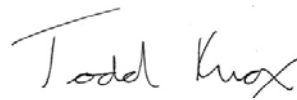
1.	Meetings	\$1,028.96
2.	Supplies	\$0.00
3.	Miscellaneous (Banking Fees)	\$222.60

TOTAL EXPENSES: \$1,251.56

SUMMARY OF ACCOUNT

Beginning of Year Balance:	\$3,918.27
Total Income:	\$806.00
Total Expenses:	\$1,251.56
Net Over Period:	-\$445.56
Petty Cash Balance:	\$100.00
Checking Balance:	\$3,372.71

Vice President:



Todd Knox



ICITE Treasurer's Record
2016

Purpose	Date	Check #	Expense	Income	Total Account	Petty Cash	Bank	Receipt?	Notes
Beginning Balance	1/1/2016				\$1,259.13	\$100.00	\$1,159.13		
Banking Fees	1/8/2016		\$16.96		\$1,242.17	\$100.00	\$1,142.17		
DOT Reimbursement	1/13/2016			\$4,459.14	\$5,701.31	\$100.00	\$5,601.31		For TAS - Included in the 2015 Record
Reimbursement	1/19/2016	1003	\$1,800.00		\$3,901.31	\$100.00	\$3,801.31		To Todd Knox for TAS reimbursement - Included in the 2015 Record
Banking Fees	2/6/2015		\$16.96		\$3,884.35	\$100.00	\$3,784.35		
ICITE Webinar & Dues	2/17/2016			\$171.00	\$4,055.35	\$271.00	\$3,784.35		
Webinar Lunch	2/17/2016	1013	\$55.00		\$4,000.35	\$271.00	\$3,729.35	Yes	
Banking Fees	3/6/2016		\$16.96		\$3,983.39	\$271.00	\$3,712.39		
Banking Fees	4/7/2016		\$19.08		\$3,964.31	\$271.00	\$3,693.31		
Deposit from Dues & Webir	4/8/2016				\$3,964.31	\$100.00	\$3,864.31		Deposited \$171 to checking from webinar & dues
Banking Fees	5/6/2016		\$19.08		\$3,945.23	\$100.00	\$3,845.23		
Banking Fees	6/7/2016		\$19.08		\$3,926.15	\$100.00	\$3,826.15		
Webinar Lunch	6/22/2016	1014	\$76.32	\$200.00	\$4,049.83	\$100.00	\$3,949.83	Yes	
ISU Social	6/22/2016	1015	\$297.96		\$3,751.87	\$100.00	\$3,651.87	Yes	Social was 4/5/16
Banking Fees	7/8/2016		\$19.08		\$3,732.79	\$100.00	\$3,632.79		
Banking Fees	8/5/2016		\$19.08		\$3,713.71	\$100.00	\$3,613.71		
Banking Fees	9/7/2016		\$8.48		\$3,705.23	\$100.00	\$3,605.23		
Banking Fees	10/7/2016		\$29.68		\$3,675.55	\$100.00	\$3,575.55		
Banking Fees	11/7/2016		\$19.08		\$3,656.47	\$100.00	\$3,556.47		
HCM6 Webinar #1	11/9/2016			\$195.00	\$3,851.47	\$295.00	\$3,556.47		Cash & checks
HCM6 Webinar #2	11/17/2016			\$135.00	\$3,986.47	\$430.00	\$3,556.47		Cash & checks
Banking Fees	12/6/2016		\$19.08		\$3,967.39	\$430.00	\$3,537.39		
HCM Webinar #3	12/8/2016			\$105.00	\$4,072.39	\$535.00	\$3,537.39		
Deposit from Webinars 1-3	12/12/2016				\$4,072.39	\$100.00	\$3,972.39		Deposited \$435 to checking from webinars
Reimbursement for Webinar	12/13/2016	1017	\$519.96		\$3,552.43	\$100.00	\$3,452.43		
ICITE Social Food	12/13/2016	1018	\$79.72		\$3,472.71	\$100.00	\$3,372.71		

Vice President

Todd Knox

Todd Knox



2017 ICITE Budget

Date: March 1, 2017

2016 Actual	2017 Budget
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INCOME:

1.	Dues & Meetings	\$806.00	\$600.00
2.	Spring MOVITE Meeting	-	\$25,000.00
3.	Checking Account Interest	\$0.00	-
4.	Chapter Sponsorship	\$0.00	-
5.	Reimbursement from State Director	\$0.00	-
6.	Miscellaneous	\$0.00	-
TOTAL INCOME:		\$806.00	\$25,600.00

EXPENSES:

1.	Meetings	\$1,028.96	\$450.00
2.	Spring MOVITE Meeting	-	\$25,000.00
3.	Supplies	\$0.00	-
4.	Miscellaneous	\$222.60	\$150.00
TOTAL EXPENSES:		\$1,251.56	\$25,600.00

Vice President:

Todd Knox

Todd Knox



APPENDIX J

CKITE 2016 ANNUAL REPORT



CENTRAL KANSAS
INSTITUTE
of TRANSPORTATION ENGINEERS

2016 CKITE

Annual Report

Executive Summary

The Central Kansas Chapter of ITE (CKITE) marked its first year as an organization in 2013 establishing itself as the organization for transportation professionals in the Central Kansas/Wichita metropolitan area. The chapter made efforts to continue to grow in 2016. The highlight of the 2016 CKITE calendar was the hosting of the 2016 MOVITE Spring Meeting.

CKITE would like to focus on providing multiple training options for its membership, offering the chance to increase professional knowledge, improve professional networking and earn professional development hours. The CKITE Board continues to be excited about the chapter's future.

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Membership	2
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1. Administration

The 2016 elections were held in December of 2015 and were administered by the President through an on-line election service. The online election process was originally set up to ensure that each vote would be confidential and that no person could vote more than once. The CKITE Board expects to continue this process and anticipates that future elections will be handled in this fashion.

2. Chapter Officers

Position	2015	2016
President	Scott Canfield	Paul Gunzelman
Vice President	Paul Gunzelman	Mike Searle
Secretary / Treasurer	Mike Searle	Mitch Coffman
Past President	Tim Aziere	Scott Canfield

3. Budget and Dues Structure

The annual dues for 2016 were \$10 each for chapter members and chapter affiliates. Student members can become a member for free with an advisors support and are encouraged to do so. In 2016, the chapter did not have any student affiliates.

4. Membership

Membership numbers for 2016 was 16 members, up two new members from the previous year. As an organization, a total membership of over 25 members is our goal, representing a large number of the local professionals. The CKITE Board is looking at options to encourage and improve future student participation.

5. Financial Statement

A copy of the 2016 Annual Financial Statement can be found in the Appendix of this report.

Beginning Balance	\$217.55
Income	\$2771.58
Expenses	<u>\$0.00</u>
Ending Balance	\$2989.13

6. Meetings

CKITE typically holds chapter meetings six (6) times a year every other month and social gatherings six (6) times a year every other month for months when a meetings does not occur. In 2016, CKITE dedicated much of its efforts to preparing for and hosting the 2016 MOVITE Spring Meeting. CKITE officer's meetings were held on January 25th, February 4th, February 29th, and April 7th in preparation for MOVITE. The MOVITE Spring Meeting was hosted by CKITE from April 20-22. CKITE hosted a social event on November 30.

7. Meeting Attendance

Officer's Meetings	4 members and 0 non-member
November Social	8 members and 0 non-member



CENTRAL KANSAS
INSTITUTE
of TRANSPORTATION ENGINEERS

2016 CKITE Annual Report Appendix

2016 CKITE Operating Account - Financial Statement

							INCOME					EXPENSES							
	Date	Description	Deposits	Payments	Balance	Remark	Member Dues	Meeting Income	Training Income	Conf Income	Misc Income	Meeting Meals/Rm	Meeting Gifts	Training	Bank Fees	Donations	WebSite	Awards	Misc
1	1/26/16	Beginning Balance			\$429.79														
2	1/1/16	Corrected Beginning Balance			\$217.55														
3	1/1/16	Interest	\$0.14		\$217.69						\$0.14								
4	3/4/16	Check	\$100.00		\$317.69						\$100.00								
5	4/1/16	Interest	\$0.15		\$317.84						\$0.15								
6	7/1/16	Interest	\$0.20		\$318.04						\$0.20								
7	10/1/16	Interest	\$0.20		\$318.24						\$0.20								
8	11/18/16	Check from MOVITE Spring Conf	\$2,670.89		\$2,989.13					\$2,670.89									
	Total		\$2,771.58	\$0.00						\$2,670.89	\$100.69								